

# WOODBOROUGH PARISH COUNCIL

Chairman: A J Gough

You are hereby summoned to attend a meeting of Woodborough Parish Council on Monday 9<sup>th</sup> November 2015 at 7pm in the Village Hall, Lingwood Lane for the purpose of transacting the following business.

Averil Marczak, Clerk to the Council

## AGENDA

1. Apologies for Absence and Acceptance
2. Declarations of Interest
3. Open Session for members of the public to make representations in respect of any item of business included in the agenda, limited to 30 minutes
4. Approval of the Minutes of the Parish Council Meeting held on 12<sup>th</sup> October 2015
5. Matters Arising (for information only)
6. Chairman's Report
7. County Report
8. District Report
9. Co-option to Vacancy
10. New community building (scout hut) – update from Steven Tupper
11. Flood scheme – meeting with Environment Agency 10<sup>th</sup> November
12. New Financial Regulations and amendment to Standing Orders
13. Planning
  - PC 933, GBC 2015/1153 single garage added to east elevation and new bay window to south elevation at new dwelling 7 Ploughman Avenue (see 2015/0090)*
  - PC 934, GBC 2015/1129 2 storey side extension and demolition of outbuilding at 156 Main Street*
  - PC 935, GBC 2015/1238 proposed detached garage and car port at Brantwood, Lowdham Lane*
14. Co op site
15. Village Signs
  - Determine design and style of sign, and consequent budget*
16. Planning strategy, Conservation Area Appraisal & update to TPO
17. Community First Aid training to include use of defibrillators
18. WPC website technical update (estimate £150)

19. Grit bin locations
20. Woodborough in Bloom – condition of planters
21. Governors' Field and Playing Field  
*Play equipment: repairs to existing; GREAT (new play equipment)*
22. Allotments  
*Transfer of allotment 18 to new tenant, agree refund for old tenant/charge for new*
23. Health & Safety
24. Rights of Way
25. Correspondence and Exchange of Information  
*The following items have been received: letter from Peter Baguley regarding planning enforcement at 101 Lowdham Lane; CPRE, details of Valerie Gillespie award; GBC, various agendas and press releases*
26. Cemetery  
*Cemetery noticeboard*
27. Village Hall  
*Bar refurbishment – delay to timing, agree next steps; new windows, quote and options; proposed purchase of table trolley (£167.35 + VAT) and return of unwanted small tables*
28. Finance  
*To approve the financial statements and payments for signature; VAT: calculation & training on partial exemption (estimate £500 + VAT Elysian Associates)*
29. Clerk's Report and Announcements
30. Newsletter
31. AOB (for information only)
32. Date of the next meeting to be confirmed as Monday December 13th 2015