

**Minutes of the Parish Council Meeting held on Tuesday 14th February 2017 at 6.45pm
The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr John Charles-Jones (chairman), Cllr Paul Berrisford, Cllr John Boot, Cllr Margaret Briggs (part), Cllr Patrick Smith, Cllr Colin Starke, Cllr Jane Stone, Cllr Jan Turton, Cllr Charles Wardle, Cllr Pat Woodfield.

IN ATTENDANCE: Averil Marczak (Clerk), Cllr Helen Greensmith (GBC, part only), 4 residents (part).

3073. APOLOGIES FOR ABSENCE AND ACCEPTANCE

Apologies were received and accepted from Cllr Andrew Gough, Cllr Boyd Elliott (NCC).

3074. DECLARATIONS OF INTEREST

Cllrs Boot and Smith had applied for a dispensation to discuss and vote on business regarding the Sam Middup Field. The Clerk had granted a dispensation for one meeting only, to participate in discussion only (no item of business on the agenda requiring a vote).

3075. OPEN SESSION FOR MEMBERS OF THE PUBLIC

The meeting was suspended from 6.50pm to 7.00pm to allow members of the public to speak. A member of the ladies' badminton group raised concerns (also communicated in a letter included on the agenda) regarding a potential future request by Pre-school to hire the hall on Wednesdays. A resident raised concerns about future increases to the precept to pay for the Sam Middup Field. 2 residents left.

3076. MINUTES OF THE PARISH COUNCIL

The minutes of the extraordinary meeting held on 30th January were approved.

3077. MATTERS ARISING

Cllr Turton reported that the three level planter outside the Village Hall had been vandalised on 11th February. The Clerk had advised GBC that WPC now owned the "land to the south of Charnwood Way" included in the SHLAA.

3078. DISTRICT REPORT

Cllr Greensmith informed the meeting about a restructure within GBC. Cllr Greensmith had attended the Notts Police and Crime Commissioner's Scrutiny Meeting; she had raised the issue of alleged police indifference to an accident on Main Street. She agreed to discuss further with Mark Spencer MP. Cllr Smith asked Cllr Greensmith to seek answers to his email regarding decisions taken by the Planning Department which appeared inconsistent with the draft Conservation Area review.

Cllr Briggs arrived at 7.20pm. Cllr Greensmith agreed to request responses from Cllr Elliott regarding: the SLC funding application for play equipment; potential diversion of bridleway 6; resurfacing of Main Street.

3079. PRECEPT

It was resolved to sign GBC's Form C to raise a precept of £67,645.

3080. WOODBOROUGH WETLAND SCHEME

The EA's public meeting had been attended by 130 people and feedback was largely positive. One resident had complained that he had not received a leaflet advising him about the meeting. One resident had suggested that facilities for visitors should be provided. It was agreed that the scheme was unlikely to attract many visitors as public access would be limited to one footpath.

3081. VILLAGE SHOP "IN PERIL"

Cllr Wardle suggested that the PC should produce and deliver a leaflet to support the village shop. There was a short debate and it was agreed that Cllr Wardle should discuss with the shop's owner and report back at the March meeting.

3082. SAM MIDDUP FIELD

Cllr Charles-Jones reported that the Farm Business Tenancy had been signed. The JCB driver had filled the old ditch and was currently digging the new ditch. Cllr Boot expressed his concerns that work was being carried out so quickly. Due to workload, the Clerk had yet to start work on (i) drafting a consultation questionnaire and (ii) redacting confidential papers in line with ICO guidelines. Cllr Greensmith and 2 members of the public left at 8.05pm.

3083. GREENWOOD TREE PLANTING GRANT

The trees had been ordered for planting on the southern boundary of the Sam Middup Field.

3084. CONFIDENTIAL ITEM

3085. GROUNDSMAN TENDERING PROCESS

The document inviting tenders for grounds maintenance up to 2020 was agreed. It was noted that following the closure of the football club, arrangements would need to be made to cut the playing field grass. It was agreed to ask the school when they would do their own cuts so that a plan could be developed between the PC, the school and the cricket club.

3086. GREAT UPDATE

Cllr Starke reported that the team would mark out the proposed playground area in the Governors' Field with cones so that the limits of the area could be agreed with the WCA. Planning permission would not be necessary for the scheme as equipment height did not exceed 4m. It was proposed to run a competition between approved suppliers on ESPO's framework to meet the requirements of the Public Contracts Regulations 2015.

3087. PLANNING ENFORCEMENT AND CO-OP SITE

GBC's Enforcement Officer had visited the site to the rear of 161 Main Street and told the site manager not to cut anything more off the trees and to put tree protection in place. There was no update regarding the Co-op site.

3088. PLANNING STRATEGY

Cllr Boot had attended the opening day of the inspector's examination of the Gedling Local Planning Document. Cllr Smith had reviewed the paperwork. Examination of the proposals critical to Woodborough had yet to take place.

3089. PLANNING

There was no objection, nor further comment regarding: PC 981, GBC 2016/1330, construction of single storey extension and general aesthetic works to frontage at 15 Lowdham Lane; PC 982, GBC 2017/0053, two storey side extension and single-storey rear extension at 23 Aldene Way; PC 983, GBC 2017/0082, proposed two-storey side extension at 27 Sunningdale Drive; PC 984, GBC 2017/0065, widen existing porch to enable downstairs toilet at 2 Roe Hill Cottages (under delegated powers); PC 985, GBC 2017/0094, rear single storey extension, alteration from garage to habitable space, front single story extension, alterations to fenestration and materials at 17 Old Manor Close; PC 986, GBC 2017/0112 TPO, works and felling to trees at 17 Old Manor Close.

3090. LENGTHSMAN SCHEME

NCC had invited a report regarding the achievements of the lengthsman scheme and Cllr Wardle agreed to action. It was agreed to apply for the lengthsman grant once again for 2017/18, noting that there was no guarantee that the grant would continue beyond next year.

3091. GOVERNORS' FIELD

Cllr Starke reminded the PC of the need for drainage works. Plans were in place to pressure wash benches and picnic tables on the Governors' Field.

3092. PLAYING FIELD

The cricket club had requested help with grass cutting following the demise of the football club. The PC recognised the need to ensure the grass was cut outside the cricket season and the playing field had been included in the scope of the tender document.

3093. ALLOTMENTS

The school had expressed interest in taking on one of the vacant allotments, but had yet to confirm.

3094. HEALTH & SAFETY

Cllr Starke had obtained a quote to conduct a fire risk assessment at the Village Hall. It was considered to be expensive and Cllr Woodfield and Cllr Stone agreed to follow up with their contacts to try to secure a better value solution.

3095. RIGHTS OF WAY AND FOOT PATHS

Cllr Berrisford reported that foot bridges on footpath no. 2 and no. 4 needed repair; he had reported them to NCC. He had also reported overgrown ivy on Shelt Hill; fly tipping on Bank Hill and on Foxwood Lane; potholes on Bank Hill and Foxwood Lane.

3096. CORRESPONDENCE & EXCHANGE OF INFORMATION

The Clerk had received and responded to: a letter regarding "Councillor representation"/DPIs and the Sam Middup Field, and works to the Sam Middup Field; an email regarding ownership of the field and the future of parish councils; an email regarding the time taken to publish the minutes; an email regarding the EA meeting, publicity leaflets and members' interests relating to the wetlands scheme; an email notifying the PC that a code of conduct complaint had been made to GBC regarding the exclusion of further members from participating in business relating to the Sam Middup Field. An email query regarding guarantees that the field would not be developed had been received and it was agreed to explain the requirements to consult on the sale of land. A complaint had been received regarding the request not to exercise dogs at the cemetery, and it was

agreed to respond with reasons for the new sign. It was agreed to give consent to a request by the Horticultural Society to display their show banner on the railings. The following items were noted: details of RCAN's Neighbourhood Plan event; GBC's Spring Clean event; Newark & Sherwood DC consultation on sites and settlements; NAVACH's *Hall Talk*; GBC, various agendas and press releases.

3097. CEMETERY

One burial had had taken place in February and a further burial had been booked. Cllrs Briggs and Starke agreed to remove any remaining Christmas decorations after March 20th in readiness for Easter.

3098. VILLAGE HALL

Cllr Woodfield had contacted a hirer to discuss their failure to leave the sound and light equipment as found; their considered response was awaited.

3099. NAVACH MEMBERSHIP RENEWAL

It was agreed to renew NAVACH membership at a cost of £50.

3100. FINANCE

The Clerk presented the financial statement and 31 payments, totalling £7437.99 net, were approved for payment. Payments over £500 gross: NCC LGPS £655.16 (4 months employee and employer contributions); Performing Rights Society £526.92 (PRS/PPL tariff for playing of music by hirers at the Village Hall); GBC £1697.81 (works at cemetery); Archer Signs & Panels £853.17 (reflective speed signs); Malcolm Lane £540 (installation of speed signs).

3101. CLERK'S REPORT AND ANNOUNCEMENTS

The Pensions Regulator had received and acknowledged WPC's declaration of compliance. The Clerk had attended an administrators' training event for the Local Government Pension Scheme. Under NJC agreement, the Clerk's salary would increase by 1% on April 1st.

3102. NEWSLETTER

It was agreed to include a notice regarding the removal of Christmas decorations from the cemetery.

3103. AOB (INFORMATION ONLY)

It was noted that the future SHLAA status of the Sam Middup Field should be discussed at March's meeting.

3104. DATE OF THE NEXT MEETING

The date of the next PC meeting was confirmed as March 7th 2017 at 7pm.

The meeting finished at 10pm.