

**Minutes of the Parish Council Meeting held on Tuesday 10th January 2017 at 7pm
The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr John Charles-Jones (chairman), Cllr Margaret Briggs, Cllr Patrick Smith, Cllr Colin Starke, Cllr Jane Stone, Cllr Jan Turton, Cllr Charles Wardle, Cllr Pat Woodfield.

IN ATTENDANCE: Averil Marczak (Clerk), Cllr Boyd Elliott (NCC) (part only), 2 residents.

3029. APOLOGIES FOR ABSENCE AND ACCEPTANCE

Apologies were received and accepted from Cllr Andrew Gough, Cllr Paul Berrisford, Cllr John Boot, Cllr Helen Greensmith (GBC).

3030. DECLARATIONS OF INTEREST

Pecuniary interests – Cllr Turton, planning application 2016/1185. Non pecuniary: Cllr Smith, WAG.

3031. OPEN SESSION FOR MEMBERS OF THE PUBLIC

The meeting was suspended briefly to allow a member of the public to speak in support of his planning application.

3032. MINUTES OF THE PARISH COUNCIL

The minutes of the extraordinary meeting held on 13th December were approved.

3033. MATTERS ARISING

Cllr Smith reported that he had forwarded details of concerns regarding planning permission for 121 Main Street to Cllr Greensmith and the Nottinghamshire Building Preservation Trust. He noted that two extra files regarding the application had been added online, without explanation.

3034. CHAIRMAN'S REPORT

Cllr Charles-Jones (Vice Chairman) reported that the purchase of the Middups' field had been completed.

3035. FLOOD MITIGATION SCHEME

The EA had arranged a public meeting on January 25th to enable the public to ask questions and raise points prior to a planning application being made. It was agreed that members of the PC would deliver a flyer, to be supplied by the EA, to all doors in the village. It was agreed to ask the EA to prepare for questions regarding any financial commitments for the parish, moving the footpath, ongoing maintenance costs, managing the silting up of the pools.

A project meeting was scheduled for January 17th and Cllr Starke agreed to attend, Cllr Smith to check his availability to attend. Work on the project itself might start in June 2017.

3036. SAM MIDDUP FIELD

Cllr Charles-Jones had asked Fisher German for advice regarding the options for an agricultural tenancy. Their recommendation was a Farm Business Tenancy which was a flexible agreement for up to 2 years, with a break clause for both sides. It was hoped that this could be finalised for agreement at the next PC meeting to enable farming to take place on the field in 2017, while conversion options were evaluated.

Maintenance: hedges had been cut and a representative from the EA had agreed to visit the site to make recommendations regarding maintenance/work to the ditch on January 25th. It was agreed that members should visit the Sam Middup Field at the weekend to familiarise themselves with the ditch and other features.

The Clerk proposed that the next stage of consultation was considered at February's meeting to evaluate options for the field.

Cllr Elliott arrived at 7.40pm.

3037. PLANNING

PC 979, GBC 2016/1317, for the demolition of one building, renovation of a second building with extensions to create a large passive house at 40 Shelt Hill: after a lengthy debate about the design and fit with the landscape (during which the meeting was suspended briefly to allow the applicant to answer questions regarding height and the street view) it was agreed to observe "no objection". There were no objections to: PC977, GBC 2016/1185 an amendment to plot 4 to form a single garage attached to western elevation at 165 Main Street; PC 978, GBC 2016/1210 to erect a conservatory at the Environment Agency at Calverton Fish Farm, Moor Lane; PC980, GBC 2016/1318 for a ground and first floor extension at 18 Aldene Way. At 7.50pm a member of the public left.

3038. COUNTY REPORT

Cllr Elliott updated the PC: the results of the Supporting Local Communities grant application for GREAT would be known at the end of April; the result of the petition for the resurfacing of Main Street should be known on 12th January; Cllr Elliott would contact Cllr Gough to arrange a traffic calming meeting following the accident with a horse and rider on Main Street reported at October's meeting.

3039. GREENWOOD TREE PLANTING GRANT

It was agreed that the location of the 5 to 6 trees to be planted in the Sam Middup Field using grant money should be determined during the members' visit to the field. Cllr Smith asked that residents be consulted regarding any plans to plant to the north boundary.

3040. GREAT UPDATE

The results of applications for grant funding to Veolia, NCC's Supporting Local Communities Fund and the Charles Littlewood Hill Trust would be known in March/April. WREN required plans to be submitted by the end of January. Procurement options were being followed up by the Clerk. All quotes included installation, but Cllr Starke recognised that he, Cllr Briggs and Ian Brown would need to play a role in overseeing the implementation.

3041. BUDGETS 2017/18

The Clerk presented an outline draft for consideration at the extraordinary budget meeting.

3042. PLANNING ENFORCEMENT UPDATE AND CO-OP SITE

There was no update.

3043. PLANNING STRATEGY

The inspector's hearings for the Local Planning Document would commence on February 7th. The Woodborough Action Group had contributed an article to the Woodborough Web regarding this. At 8.50pm a member of the public left.

3044. PURCHASE OF GRIT SPREADERS AND BIN

It was agreed to purchase a grit spreader and storage bin to facilitate the use of the winter salt provided by NCC, at a cost of £227.96 to be funded by Cllr Elliott.

3045. GOVERNORS' FIELD

The Christmas lights had yet to be taken down. It was agreed that for Christmas 2017 a "switch on" event should be arranged for Friday 1st December. Cllr Wardle had arranged for a contractor to carry out further welding on the railings during January.

3046. ALLOTMENTS

It was agreed that the fee for 2018/19 should be increased to £32. Two plots were vacant.

3047. CORRESPONDENCE & EXCHANGE OF INFORMATION

An email had been received regarding the overgrowth of the verge on Lowdham Lane; Cllr Woodfield agreed to assess the issue. An email had been received suggesting that separate no dogs/dogs on leads/dogs off leads areas be planned in the village as part of the development of the Sam Middup Field. The following items were noted: details of the next Notts Police Priority Setting Meeting; details of submission of Nottinghamshire Minerals Local Plan; GBC, various agendas and press releases.

3048. CEMETERY

The hedge on the southern boundary had been cut. A further incident had occurred at the cemetery with a dog owner who routinely used the cemetery as a place for dog walking. It was agreed to install a sign saying "The cemetery is a place of rest and peace. Please do not exercise your dog here".

3049. VILLAGE HALL

A meeting of the VHWP was scheduled for 13th January. Cllr Wardle had replaced a faulty handle on the kitchen door.

3050. INTERNAL AUDIT

It was agreed to appoint Andy Hodges to conduct the internal audit for a fee of £165 plus an additional £35 for a pre-meeting to discuss the loan and other changes in 2016/17.

3051. FINANCE

The Clerk presented the financial statement and 10 payments were approved for payment. Payments made since December 13th meeting, and payments approved over £500 gross: Tallents Solicitors £210,243.64 (completion of purchase of Middups' Field. The purchase price paid was £225,007.07. A deposit of £25,000 was paid on 9th December 2016); Fisher German £3,901.92 (professional fees and expenses relating to purchase of Middups' Field), Gedling Borough Council £540 (installation of Christmas lights). An application form for the Clerk to discuss WPC's bank details over the phone with Unity Trust was authorised by Cllrs Turton and Charles-Jones.

3052. CLERK'S REPORT AND ANNOUNCEMENTS

CONFIDENTIAL ITEM

The PC approved a request for the Clerk to purchase a filing cabinet for up to £100, to remain the property of WPC.

3053. MEETING DATES 2017

It was agreed that an extraordinary meeting to cover budgets should be held on January 17th, the March meeting date should change to March 7th and that the Annual Meeting of the Parish should be held on May 2nd.

3054. NEWSLETTER

It was agreed to include December's minutes and notices regarding meeting dates, the cemetery sign, the completion of the purchase of the Middups' Field.

3055. DATE OF THE NEXT MEETING

The date of the next PC meeting was confirmed as January 17th 2017 at 7pm.

The meeting finished at 10pm.