

**Minutes of the Parish Council Meeting held on Tuesday 14th November 2017 at 7pm  
The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Andrew Gough (Chairman), Cllr Paul Berrisford, Cllr John Boot, Cllr Margaret Briggs, Cllr John Charles-Jones, Cllr Patrick Smith, Cllr Colin Starke, Cllr Jane Stone, Cllr Jan Turton, Cllr Charles Wardle, Cllr Pat Woodfield.

IN ATTENDANCE: Averil Marczak (Clerk), Cllr Helen Greensmith (GBC, part), Cllr Boyd Elliott (NCC, part).

**3265. DECLARATIONS OF INTEREST**

As registered.

**3266. MINUTES OF THE PARISH COUNCIL**

The minutes of the meeting held on 10<sup>th</sup> October were approved.

**3267. MATTERS ARISING**

It was agreed to replace the “Donated by Woodborough Ladies” plaque on the Governors’ Field bench (Cllr Turton to confirm the wording). In the absence of a lengthsman, several comments had been received regarding the emptying of public bins.

**3268. CHAIRMAN’S OPENING REMARKS**

The Chairman thanked members for recent achievements: Cllr Woodfield for her management of the refurbishment of the children’s toilets; Cllr Wardle for managing replacement of the Governors’ Field gates; Cllrs Briggs and Starke for their role in the GREAT team and driving the new play equipment project; Cllr Starke for management of the playground installation. The Chairman noted that the new play equipment was being very well used by the village and it was agreed to write to the GREAT team to congratulate and thank them for their contribution.

**3269. DISTRICT REPORT**

Cllr Greensmith updated the PC. Cllr Turton asked Cllr Greensmith to acknowledge any correspondence from Woodborough residents, even if she was unable to provide immediate answers. Cllr Greensmith asked the Clerk and Cllr Turton to fill out claim forms to access grants agreed for the playground opening and Woodborough in Bloom.

**3270. PLANNING APPLICATIONS**

There was no objection to the following applications: PC1016, GBC 2017/1139 for the demolition of side and rear extension, construction of new side extension, re-modelling of rear elevation and front entrance at 14 Pinfold Crescent; PC1018, GBC 2017/1169 for a single storey front garage extension at 19 Pinfold Close; PC 1019, GBC 2017/1219 for the proposed infill of existing open front porch with dwarf wall and windows/door at 4 Dover Beck Drive. It was noted that PC1017, GBC 2017/1150TPO for works to trees at 12 Bank Hill had been disposed of as there was no TPO in force. It was agreed to comment that applications should be properly checked before consultation paperwork was sent out. Cllr Smith reported that Shelt Hill Farm had been asked to apply for retrospective planning permission for their commercial stables as current consent was for private use only.

### **3271. LOCAL PLANNING DOCUMENT**

GBC had published the responses to the consultation. Inspector's hearings would re-start on November 28<sup>th</sup> and houses in "other villages" would be considered. GBC were expected to aim to have the Local Plan part 2 adopted by the end of March 2018. Ibstock were planning an extension to the quarry at Dorket Head. The Aligned Core Strategy process would start afresh in 2018.

### **3272. NEW PLAY EQUIPMENT AND GOVERNORS' FIELD**

The re-opening event had been a huge success. £182 had been collected in the GREAT team's donation bucket on the day and had been sent to Richard Whitehead's 2 chosen charities. The GREAT team were arranging a quiz night for February 2018 with proceeds to be shared between Richard Whitehead's chosen charities and the Governors' Field. It was agreed that a commemorative sign for the gate should be organised, to mark the re-opening and thank the funding bodies.

The playground had been well used since re-opening. Cllr Starke ran through the snagging list. The path had failed to harden as promised by HAGS and would require a re-think, as damage was already evident. As anticipated the turf on the mounds had suffered and Cllr Briggs passed on a suggestion that artificial turf might provide a solution. The very wet area near to the trampolines had been dressed with a substantial amount of bark chips supplied by HAGS at no further charge and this had addressed the issue in the short term. There was a brief debate about the merits of paying for a survey of the waterlogged ground. Cllr Turton was asked to obtain a quote for discussion at December's meeting. The seesaw would be replaced by HAGS due to cracking. The playground had passed its safety inspection and the routine safety checklist was awaited. It was agreed to seek a quote for the routine checks from GBC. A comment had been made that the small pedestrian gate did not stay open, but Cllr Wardle confirmed that it had been designed that way to help ensure the safety of young children.

It was agreed that the old bin should be painted and returned to the field while options for new replacements were evaluated.

### **3273. HAGS INVOICES**

It was agreed that the interim invoice, less groundworks and surfacing for the path, should be settled immediately (£45,907.08 + VAT). It was agreed to request a discount off the final invoice for £45,441.25 + VAT, to recognise the long delays, poor management and other problems. HAGS had yet to respond to a request made by the Clerk for a credit for the path and for further turfing requirements, to enable the issues to be resolved by local contractors of the PC's choice.

### **3274. CHRISTMAS LIGHTS SWITCH ON**

Cllr Briggs outlined plans for the switch on event on December 1<sup>st</sup>, which would be run with the WCA. It was agreed that lights should be purchased for the tree to be supplied by Cllr Elliott.

### **3275. TREE PLANTING**

Trees available via the Tree Charter were unsuitable for the Governors' Field. Cllr Charles-Jones agreed to make an application to the Greenwood scheme for a cherry tree.

### **3276. LENGTHSMAN VACANCY**

Following interview, it was agreed to appoint Tom Wiles to the position of lengthsmen starting with a 3 month trial.

**3277. PLAYING FIELD**

Further cuts of the football pitch had been undertaken by GBC. The pavilion window required repair and the ceilings needed painting. Notwithstanding these areas, the new football club were keeping the pavilion in excellent condition.

**3278. BENCHES**

Cllr Wardle had obtained 2 quotes for the repair of the bench on Lingwood Lane. Both were in excess of £600. It was agreed that Cllr Charles-Jones should remove the bench for the time being and get quotes for a recycled plastic bench. The family which had owned the memorial bench on Roe Hill had decided not to replace it.

**3279. FIREWORK DISPLAY 2018**

The WCA had confirmed their request to hold the next Bonfire night event at the playing field. Cllr Briggs reported that a request might be made to use the pavilion for food and drink sales. Some members expressed their concerns about the separation of the event from the Four Bells.

**3280. ALLOTMENTS**

It was agreed to make a donation of £450 (£137) to Woodborough Charities. Two tenants had given notice of their intention to give up their plots in 2018. It was noted that one tenant had not paid rent and it was agreed to serve notice.

**3281. VILLAGE HALL**

Linear Developments had returned to make adjustments to the refurbished children's toilets and it was agreed that their invoice should be paid subject to final checking by the VHWP on Friday 17<sup>th</sup> November. The new phone line for fire monitoring had been installed and the Clerk would contact the supplier of the alarm to arrange next steps. Cllr Briggs reported that a request had been made for an induction loop and Cllr Woodfield agreed to research options.

**3282. COUNTY REPORT**

Cllr Elliott arrived. The Chairman thanked Cllr Elliott and NCC for the works to Main Street, which had exceeded expectations. He asked Cllr Elliott to urge NCC now to make plans to address the damage to Foxwood Lane. Cllr Stone asked for pavements to be cleared back, particularly by Taylors Field. Cllr Elliott provided details of winter gritting routes and maps of rights of way. He encouraged the PC to make an application for SLC funding for 2017/18. It was agreed to consider: additional swings in the corner of the playing field; refurbishment of the bus shelters; Governors' Field bins. Cllr Elliott agreed to provide £100 for refreshments at the Christmas switch on.

**3283. FINANCE**

The Clerk presented the financial statement and 22 payments, totalling £51,968.94 net, were approved for payment. Gross payments over £500: MAC Groundworks (profiling of entrance at Governors' Field, £987.50 + VAT); Grant Thornton (audit, £800 + VAT), HAGS (interim invoice for play equipment, £45,907.08 + VAT), Averil Marczak (reimbursement of purchase of new laptop and Microsoft Office, £608.28 + VAT). WREN's grant for the play equipment (£49,999.97) had been received.

**3284. CORRESPONDENCE & EXCHANGE OF INFORMATION**

The following items had been received and were noted: NCC consultations on the Minerals Local Plan and Statement of Community Involvement; Nottinghamshire Fire and Rescue public consultation on the introduction of mixed crewing and alternative crewing. It was agreed that Cllr Charles-Jones should attend NCC's Conference for Parish and Town Councils on December 12<sup>th</sup> and join the PC meeting later. An email had been received regarding speeding on Shelt Hill. An email had been received regarding benches. The following items were noted: Paddy Tipping's "The Beat" newsletter; GBC, various agendas and press releases.

**3285. OTHER UPDATES**

It was agreed to seek a quote from Gardenscape for the cutting of an additional area of grass at the intersection of Smalls Croft and Main Street. Cemetery: there had been 2 burials. Sam Middup Field: rent from the Farm Business Tenancy had been received.

**3286. NEWSLETTER**

It was agreed to include the minutes and a notice regarding the Christmas lights switch on.

**3287. DATE OF THE NEXT MEETING**

The date of the next PC meeting was confirmed as 12<sup>th</sup> December 2017 at 7pm.

The meeting finished at 9.50pm.