

**Minutes of the Parish Council Meeting held on Tuesday 9<sup>th</sup> April 2019 at 7pm**  
**The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr John Charles-Jones (acting chairman), Cllr Paul Berrisford, Cllr John Boot, Cllr Margaret Briggs, Cllr Patrick Smith, Cllr Colin Starke, Cllr Jane Stone, Cllr Jan Turton, Cllr Charles Wardle, Cllr Pat Woodfield.

IN ATTENDANCE: Cllr Boyd Elliott (NCC, part), Cllr Helen Greensmith (GBC, part), Averil Marczak (Clerk).

**3659. APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr Andrew Gough.

**3660. DECLARATIONS OF INTEREST**

Cllrs Boot and Smith: non pecuniary interest in item 15, report from the Sam Middup Field consultation meetings. Cllr Charles-Jones: non-pecuniary interest in item 18, allocation of old crockery.

**3661. MINUTES OF THE PARISH COUNCIL**

The minutes of the meeting held on 12<sup>th</sup> March were approved.

**3662. MATTERS ARISING**

Cllr Turton had witnessed (and challenged) builders from the site of the former Scout hut depositing rubbish in the Village Hall bin. It was agreed to monitor whether the bin was being abused and should be kept locked.

**3663. DISTRICT REPORT**

Cllr Greensmith reported that Mark Spencer MP was organising a village litter picking event on Saturday 22<sup>nd</sup> June and it was agreed to meet at the Village Hall car park at 9.30am. Cllr Greensmith had been advised that hand litter picking on the national speed limit roads took place 2 to 3 times a year, and that some activity had taken place on Bank Hill in late March. As much visible litter remained, it was agreed that the Clerk should contact GBC's Chief Executive to understand which roads had been litter picked and when. Cllr Greensmith reported that GBC planned to install 100 new bins across the borough and it was agreed that she should make a bid for a new bin in the bus layby outside the allotments. Cllr Smith asked Cllr Greensmith to let him know the dates of the period for the exercise of public rights to inspect GBC's accounting records.

**3664. SMALLS CROFT GRASS**

It was agreed to ask Gardenscape to cut the Smalls Croft green fortnightly if needed, to ensure that the grass was kept neat in between GBC's cuts.

**3665. COUNTY REPORT**

Cllr Elliott was addressing a complaint regarding new bollards which obstructed a resident's occasional access. Letters regarding parking on Ploughman Avenue were ready to go out. Cllr Elliott reported that he was moving to NCC's Adult Social Care Committee. There was no update on the Minerals Local Plan.

**3666. CONFIDENTIAL ITEM**

It was resolved to exclude the public to consider personal data.

**3667. PARISH COUNCIL ELECTION MAY 2<sup>ND</sup>**

The Parish Council election had not been contested. There would be one vacancy, to which the new PC could co-opt.

**3668. THE INSTITUTE**

WPC's insurers would cover the Village Hall caretaker to clean the Institute providing a risk assessment was in place. It was agreed to ask the caretaker to help in the writing of this assessment.

**3669. BEST KEPT VILLAGE COMPETITION**

Details of the 2019 competition had been received and it was agreed to pass details and a cheque for the entry fee (£5) to the WCA. Cllr Turton requested help from members during May to renew the planters. Cllr Charles-Jones advised that he would supply weedkiller for use by the WCA, and recommended that weed killing was carried out now.

**3670. NEW PLAY EQUIPMENT**

HAGS had requested payment of the final balance (£5770.67 + VAT). Given the many problems and issues with the installation, and the precarious state of the path end, it was agreed after some debate to write to HAGS and offer £3000 + VAT as full and final settlement.

A quote for £1569 + VAT had been received to patch the damaged safety surface around the roundabout, and also to replace the areas of worn mulch under the seesaw with wet pour. It was agreed to obtain a 2<sup>nd</sup> quote for discussion at a future meeting.

RoSPA's annual inspection of the equipment would take place during May, and they would supply weekly checklists for an agreed sum of £30. There was no update regarding GBC's play inspection paperwork/invoices.

**3671. SAM MIDDUP FIELD**

The Clerk presented a report summarising the outputs from 3 one-hour meetings held with the neighbours of the field regarding the practical issues raised by access and maintenance of the area behind properties. It was agreed that next steps should be left to the new council.

**3672. PLANNING**

PC1055/GBC 2019/0135 retrospective permission for a rear single storey extension at 19 Buckland Drive: there was no objection.

**3673. CEMETERY**

All grave top ups had been completed using bought in topsoil, planted with grass seed. Malcolm Lane had agreed to repair the noticeboard at the cemetery entrance, which had let in water.

**3674. CHURCH YARD**

The PCC would carry out a tree inspection in 2020 and had asked Cllr Charles-Jones to make a quick visual check on the trees in the meantime. He recommended a few minor works and it was agreed to ask Rob Dixon to undertake these, and at the same time to remove brambles and weeds

growing amongst the rhododendrons in the Church Yard and the Governors' Field, and to remove a small dead tree in the Governors' Field.

It was agreed that Cllr Wardle would remove the Silent Soldier from the Church Yard and that its future location would be discussed at the next PC meeting.

### **3675. VILLAGE HALL**

It was agreed that the dishwasher should be serviced at a cost of £135 + VAT. It was agreed that there should be no bookings meeting this year, and that the caretaker would discuss requirements with users by telephone instead. It was agreed that contract cleaners should be booked to cover the caretaker's holiday.

The new crockery would be delivered on April 10<sup>th</sup>. Several members offered to help facilitate the changeover. A number of requests for the outgoing green crockery had been received. It was agreed that the Institute should be allowed first pick from the items, and that then the requests from South Wraxall Village Hall, Calverton Methodist Church, Gonalston Church and Lowdham Village Hall would be addressed as far as possible from the remainder.

Cllrs Briggs and Charles Jones had attended the national launch of the government's Village Hall Grant Scheme at Oxton on April 5<sup>th</sup>, only to discover that the funding was not available to parish councils. It was agreed to inform Mark Spencer MP that parish councils were ineligible.

### **3676. TOUR OF BRITAIN SIGN**

It was agreed that the best dressed village sign, awarded by NCC to recognise Woodborough's contribution to the Tour of Britain, should be installed in the Governors' Field opposite the Four Bells. Cllr Briggs agreed to coordinate arrangements for the installation and the photocall with the Chairman of NCC.

### **3677. CORRESPONDENCE AND EXCHANGE OF INFORMATION**

A request from Scope to locate a textile bin in Woodborough had been received and it was agreed to enquire as to the size and colour before making a decision. Details regarding the 2019/20 Lengthsman scheme had been received from NCC. GBC had forwarded a CIL funding update, which identified £3208.36 potential funding for the parish in due course. GBC's Chief Executive had been sent an anonymous complaint regarding WPC's budgeting process; GBC's Monitoring Officer had requested minutes and agendas from the Clerk and found no fault with the procedures followed. The following items were noted: a letter from ViaEM regarding reporting obstructions on public paths; details of a cycling event passing through the village on June 16<sup>th</sup>; *Hall Talk*; GBC various agendas and minutes.

### **3678. OTHER UPDATES**

Allotments: all allotments were occupied and paid for in full. Lengthsman: it was agreed to ask the Lengthsman to clear leaves and debris around the Village Hall entrance driveway, remove litter from under the hedge on Lingwood Lane and the Nags Head bus shelter. Playing field: it was agreed to ask Rob Dixon to sort out the exposed shuttering beneath the new memorial bench.

### **3679. FINANCE**

The Clerk presented the financial statement for April and 35 payments, totalling £13439.10 net, were approved for payment. Gross payments over £500: £3066.24 to Nisbets Ltd (new crockery

for Village Hall); £4268.02 to PWLB (loan payment). 3 invoices from Gedling Borough Council remained on hold (total value £3245.20 inc VAT).

It was agreed that new NJC paycales for all employees should be implemented from April 1<sup>st</sup>.

The Clerk presented draft accounts for 2019/20. Details of the external audit process had been received.

**3680. NEWSLETTER AND WOODBOROUGH WEB CONTENT**

It was agreed to include the minutes, details of Mark Spencer's litter picking event and Emergency Planning training, to take place on June 10<sup>th</sup>.

**3681. VOTE OF THANKS FOR OUTGOING CLLRS JOHN BOOT AND JAN TURTON**

The chairman asked members to join him in thanking Cllr John Boot and Cllr Jan Turton for their many years of service to the PC, both having decided to step down at this election.

**3682. DATE OF THE NEXT MEETING**

The date of the next PC meeting was confirmed as 14<sup>th</sup> May 2019.

The meeting finished at 9.45pm.