

Minutes of the Parish Council Meeting held on Monday 13th April 2015 at 7pm
The Village Hall, Lingwood Lane, Woodborough, Nottingham

PRESENT: Cllr Richard Whincup (Chairman), Cllr Paul Berrisford, Cllr John Boot, Cllr Andrew Gough, Cllr Geoff Parkinson, Cllr Patrick Smith, Cllr Jan Turton, Cllr Charles Wardle

IN ATTENDANCE: Averil Marczak (Clerk), 2 members of the public (part)

2443. APOLOGIES FOR ABSENCE & ACCEPTANCE

Apologies were received and accepted from Cllr John Charles-Jones, Cllr Paul Hough.

2444. DECLARATIONS OF INTEREST

Non pecuniary interests - Cllr Smith: Woodborough Action Group; Cllr Wardle: WCA; Cllr Parkinson: allotments; Cllr Turton: planning application PC ref 913/GBC 2015/0149, Woodborough Action Group, Cancer Research, Woodborough in Bloom. Pecuniary interests – Cllrs Smith and Turton: request for reimbursement for WAG leaflet; Cllrs Berrisford, Boot, Gough, Smith, Turton: Local Planning Document; Cllr Wardle: Local Planning Document; Cllr Berrisford: allotments.

2445. MINUTES OF THE PARISH COUNCIL

The minutes of the meeting held on March 9th were approved.

2446. PUBLIC SESSION

The meeting was adjourned between 7.05pm and 7.40pm. There was a discussion about the history of the TPO and the approach that might be deployed to persuade GBC to update it. A member of the PCC had been invited by Cllr Turton to brief the PC on the background to the scout hut lease negotiations. He provided the Chairman with a copy of a letter sent by the PCC to Lynne Morgan and read out a statement on behalf of the PCC explaining the history of the discussions. Cllr Turton thanked the representative of the PCC.

2447. MATTERS ARISING

Cllr Turton had met GBC's Enforcement Officer regarding the unauthorised removal of trees at the Nags Head and the Coop site. GBC were reluctant to use their powers to fine.

2448. PARISH COUNCIL ELECTION

Just 6 candidates had been nominated and the election would not be contested. The PC could co-opt new members after May's meeting.

2449. CHAIRMAN'S REPORT

Cllr Sharp had moved house and had resigned from the PC a month early. It was agreed to write to him and thank him for his hard work particularly on health and safety and campaigning for Woodborough's bus services.

2450. COUNTY REPORT

There was none.

2451. DISTRICT REPORT

The new GBC councillor would represent the newly formed Dumbles ward comprising Woodborough and Lambley.

At 7.50pm one villager left.

2452. ANNUAL MEETING OF THE PARISH

The agenda was agreed.

2453. INTERNAL AUDIT

The internal audit had been completed. The internal auditor's report recommended that the asset register carry a column showing original cost/2014 insurance values; that the PC review the inspection records for memorial safety, play equipment and the playing field and pavilion annually; that specialist advice be sought in respect of VAT reclaims; that the PC consider getting an independent valuation to set the insurance values for its two buildings.

2454. ANNUAL RETURN

The accounting statements and annual governance statement for 2014/15 were approved.

2455. FLOOD SCHEME

A collaborative agreement had been tabled by the EA. It was agreed that the terms extended beyond the PC's powers and competences. It was agreed that members should request a meeting at the EA's offices to ask questions about the features and benefits of the scheme and how its construction might be managed.

2456. CO-OP SITE

A complaint regarding GBC's failure to enforce a clean-up of the site had been sent from Cllr Whincup to the Chief Executive Officer of GBC.

2457. PLANNING STRATEGY

Cllr Smith had requested reimbursement of £132.48 for the leaflet that the WAG had produced to inform the village about the planning workshop on March 18th. Having declared an interest Cllr Smith took no part in the debate. While there was consensus that the leaflet had been excellent, it was noted that a leaflet provided by GBC had been delivered to all doors to create awareness of the event. It was agreed that there should be no retrospective reimbursement of the WAG leaflet costs.

Cllr Smith had reviewed GBC's landscape and visual analysis which would form part of the Local Planning Document. The analysis was used to make decisions about which sites should be developed and scored them using a traffic light scheme. The potential sites on Shelt Hill and Bank Hill had been classified as "red" or unlikely to go ahead. Parts of the proposed sites on Park Avenue, Lowdham Lane and all of the Grimesmoor Farm site (and adjacent garden SHLAA plots), and the Broad Close to Private Rd site had been identified as "green" or suitable for development under the landscape and visual analysis. The large site identified in Lambley was "red" and this might drive up the potential number of houses required in Woodborough. Cllr Smith stressed that the landscape and visual analysis was just one strand of work helping to shape

the Local Planning Document, and the greenbelt assessment would also influence GBC's thinking.

Cllr Smith agreed to discuss the update of the Woodborough TPO with GBC's planning team. It was agreed that a letter should also be sent to the Chief Executive Officer of GBC in tandem.

2458. CONSERVATION AREA

A proposal had been received from GBC's planning policy manager that a conservation area appraisal be conducted for Woodborough by Tony Player (a consultant) at a cost in the order of £7600, to be split 50/50 between GBC and WPC. There was a lengthy discussion regarding the use of WPC funds for a project that should reside with GBC. Speaking in favour of making the contribution, Cllr Smith suggested that getting the job done properly, with full consultation of the village, would be good value for the Woodborough taxpayer. It was resolved to write to GBC and offer to pay £3800, provided that the following were delivered: conservation area appraisal including a public consultation (methodology agreed with the PC), a full management plan, and an update of the TPO to be completed by March 31st 2016.

2459. SCOUT HUT/2ND WOODBOROUGH COMMUNITY BUILDING

A letter had been received from Steven Tupper, the Scouts District Commissioner, requesting an opportunity to review whether the sports pavilion could be modified and extended to accommodate a meeting area for the scouts and other uniformed groups. Cllrs Wardle and Berrisford agreed to meet the Commissioner on site without making any commitment.

At 9.10pm the remaining member of the public left the meeting.

2460. S137 DONATIONS

It was resolved to make the following annual S137 donations: Woodborough in Bloom, £1000; Woodborough Community Association, £250 (for endeavours in support of "Best Kept Village" standards); Woodborough Charities, £264.17 (representing the surplus of receipts over payments for 2014/15, excluding works to the parking bay).

2461. ALLOTMENTS

Cllr Parkinson proposed that the title to the allotments be transferred into the names of the trustees of Woodborough Town Lands charity, prior to being transferred to the custodians of charities, to correct a previous error made in registering the title to the land to the PC. The resolution was seconded and carried unanimously. Cllr Parkinson left the meeting at 9.20pm, thanking his fellow members for their hard work and support during his years of service.

2462. PROPOSAL TO PURCHASE A 3RD DEFIBRILLATOR TO BE INSTALLED AT THE VILLAGE HALL

It was agreed to seek detail of the funds spent on the two existing defibrillators before considering this proposal.

2463. REFURBISHMENT OF THE PC NOTICEBOARD

It was agreed that refurbishment of the noticeboard should be discussed once the shop had reopened.

2464. STANDING ORDERS

It was resolved to adopt the Standing Orders incorporating the amendment discussed in March.

2465. CORRESPONDENCE AND EXCHANGE OF INFORMATION

Graeme Foster from GBC had thanked the PC for supporting the planning workshop, attended by 348 villagers. Cancer Research UK (Woodborough Branch) had thanked the PC for the installation of the dishwasher. The following items were noted: GBC: various minutes and agendas; NAVACH AGM; Paddy Tipping's "The Beat"; Notts Archives re-opening event; VE day event at Woods School. Details of NALC's new councillor training events had been received and it was agreed that Cllr Smith should attend (cost £25).

2466. PLANNING

There was no objection to: PC ref 913, GBC 2015/0152, an application for a ground floor extension at Hay Tree House, Private Rd, nor to: PC ref 915, GBC 2015/0149, an application for a kitchen and dining extension to rear and porch extension to front at 25 Shelt Hill.

2467. CEMETERY

Cllr Whincup's work on the cemetery noticeboard was ongoing.

2468. VILLAGE HALL

No responses had been received to the notice in the newsletter seeking a replacement sound and light manager for the VHWP. Work to the bar door was in its final stages. It was resolved to spend up to £225 on new bar shelving. Part of the consignment of new internal doors had been received and would be fitted when the joiner was available.

2469. HEALTH & SAFETY

Nothing reported.

2470. GOVERNORS' FIELD

It was agreed that GBC should be asked to quote to carry out inspections of the play equipment. The annual check by Play Safety would take place in May.

2471. PLAYING FIELD

A fun run was taking place on the playing field in June.

2472. FINANCE

The Clerk presented the financial statement and 25 payments totalling £6193.87 net were approved for payment. Gross payments over £500: Gibbs and Dandy £1705.61 inc VAT (new internal doors); Woodborough in Bloom £1000 (\$137 annual donation).

CONFIDENTIAL STAFFING ITEM

2473. RIGHTS OF WAY

There was nothing reported.

2474. NEWSLETTER

It was agreed to include the minutes and to repeat the notice seeking a replacement for Mr Fraser on the VHWP.

2475. AOB

Cllr Turton reported that Woodborough in Bloom's 10th anniversary celebration had been a great success and thanked Cllr Berrisford for his help on the night.

2476. DATE OF THE NEXT MEETING

The date of the next PC meeting was confirmed as May 11th 2015 at 7pm.

The meeting finished at 10pm.