

**Minutes of the Parish Council Meeting held on Monday 10<sup>th</sup> December 2012 at 7pm**  
**The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Richard Whincup (Chairman), Cllr Paul Berrisford, Cllr Alison Blinston, Cllr John Boot; Cllr John Charles-Jones, Cllr Paul Hough, Cllr Geoff Parkinson, Cllr Dan Sharp, Cllr Jan Turton, Cllr Charles Wardle

IN ATTENDANCE: Averil Marczak (Clerk), Nick Blinston (Chair, Emergency Planning Committee, part)

**1749. CO OPTION**

It was agreed to co opt Andrew Gough to the vacancy. Mr Gough signed an acceptance of office and agreed to take on the role of the PC's interface with emergency planning, but was unable to join the meeting due to a prior engagement.

**1750. DECLARATIONS OF INTEREST**

Personal interests were declared: Cllr Whincup, Cllr Blinston: WCA and allotments; Cllr Wardle: WCA; Cllr Berrisford: allotments; Cllr Hough: Wood School; Cllr Turton, Woodborough in Bloom, Cancer Research.

**1751. OPEN SESSION**

At 7.05 pm the Chairman adjourned the meeting and Nick Blinston addressed the PC regarding the flood on December 2<sup>nd</sup>. The team of volunteers that had scrambled in the early hours of Sunday morning had managed the plan very effectively. He suggested that the following improvements could be made: train more people to put out and man the road closure signs; recruit "flood buddies" who could help vulnerable villagers who were either at risk of flooding, or dependent on carers who would be unable to attend at times of flood. He requested that emergency planning information be made available via the PC's noticeboard and website. The meeting was reconvened at 7.20 pm.

**1752. MINUTES OF THE PARISH COUNCIL**

The minutes of the meeting held on November 12<sup>th</sup> were approved with minor amendment.

**1753. MATTERS ARISING**

It was agreed to seek feedback on the parking problems from the school governors' meeting.

**1754. COUNTY REPORT**

Cllr Spencer had sent congratulations to Woodborough following its success in the Best Kept Village competition.

**1755. DISTRICT REPORT**

Cllr Boot outlined the proposal from the Local Government Boundary Commission for GBC to be reduced in size from 50 members to 41; Moor Lane residents would join the 3 member Calverton ward and the remainder of Woodborough would be combined with Lambley to form a single member Dumbles ward. It was agreed to publicise the consultation via the noticeboards and website. Cllr Boot left at 7.30pm.

**1756. PLANNING**

PC reference 853, GBC 2012/1318, an application for a replacement dwelling including demolition of existing building and link to barn at 78 Lowdham Lane was considered in detail. It was agreed to object to the size of the proposed property given its prominence at the entrance to the village but there was no objection to the demolition of the existing building. Further detail had been received for the application by A W Lymn to build a crematorium on Catfoot Lane (GBC 2012/0799) but the PC did not wish to make any additional observations.

**1757. SPEEDWATCH AND LORRYWATCH**

Cllr Blinston asked that a note of thanks to the Speedwatch team be placed in the newsletter and on the website. A new location for the permanent interactive speed sign had been identified that seemed to meet with all necessary approvals. Cllr Blinston agreed to enquire as to the colour and style of the illuminated sign.

**1758. WOODBOROUGH CHARITIES**

Cllr Parkinson reported that he had written a paper pulling together the issues concerning the charities and was in discussion with the trustees.

**1759. CORRESPONDENCE & EXCHANGE OF INFORMATION**

A further letter had been received from a resident regarding the pavement on Main Street between Taylors Croft and the Meadows; NCC's initial response to the Clerk had offered no hope of a repair, but Cllr Wardle had received a more sympathetic response from Highways and it was hoped that action would be taken. Publicity materials had been received to publicise the consultation on the electoral review of Gedling and it was agreed to put these on the noticeboard. Details of GBC's proposed parish walkabouts had been received. A briefing note had been received from NALC regarding disclosable pecuniary interests in the precept and it was agreed to seek a dispensation providing the process was simple and cost free. NALC's annual report had been received. Information on RCAN's bulk oil scheme was passed to Cllr Blinston for circulation amongst Bank Hill residents. Various minutes and agendas from GBC were noted.

**1760. HEALTH & SAFETY**

There were no current issues to report.

**1761. CHURCH YARD**

Cllr Boot had advised that GBC did have responsibility for some closed church yards. Some historical correspondence regarding closure of the church yard had been passed on by a resident. It was agreed to defer any discussion regarding Woodborough church yard until the outcome of the grant application for the wall was known.

**1762. VILLAGE HALL**

A plaque for interior use had been awarded following Woodborough's recent triumph in the Best Kept Village Competition; it was agreed that the VHWP should consider where to display it. The new chairs had been delivered; a report had to be completed and returned to WREN to release the grant. It was proposed and agreed to buy two further trolleys for £100 each and to pay an additional insurance premium to provide cover for the chairs. The old chairs were in temporary storage while potential uses were considered; it was agreed to store circa 80 at the hall for outdoor

and messy use. It was agreed to spend circa £3000 on the final electrical improvements; it was hoped that Trevor Aldridge would be able to carry out the works during the Easter holiday. Cllr Wardle reported that he was in discussion regarding a specification for the works required to the car park wall.

#### **1763. ALLOTMENTS**

A villager who had been offered an available half plot was no longer able to take it. The combination lock had mysteriously disappeared and been replaced with a cheap internal lock programmed with the same code. It was noted that the lock was difficult to use and therefore there was little alternative but to purchase a replacement.

#### **1764. CEMETERY**

A quote for £170 to replant 100 hedging plants and to tidy up trees in the old perimeter hedge was agreed. A quote for £585 to widen the gates was agreed; it was proposed and agreed that the concrete should be renewed at the same time at extra cost. A memorial application was considered and it was agreed that at present it was too wordy and should be reduced by 3 lines. A quote for £890 to digitise the records was agreed; it was suggested that to save costs a PC member might deliver the record books to Northampton with petrol costs reimbursed.

#### **1765. PLAYING FIELD**

Damage had been sustained to the dyke during the flooding; the Environment Agency had been approached to see if they would take responsibility for the repair and a response was expected shortly. It was agreed to get a quote for works to trees that were encroaching on the football pitch. Cllr Berrisford commented that in the event of an astro turf wicket being installed, the football pitch would need to move prompting further tree works. It was noted with disappointment that Rothera Dowson had not yet made the PC's deeds available to Cllr Parkinson for review.

#### **1766. FINANCE**

The Clerk presented the financial statement and 10 payments totalling £2779.27 including £14.13 VAT were approved for payment. The Clerk presented a first cut of the budget for running costs in 2013/14. Cllr Wardle presented his capital expenditure items and Cllr Berrisford suggested that provision be made for the repair of the playing field fence. It was agreed that the PC should build reserves for the resurfacing of the carpark.

£1250 had been received in prize money from the Best Kept Village Competition and Cllr Turton suggested that a new barrier basket be purchased, and a tree be planted in the centre of Old Manor Close. It was agreed that the residents of Old Manor Close should propose the planting of a tree, if there was consensus to do so. It was agreed to purchase a bin for the bus shelter at a cost of circa £90 to help the volunteer who cleared litter in the village.

#### **1767. CLERK'S REPORT AND ANNOUNCEMENTS**

The Clerk had attended a course on data protection and suggested that the PC put together a document retention policy.

#### **1768. AOB**

Cllr Turton reported that a resident had been unhappy with the new location of the Horticultural Society's planter; there was consensus that the matter had to be agreed between the parties involved and fell outside the remit of the PC.

**1769. DATE OF THE NEXT MEETING**

The date of the next PC meeting was confirmed as January 14<sup>th</sup> 2013. The meeting finished at 10.25pm.