

**Minutes of the Parish Council Meeting held on Monday 13th February 2012 at 7pm
The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Richard Whincup (Chairman), Cllr Paul Berrisford, Cllr Alison Blinston, Cllr Boot, Cllr Briggs, Cllr Charles-Jones, Cllr Paul Hough, Cllr Geoff Parkinson, Cllr Jan Turton, Cllr Charles Wardle

IN ATTENDANCE: Averil Marczak (Clerk)

1489. APOLOGIES FOR ABSENCE AND ACCEPTANCE

Apologies were received and accepted from Cllr Sharp who could not attend due to family reasons.

1490. DECLARATIONS OF INTEREST

Personal interests were declared: Cllrs Blinston, Wardle and Whincup, WCA; Cllrs Berrisford, Blinston and Whincup: allotments; Cllr Turton, Woodborough in Bloom; Cllr Hough: Woods School. Personal and prejudicial interests were declared: Cllr Charles-Jones, finance, payments for work at cemetery; Cllr Whincup, planning, application PC ref 831 2012/0030; Cllr Hough, planning, application PC ref 830 2012/0037.

1491. MINUTES OF THE PARISH COUNCIL

The minutes of the meeting held on January 9th were approved with minor amendment.

1492. MATTERS ARISING

Solar panels: Cllr Parkinson confirmed that the PC would receive the higher Feed in Tariff; the planning application had still to be completed. Cllr Turton commended the work carried out at the cemetery to integrate the new extension.

1493. CHAIRMAN'S REPORT

The Chairman reported that works to the cemetery were nearly completed. The clearance work, hedging and road laying had been carried out to a very high standard. The Chairman reported that he and Cllr Briggs had attended an RCAN Consultation course which had provided a good networking opportunity.

1494. COUNTY REPORT

There was none.

1495. DISTRICT REPORT

Cllr Boot reported that WACAT were seeking judicial review of the wind turbine planning application. The Localism Act required all PCs to put in place a new Code of Conduct by July; GBC would set the framework to be followed and WPC would need to respond swiftly. Cllr Charles-Jones reported on the GBC Electoral Review briefing that he had attended. A thorough statutory process would be followed; due to Woodborough's size it might be merged with Lambley or Calverton for district elections from 2015. A period of public consultation would follow the first draft; it was agreed to inform the village of the review via the newsletter.

1496. VILLAGE HALL IMPROVEMENTS

Two quotes for interior redecoration had been received. It was agreed to accept the quote of Paul Nightingale without advertising for further tenders as work was now urgent to make good damage

resulting from the electrical works. Work needed to take place over the school Easter holidays to minimise disruption to users. The overall spec was agreed, to include painting of cupboards inside and out, and it was agreed that Cllrs Turton and Wardle would meet separately to finalise a recommendation on colours. A quote had been received for the cleaning and renewal of curtains. Cllr Turton agreed to get a second quote. A quote for £150 for the cleaning, resealing and polishing of all flooring outside the main hall was proposed and agreed.

1497. COMMUNICATION: STATEMENT REGARDING INCREASE IN PRECEPT

Minor amendments were made to the pre-circulated draft. It was agreed to get the statement professionally duplicated and then distributed via the post office.

1498. QUEEN'S DIAMOND JUBILEE CELEBRATIONS

Cllr Parkinson reported that due to lack of interest he had cancelled the band that had provisionally been booked. The village pubs would manage their own events.

1499. WEBSITE

Cllr Hough reported back on a meeting held with the web designer.

1500. CORRESPONDENCE AND EXCHANGE OF INFORMATION

Several notes of thanks had been received from recipients of Woodborough Charities Christmas gifts. An email had been received commenting on the limited play equipment in the Governors Field in contrast to some of the facilities in Arnold. It was agreed to refer the parishioner to Cllr Boot as district councillor. A proposal had been received from NCC to replace the bus shelter on Lingwood Lane and this was agreed. Letters regarding the new standards framework (from GBC) and from NCC regarding their localism policy were noted. Letters regarding emergency and flood planning from NCC were passed to Cllr Briggs. Information on the Best Kept Village Competition was passed to Cllr Whincup. It was agreed to publicise details of NALC's planning roadshows. NCC's Minerals Local Plan consultation was noted. A letter had been received from Calverton PC suggesting the formation of a Parish forum; the clerk was asked to communicate WPC's willingness to participate. A letter had been received from St Swithun's church warden thanking the PC and Cllr Charles-Jones for the donation and planting of a hornbeam tree in the churchyard. The insurance policy had been updated at a cost of £25.85 to include the PV panels and speedgun. Copies of NALC's new guide to planning were handed to all members. Various agendas and minutes from GBC were noted.

1501. WOODBOROUGH CHARITIES

It was agreed to defer a discussion on the donation to and future of Woodborough Charities to March's meeting.

1502. CHURCHYARD

There was nothing reported.

1503. PLANNING

PC reference 830, GBC 2012/0037, an application by Mr Robinson and Mrs Berber to erect a first floor extension to 22 Ploughman Avenue: it was agreed to observe that the roof terrace is out of character and intrusive for neighbouring properties; the proposed dormer windows will overlook the garden to 165 Main Street and not a field as is stated in the application; the current plans show no proposal to increase the height of the chimney above the eaves, but should this change the PC

believes a higher chimney would look out of proportion. There was no objection to PC reference 831, GBC 2012/0030, an application by Mrs L Wilson for a proposed single storey front extension at 15 Aldene Way.

1504. ALLOTMENTS

Tenants of an allotment had pruned an ash tree following discussion with the chairman.

1505. CEMETERY

Cllr Charles-Jones reported that work to integrate the extension had been completed. Extra gravel would be applied to the path in the existing cemetery during the spring. A road and turning circle for hearses had been laid using 80 tonnes of base stone and 60 tonnes of tarmac planings; nearly 40 leylandi had been removed; 180 metres of hedging had been planted using over 700 plants. He recommended that a budget of £1000 be made available in 2012/13 for maintenance and the removal of overgrown shrubs in the old part of the cemetery, many of which were likely to be self seeded.

The proposal to plant a tree commemorating the Diamond Jubilee in the turning circle was agreed in principle and it was agreed to consider which species in March.

Cllr Turton, who in 2005 had been granted permission by the PC to purchase a new seat in memory of her late husband, asked that she might install it in the extension and this was agreed.

It was reported that the grave digger had topped up a number of sunken graves.

1506. VILLAGE HALL

Cllr Parkinson had brought samples of chairs that could be bought for £23 each on special offer. He proposed that the PC purchase 150 chairs immediately. Cllrs Hough and Charles-Jones, who had been charged with researching potential grants, outlined their findings. There was a debate regarding the quality and durability of the chairs proposed. The proposal to purchase chairs immediately was not carried (in favour: Cllrs Parkinson, Turton, Berrisford; against: Cllrs Briggs, Wardle, Hough, Whincup, Boot, Charles-Jones, Blinston). Cllr Briggs left.

It was reported that the stage curtains had been partially pulled down by a user on February 4th breaking some of the gliders. It was agreed to cash the bond cheque and to write to the user explaining that a partial refund or request for further payment would follow once the costs of repair were understood.

1507. HEALTH & SAFETY

Cllr Wardle had a meeting planned for 16th February regarding legionella precautions.

1508. GOVERNORS' FIELD

It was reported that all clippings had been removed from the Governors Field.

1509. PLAYING FIELD

It was reported that insulation of the water pipes in the pavilion would require lifting of some of the roof tiles and this work was planned. It was proposed and agreed to carry out Vertidrainning on the field at a time to suit the football club.

1510. FINANCE

The clerk presented the financial statement and a detailed breakdown of costs for works at the cemetery. Cllr Charles-Jones had requested payment for hedge planting and supply of a forklift from Woodborough Park, having provided these services at short notice to ensure that the work was completed when conditions were right. It was recognised that a tender from Woodborough Park should have been agreed upfront, and that in future due process must be followed. However the PC also recognised the exceptional contribution made by Cllr Charles-Jones in commissioning and managing the cemetery works to the agreed specification, and considered it right to make reasonable compensation for his hours spent hedge planting and for the supply of a forklift. 25 cheques totalling £7524.05 including £696.41 VAT were approved for payment. Gross payments over £500: Woodborough Park £588 (hedge planting and supply of fork lift); Woodborough Park £963.95 (reimbursement at cost for hedge plants and base stone for cemetery road); Rob Dixon £670 (cemetery tree works); Carl Wright £703.20 (crushed tarmac); J D Paling £686.40 (hire of excavator). It was agreed to ask David Brooks to act as the PC's internal auditor.

1511. CLERK'S REPORT & ANNOUNCEMENTS

The clerk reported that Alliance and Leicester had closed the PC's current account but not the deposit account. A further letter was signed requesting that the deposit account be closed. The clerk recommended that the PC switch to HSBC's Business Direct tariff to reduce bank charges. Cllr Parkinson agreed to arrange a meeting at the branch in Arnold to discuss.

1512. SPEEDWATCH

Cllr Blinston reported that NCC planned to audit traffic on Bank Hill; if the volume merited traffic calming measures then a budget might be found. The Speedwatch team were planning very early morning monitoring in the centre of the village once mornings were light. A request to purchase a clicker to count cars and a bag for the equipment was accepted.

1513. NEWSLETTER

It was agreed to include a notice about the GBC Electoral Review.

1514. AOB

That day, the clerk had received a hand delivered letter from Mrs Seaton of WACAT requesting a financial contribution to their legal costs associated with judicial review and this would be put onto March's agenda.

1515. DATE OF THE NEXT MEETING

The date of the next PC meeting was confirmed as March 12th 2012. The meeting finished at 10.45 pm.