

**Minutes of the Parish Council Meeting held on Monday 9<sup>th</sup> February 2015 at 7pm  
The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Richard Whincup (Chairman), Cllr Paul Berrisford, Cllr John Boot, Cllr John Charles-Jones, Cllr Andrew Gough, Cllr Paul Hough, Cllr Geoff Parkinson, Cllr Dan Sharp, Cllr Patrick Smith, Cllr Jan Turton, Cllr Charles Wardle

IN ATTENDANCE: Averil Marczak (Clerk), 4 members of the public (part)

**2390.       DECLARATIONS OF INTEREST**

Non pecuniary interests - Cllr Hough: Scout hut; Cllr Smith: Woodborough Action Group; Cllr Wardle: WCA; Cllr Parkinson: allotments; Cllr Turton: Woodborough Action Group, Cancer Research and Woodborough in Bloom. Pecuniary interests - Cllr Parkinson: planning application 2014/1386; Cllr Charles-Jones: wind turbine survey; Cllrs Berrisford, Boot, Gough, Smith, Turton, Wardle: Local Planning Document; Cllr Berrisford: allotments.

**2391.       PUBLIC SESSION**

The meeting was adjourned between 7.05pm and 7.10pm to allow public comment.

The following issues were raised: the precept for 2015/16; a notice at the cemetery should have been left up for longer to allow publicity via the minutes; accounts are not on the website; flood mitigation scheme.

A villager drew the PC's attention to the latest situation with regard to the Scout hut. The PCC had demanded that the scouts pay an annual ground rent of £3000 and this request had not been met. In December, the PCC had decided not to renew the scouts' lease, due to a combination of commercial requirements (the PCC were required to obtain best value from their assets) and a lack of confidence in the business plan and governance arrangements. The speaker said that her hope was that the PCC would allow the Scouts to have more time to address the weaknesses in their plan and asked the PC for support.

**2392.       MINUTES OF THE PARISH COUNCIL**

The minutes of the meeting held on January 12<sup>th</sup> were approved.

**2393.       MATTERS ARISING**

Cllr Turton asked that thanks be recorded to Cllr Elliott for his help in lifting the road closure on Lowdham Lane during the recent snowy weather to allow safer access to and from Woodborough.

**2394.       CHAIRMAN'S REPORT**

There was none.

**2395.       COUNTY REPORT**

There was none. The Clerk agreed to follow up the request for grit bins.

**2396.       DISTRICT REPORT**

Cllr Charles-Jones enquired regarding the status of the Woodborough TPO; Cllr Boot responded that due to a lack of money and staff, it was unlikely to happen. There was a brief debate as to

whether WPC money might facilitate an update of the TPO; any programme would need to be led by GBC.

#### **2397. SCOUT HUT**

Cllr Wardle suggested that WPC should write to the PCC requesting a stay of execution of 6 months, in the hope that during this period a more professional business plan could be put together for both the building and ongoing operation of the hut. Broad support for the Scouts and other uniformed groups was expressed, and it was also commented that the entire village benefited from a venue that was smaller than the Village Hall.

Between 7.22pm and 7.30pm standing orders were suspended to allow public participation. A villager provided further detail regarding the correspondence between the PCC and the Scouts. Another villager suggested that WPC might help to find a new site for the Scouts e.g. as part of the potential Taylors Croft development.

It was unanimously agreed to write a letter to the PCC (1) to express support for the Scouts and the broader benefits of the scout hut for Woodborough and (2) to request a stay of execution so that new people could take a fresh look at the governance arrangements and business plan.

#### **2398. PLANNING**

PC ref 909, GBC 2014/1386, an application to erect a detached double garage with dormer window at 1 Main Street was discussed. It was noted that the papers from GBC cited incorrectly that this property was not in the conservation area, and it was agreed to comment on this to GBC. It was agreed to object to the inclusion of a dormer window and a rear gable window in a garage development.

Cllr Turton advised that she had contacted GBC regarding the appearance of 2 substantial buildings at 101 Lowdham Lane; an officer from GBC had viewed the site and was contacting the owner regarding the requirement for planning permission.

#### **2399. LOCAL PLANNING DOCUMENT/ ALIGNED CORE STRATEGY/ PLANNING POLICY WORKSHOPS**

Cllr Smith reported that he and other representatives from Woodborough had attended 4 workshops run by GBC regarding transport (including parking), housing and facilities (including affordable housing, mix of housing and elderly and retirement housing), climate change and natural environment (renewable, green infrastructure, wildlife), greenbelt (including extensions, infill and replacement of dwellings). The sessions had been interesting, and all relevant to Woodborough. Cllr Smith advised that a climate change map had been produced, identifying areas suitable for wind turbine development based on a wind survey.

Cllr Smith had established that the work carried out on the review of Woodborough's conservation area, before it was abandoned due to lack of funds, had been destroyed by NCC. It was Cllr Smith's view that the review of the conservation area, and the consequent management plan, had to be in place before GBC could put forward proposals for development in Woodborough.

Details of the consultation on the Community Infrastructure Levy, and the results of the greenbelt assessment were now available. GBC were hosting a meeting for all parish councils on February 12<sup>th</sup> regarding the next steps for the Local Planning Document.

GBC would run workshops in Woodborough at the Village Hall on March 18<sup>th</sup> to consult the parish on options for housing development. It was resolved to spend up to £150 to produce and deliver leaflets to publicise this meeting once the details were available from GBC.

At 8.05pm 2 villagers left the meeting.

#### **2400. WIND TURBINE SURVEY**

Having declared an interest, Cllr Charles-Jones left the meeting. The Clerk presented a time plan for the previously discussed survey regarding the wind turbine at Woodborough Park, to be carried out before the March 9<sup>th</sup> meeting. It was agreed that the PC would forward the results of the survey to GBC, but would not make further comments on the application (2011/0523) and that the agenda for March 9<sup>th</sup> should make it clear that the survey was the public consultation and that further comments would not be received on the night. Cllr Berrisford agreed to manage the delivery of the survey envelopes to the majority of Woodborough but it was agreed that certain less accessible addresses should be sent their pack by Royal Mail. It was agreed that the survey would only be delivered to dwellings with registered electors, and that no duplicate packs would be supplied.

The Clerk was asked to obtain Peter Baguley's agreement to accept anonymous comments. The flyer was approved. It was agreed to pay two people (to be appointed by the clerk) to help at the count at the Clerk's hourly rate. It was also agreed to pay the Clerk for the additional time spent.

At 8.30pm 2 villagers left the meeting and Cllr Charles-Jones returned.

#### **2401. CO-OP SITE**

Cllr Turton continued to chase GBC to take action; beyond declaring that the site was free of rats, no progress had been made.

#### **2402. CORRESPONDENCE & EXCHANGE OF INFORMATION**

Several emails had been received regarding dog fouling on the walk to school. It was agreed to contact GBC. Details of the policing precept for 2015/16 had been received. The next Notts Police Priority Settings Meeting would take place on March 10<sup>th</sup>. GBC had sent details of forthcoming work to develop a Playing Pitch Strategy. A further email had been received regarding the impact of the anti wind turbine signs on the village's appearance.

#### **2403. CHURCH YARD**

Cllr Turton reported that the PCC planned to display a map of graves in the church yard.

#### **2404. ALLOTMENTS**

Following a debate about the structure of the budget it was agreed that rent due should continue to be paid to Woodborough Parish Council and not to Woodborough Charities.

#### **2405. CEMETERY**

It was agreed that interment fees at residents' rates should be charged in future for a parishioner relocated by Gedling homes and the Clerk was asked to write to confirm this. The tree for the extension ground had been ordered. It was noted that the bins has not been emptied recently, and the Clerk was asked to follow up with GBC.

#### **2406. VILLAGE HALL**

Cllrs Turton and Wardle had worked together to establish all works required to install the proposed dishwasher at the hall. Cllr Turton had negotiated extra trays to be supplied free of charge providing that the order was placed in February. It was agreed unanimously to purchase the dishwasher at a cost of £1363.50 + VAT, and to spend £250 on required electrical works, and up to £100 on sundries. It was agreed that a key switch would be installed. Charging arrangements for use were discussed briefly but without a final decision.

Cllr Wardle had obtained 2 quotes for the replacement of the internal doors and it was agreed to accept the lower quote of £2168 to replace 10 internal doors, including new kick plates and door furniture. Expenditure on sundries of up to an additional 10% was also agreed.

The annual gas service had been carried out and the contractor had recommended that the spark electrode/ionisation sensors be replaced at a cost of £130.82 + VAT and this was agreed. Under delegated powers the Clerk had agreed a new gas supply contract with Opus Energy which offered a substantial reduction vs the previous tariff. At 9.35pm Cllr Hough left.

The annual bookings meeting had been arranged for May 14<sup>th</sup> at 7pm. The new chair trolley for use in the committee room was arriving on February 10<sup>th</sup>.

#### **2407. HEALTH & SAFETY**

Nothing reported.

#### **2408. GOVERNORS' FIELD**

Quotes for hedge cutting would be available in March.

#### **2409. FINANCE**

The Clerk presented the financial statement and 20 payments totalling £3661.58 net were approved for payment. Gross payments over £500: J A Kent £666 inc VAT for installation and removal of Christmas lights.

The risk assessment, internal financial controls and internal audit plan were reviewed and approved after minor updates.

#### **2410. CLERK'S REPORT AND ANNOUNCEMENTS**

It was agreed that the Clerk should attend a NALC seminar on the VAT and NI/PAYE.

GBC had notified the Clerk of a planned meeting to discuss plans for May's elections. A charge of up to £5000 would be levied by GBC for a contested PC election.

#### **2411. RIGHTS OF WAY**

Nothing reported.

#### **2412. NEWSLETTER**

It was agreed to include the minutes and a notice regarding GBC's planning workshops.

**2413. DATE OF THE NEXT MEETING**

The date of the next PC meeting was confirmed as March 9<sup>th</sup> 2015 at 7pm.

The meeting finished at 9.50pm.