

**Minutes of the Parish Council Meeting held on Monday 12th January 2015 at 7pm
The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Richard Whincup (Chairman), Cllr Paul Berrisford, Cllr John Charles-Jones, Cllr Geoff Parkinson, Cllr Dan Sharp, Cllr Patrick Smith, Cllr Jan Turton, Cllr Charles Wardle

IN ATTENDANCE: Averil Marczak (Clerk), Cllr Boyd Elliott (part)

2366. APOLOGIES FOR ABSENCE AND ACCEPTANCE

Apologies were received and accepted from Cllr John Boot, Cllr Andrew Gough, Cllr Paul Hough.

2367. DECLARATIONS OF INTEREST

Non pecuniary interests were declared: Cllr Smith: Woodborough Action Group; Cllr Wardle: WCA; Cllr Parkinson: allotments; Cllr Turton: Cancer Research and Woodborough in Bloom. Pecuniary interests: Cllrs Berrisford, Smith, Turton, Wardle: Local Planning Document; Cllr Berrisford: allotments.

2368. MINUTES OF THE PARISH COUNCIL

The minutes of the meeting held on December 8th were approved.

2369. MATTERS ARISING FROM MINUTES

Potential flood mitigation scheme: Cllr Charles-Jones reported that the Environment Agency's study of water flows had identified that "storage" for 35 million litres of water was required for the scheme, lower than the 80 million litres previously under consideration. The proposal had now to be costed.

2370. CHAIRMAN'S REPORT

There was none.

2371. COUNTY REPORT

There was none.

2372. DISTRICT REPORT

There was none.

2373. GRITTING AND GRIT BINS

The lack of gritting in preparation for the Boxing Day snow was discussed, and there was agreement that Woodborough had been badly let down by NCC. Cllr Gough had raised a question regarding 2 seasonal grit bins which used to be placed by NCC on Lingwood Lane and Shelt Hill during the winter, but no longer appeared. Cllr Elliott had provided costs for the purchase of new grit bins should the PC wish to pursue this.

It was agreed to write to Cllr Elliott to express dissatisfaction regarding the lack of Boxing Day gritting and to request two additional grit bins to be provided and serviced by NCC.

2374. CO-OP SITE

Cllr Turton had written to GBC requesting an update and reminding them of the hazards of the site.

**2375. LOCAL PLANNING DOCUMENT/ ALIGNED CORE STRATEGY/
PLANNING POLICY WORKSHOPS**

Cllr Smith reported that the legal challenge to the Aligned Core Strategy was progressing with hearings planned in February and March. The legal process was influencing GBC's time plan for the Local Plan, as of necessity they factored in the possibility that the challenge against them might succeed. GBC were legally required to have identified 5.25 years supply of land for housing and currently had a shortfall of sites which would be addressed by strategic and non-strategic sites in the Local Plan. The village consultation workshop for the next iteration of the Local Plan was likely to be delayed until April.

Cllr Smith had attended the first of GBC's planning policy workshops, on Design and Heritage. Density of housing development had been discussed, and GBC had recognised that the target number of dwellings per hectare should flex, according to the area of the borough.

Cllr Smith raised concern over the status of Woodborough's conservation area, which had last been reviewed in 1999. Best practice required conservation areas to be reappraised every 5 years. Cllr Smith reported that other conservation areas have a management plan that is used by GBC to help assess any applications. GBC had not completed the last review of Woodborough's conservation area due to a lack of funding. There was a brief discussion as to whether the PC could help drive this forward, and offer village expertise in the same way as had been discussed for the TPO (which had been welcomed by GBC but was yet to be progressed).

Cllr Elliott joined the meeting briefly to provide information regarding grit bins. He indicated that he was prepared to fund two new blue grit bins; with blue bins provision of grit after the initial setup would become the responsibility of the PC. Members indicated their preference for yellow bins, fully managed by NCC.

2376. WOODBOROUGH IN BLOOM.

Cllr Turton reported that Woodborough in Bloom was 10 years old, and a celebration was planned at the Village Hall on 23rd March.

2377. BUDGETS FOR 2015/16

It was agreed that the precept should be kept at £37,445.

Expenditure and income to the third quarter of 2014/15 was presented, and the budget prepared by Cllrs Whincup and Charles-Jones (pre-circulated) was approved. Cllr Parkinson requested that income and expenditure on the allotments be realigned in recognition that the money belongs not to the PC, but to Woodborough Charities.

It was agreed that the charges and fees for the Village Hall, cemetery and playing fields be maintained at their current level.

Woodborough Cemetery Fees	Resident	Non-Resident
Single grave	£300	£700
Interment	£300	£700
Burial of Ashes	£40	£150
Erect headstone	£50	£175

Woodborough Village Hall Fees	Resident	Non-Resident
Standard hire per hour	£8.50	£15
Committee room per hour	£5	£6.50
Saturday party rate	£175	£175
Saturday wedding rate	£250	£250

Woodborough Playing Field Fees

Tennis club	£260
Football club	£300 (+ water)
Cricket club	£300 (+ water)

2378. CORRESPONDENCE & EXCHANGE OF INFORMATION

An update had been received from GBC on the examination of the Community Infrastructure Levy. An invitation to attend workshops to help GBC prepare the Local Planning Document had been received in December and the Clerk had replied on behalf of the members wishing to attend. Details of the parish finance process had been received from GBC; GBC proposed to provide WPC with £2156 Council Tax Support. Several documents had been received from NALC regarding the refusal of other principal authorities to forward council tax support funding to parishes, and a statement made by the Local Government Minister seeking views on whether parishes seeking to raise their precept by an excessive amount should be subject to the same referendum principle as the rest of local government.

NALC had confirmed that the Section 137 expenditure limit for 2015/2016 had been set at £7.36. An update had been received from the Woodborough GREAT team regarding the play equipment renewal project. NCC had provided an update on roadworks near Timmermans.

2379. PLANNING

PC ref 908, GBC 2014/1317, an application for a two-storey side and single-storey rear extension at 3 Sunningdale drive: it was agreed to comment that the proposal was of poor design and overbearing and to suggest that the north facing skylights should be south facing to avoid overlooking 5 Sunningdale Drive.

2380. ALLOTMENTS

It was agreed that the rent for 2016/17 should be set at £28 for a full allotment.

2381. CEMETERY

Cllr Whincup was progressing the artwork for the noticeboard and would present a proposal at February's meeting.

2382. VILLAGE HALL

Cllr Wardle had discussed his proposals for the security of a proposed door directly into the bar with the PC's insurers. It was agreed that the bar door, and associated removal of the window, should be carried out at a cost of £800. It was further agreed that the PC should opt for additional all risks cover insurance, at £50 plus IPT.

Cllr Wardle had been unable to mend the broken door into the committee room, and had researched the cost of replacements. This project had been proposed for inclusion in 2015/16, but Cllr Wardle recommended that works might be progressed sooner. The cost to upgrade all 9 internal doors would be approximately £800, plus fitting charges, plus door furniture. It was agreed that the options should be discussed further at the Village Hall Working Party meeting, and could be considered by the PC in February in more detail.

Cllr Berrisford had visited Lowdham Village Hall and had established that they were delighted with the performance of their dishwasher, with regards to both speed of operation and hygiene benefits. It was agreed that Cllr Turton should ask the supplier to visit the Village Hall to assess the plumbing and electrical works required for the installation of such a machine.

It was agreed that the Christmas lights should be stored in one of the committee room cupboards, and this meant that the cupboards were now fully used.

2383. HEALTH & SAFETY

Cllr Sharp reported that the up-to-date risk assessment had been put on the noticeboard.

2384. GOVERNORS' FIELD

The neighbours to the west of the Governors' Field had requested that the adjoining hedge be cut and the costs shared 50:50. This was agreed in principle, with detail about the costs and selected contractor to be agreed.

2385. PLAYING FIELD

Cllr Berrisford had received a letter from the school, confirming that they cut the grass on the playing field 14 times a year. He planned to discuss this with the cricket team.

2386. FINANCE

The Clerk presented the financial statement and 13 payments totalling £2779.45 net were approved for payment.

It was agreed to ask Andy Hodges to act as the PC's internal auditor.

2387. CLERK'S REPORT AND ANNOUNCEMENTS

It was agreed that the Clerk should attend a NALC seminar on the local government audit process.

2388. RIGHTS OF WAY

Cllr Berrisford reported that he had helped to clear a tree which had blown down on footpath 14 and 15. A waymarker had come down on footpath 8; NCC had the matter in hand.

2389. DATE OF THE NEXT MEETING

The date of the next PC meeting was confirmed as February 9th 2015 at 7pm.

The meeting finished at 9.15pm.