

**Minutes of the Parish Council Meeting held on Monday 10th June 2013 at 7pm
The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Richard Whincup (Chairman), Cllr Paul Berrisford, Cllr Alison Blinston, Cllr John Boot, Cllr Geoff Parkinson, Cllr Dan Sharp, Cllr Jan Turton, Cllr Charles Wardle.

IN ATTENDANCE: Averil Marczak (Clerk); public: 10; Mr Martin Hubbard and Mr John Stokes, agents for 147 Main Street development

1881. APOLOGIES FOR ABSENCE AND ACCEPTANCE

Apologies were received and accepted from Cllr John Charles-Jones, Cllr Andrew Gough (holiday), Cllr Paul Hough (work commitments).

1882. DECLARATIONS OF INTEREST

Personal interests were declared: Cllr Blinston: WCA and allotments; Cllr Wardle: WCA; Cllr Berrisford: allotments; Cllr Turton, Woodborough in Bloom, Cancer Research.

1883. MINUTES OF THE PARISH COUNCIL

The minutes of the meeting held on May 13th were approved.

1884. PUBLIC SESSION

The Chairman adjourned the meeting between 7.05pm and 7.35pm. The agents to the development at 147 Main Street gave information and answered questions about site drainage, after which all members of the public departed.

1885. CHAIRMAN'S REPORT

The death of Mrs Hilda Hanson, Woodborough's oldest resident at 103, was noted with sadness.

The Chairman read out a report on the meeting held between residents and the Environment Agency to discuss action against flooding.

1886. COUNTY REPORT

The Chairman read out comments sent by Cllr Boyd Elliott regarding NCC inspection of certain pavements, hedgerows and drains, and new weight restriction signs in the village.

1887. BUS SERVICES

Cllr Sharp reported that the TITAN roadshow had been well attended and different ideas discussed including varying the routes offered on different days; a firm proposal on routes was awaited. There was concern about the economic viability of the 47 route.

1888. TREES

Resolved: the PC undertakes to carry out future routine maintenance tree and hedge works only between September 30th and March 1st, and to recommend these timings when responding to planning applications dealing with tree and hedge works.

It was agreed that the Chairman should write to District Cllr Boot requesting that the TPO be updated urgently and offering resources to hasten its progress.

1889. SPEEDWATCH

Cllr Blinston reported that the Speedwatch programme was ongoing and recognised the continuing hard work of the volunteers.

1890. CORRESPONDENCE & EXCHANGE OF INFORMATION

The PC welcomed news of a proposed weight restriction for Calverton, Lambley and Woodborough, and it was agreed to respond with strong support. Noted: Notts Police and Crime Commissioner's newsletter; details of a forthcoming meeting regarding rural broadband; various minutes and agendas from GBC; letter regarding treeworks; letter regarding naming of planning applicants and personal correspondents; email regarding PC minutes. It was agreed to discuss the PC's policy regarding the naming of private individuals in minutes at the next meeting. It was agreed to decline an invitation to the County Council Civic Service.

Resolved: to delegate power to the Clerk to deal with repetitive correspondence without referral to the PC.

1891. CHURCHYARD

Cllr Wardle reported that he had returned the Local Improvement Scheme grant paperwork to NCC and was working with the church wardens on responsibility for the repairs to the churchyard wall.

1892. PLANNING

There was no objection to:

PC ref 872, GBC 2013/0416, an application for new gable, extension and alterations at 20 Lowdham Lane

PC ref 873, GBC 2013/0511, an application for a ground floor extension at 7 Lowdham Lane

PC ref 863, GBC 2013/0076, an application for conversion from 2 dwellings to 3 and a single storey side extension at 152 to 156 Main Street

1893. ALLOTMENTS

The Clerk reported that one vacancy remained; there was a short debate about whether a storage container might be sited there to locate equipment available for hire by allotment holders. Cllr Parkinson reported that he had sent a proposed scheme to the Charity Commissioner.

1894. CEMETERY

It was agreed to ask Gardenscape to cut the grass on, and 1 metre around, the turning circle. The suggestions from the Nottinghamshire Wildlife Trust report were discussed; it was agreed to consider investment in a wild flower meadow in the extension for 2015 provided the Japanese knot weed had been eradicated; it was agreed that bird and bat boxes could be installed, possibly with the involvement of other community groups; it was agreed that the hedges could be allowed to thicken into the extension, but not in areas of the cemetery currently used. It was agreed that Cllrs Wardle, Turton and Blinston should meet at the cemetery to discuss the way forward for the wild flower areas and to consider the policy for removal of grass cuttings.

It was agreed to pay the grave diggers £280 for the digging, in good faith, of a grave not subsequently used. The Clerk confirmed that she had approached the grave diggers to ask them to turf the recently topped up graves and the area by the new posts.

1895. HEALTH & SAFETY

Cllr Sharp reported that the play equipment had passed the Playsafety inspection. A certificate of compliance had been received for the pavilion water tanks (legionella precautions).

1896. GOVERNORS' FIELD

Cllr Wardle had arranged a meeting to obtain a quote for the repair of the railings. Cllr Parkinson recommended that the PC also consider alternatives, eg the replacement of railings with modern fencing, or replacement with railings without spikes to comply with health and safety guidelines. Any action would entail significant investment and it was agreed that the land owner should be approached to bear or share costs.

It was agreed that Gardenscape should be asked to edge the bed of ground cover roses.

1897. PLAYING FIELD

Cllr Wardle reported that the Environment Agency were planning to visit the collapsed ditch to advise on appropriate remedial action.

1898. FINANCE

The accounting statements and annual governance statement for 2012/13 were approved.

The internal auditor's fee of £160 was approved and it was noted that the PC would need to appoint a new auditor for next year.

The Clerk presented the financial statement and 12 payments totalling £3663.01 including £59.72 VAT were approved for payment. Payments included donations of £250 to WCA and £750 to Woodborough in Bloom under S137.

It was reported that NatWest had sent a second mandate for signature.

1899. VILLAGE HALL

It was noted that Race had tested the chairs at the hall and declared them fit for purpose; the broken chairs had been replaced.

Cllr Parkinson reported from the VHWP, tabling proposals for the refurbishment of the toilets and for new storage units in the committee room which could be hired by users. It was agreed that further quotes should be obtained for agreement at the next meeting.

Cllr Wardle reported that a specification for works to the car park wall had been produced and could now be used to obtain quotes. No progress had been made in obtaining quotes for electrical works at the hall.

1900. RIGHTS OF WAY

Cllr Berrisford advised that minor damage to the gate on the playing field had been reported to NCC.

1901. NEWSLETTER

It was agreed to publish the minutes.

1902. DATE OF THE NEXT MEETING

The date of the next PC meeting was confirmed as July 8th 2013. The meeting finished at 10.15pm.