

**Minutes of the Annual Parish Council Meeting held on Monday 12th May 2014 at 7pm
The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Richard Whincup (Chairman), Cllr Paul Berrisford, Cllr Alison Blinston, Cllr John Boot, Cllr John Charles-Jones, Cllr Andrew Gough, Cllr Geoff Parkinson, Cllr Dan Sharp, Cllr Jan Turton, Cllr Charles Wardle.

IN ATTENDANCE: Averil Marczak (Clerk); 4 members of the public (part)

2172. ELECTION OF CHAIRMAN FOR 2014/15

By unanimous vote Cllr Whincup was elected to the chair.

2173. ASSIGNMENT OF RESPONSIBILITIES FOR 2014/15

It was agreed that members should retain their current responsibilities.

2174. APOLOGIES FOR ABSENCE AND ACCEPTANCE

Apologies were received and accepted from Cllr Paul Hough.

2175. DECLARATIONS OF INTEREST

Non pecuniary interests were declared: Cllr Berrisford, Cllr Parkinson: allotments; Cllr Blinston: allotments and WCA; Cllr Turton: Woodborough in Bloom, Cancer Research, Action Group; Cllr Wardle: WCA. Pecuniary interests: Cllrs Boot, Berrisford, Gough, Turton, Wardle: Local Planning Document.

2176. NEW STANDING ORDERS

There was brief discussion and minor amendments made to section 5 (Ordinary Council Meetings). Cllr Whincup proposed, Cllr Berrisford seconded the adoption of new standing orders based on NALC's 2013 Model Standing Orders and this was agreed unanimously.

2177. LOCAL PLANNING DOCUMENT/ALIGNED CORE STRATEGY UPDATE

Cllr Boot commented that GBC would be likely to make a statement in the next 10 days. Comments had been sent to the Inspector and once her response was known the next steps would be triggered. Cllr Turton reported that 2 more SHLAA applications had been reported to the PC, one for access from Broad Close to Private Rd, and one for the paddock on Main St next to Taylors Croft. These and other SHLAAs (undisclosed) would be under consideration in workshops that GBC planned to run in the village. Cllr Turton believed that a covenant was in place to keep the paddock as open space and had asked GBC to investigate.

Cllr Turton asked fellow councillors to be "on standby" to receive GBC's comments as it might be necessary to convene an extraordinary meeting to consider next steps.

2178. PUBLIC SESSION

The meeting was adjourned between 7.15pm and 7.25pm to allow public comment.

Concern was expressed that new SHLAA applications would mean additional housing and greater flooding risk. The flooding argument should be made to GBC at every opportunity. Cllr Boot commented that the availability of more potential sites should have no bearing on housing numbers, which should be fixed by the Inspector.

A question was raised regarding the old Co-op site. The Clerk confirmed that an acknowledgment of the request to serve a S215 notice had been received.

4 members of the public left the meeting.

2179. MINUTES OF THE PARISH COUNCIL

The meeting was reconvened and the minutes of the meeting held on April 14th were approved.

2180. MATTERS ARISING

It was agreed to send photos to GBC of the old Co-op site.

2181. COMMENTS ON THE MINUTES OF THE ANNUAL MEETING OF THE PARISH AND CONSIDERATION OF ACTIONS ARISING

Various typos were notified to the Clerk. The questions and comments were considered. It was agreed that the current practice of displaying the minutes within a week was adequate. It was agreed that the purchase of a dishwasher should be discussed at a later meeting as it had been listed as a potential improvement in the budget. Cllr Wardle agreed to research the cost of village signs as seen at Lambley and Gunthorpe for future consideration.

2182. INTERNAL AUDIT

The internal audit had been completed. It was agreed to accept the terms and conditions presented by A R and H Accountancy Services and to pay the internal auditor's fee of £160 + VAT. The internal auditor recommended that quarterly bank reconciliations and budget reviews be carried out, and that the PC should document when its annual risk assessment and annual review of financial controls has been done, along with any amendments made. It was agreed to act on these recommendations and to add the annual risk assessment and review to January's agenda.

2183. ANNUAL RETURN

The accounting statements and annual governance statement 2013/14 were approved.

2184. CHAIRMAN'S REPORT

All chairs had been refurbished with a replacement back.

2185. DISTRICT REPORT

Cllr Boot reported that the Court of Appeal had overturned the High Court judgment regarding GBC's grant of planning permission for a wind turbine at Woodborough Park. Planning permission for the turbine had been quashed but it was not GBC's policy to take enforcement action prior to determination of the application.

2186. SPEEDWATCH

Cllr Blinston reported that new volunteers were needed and it was agreed to place a notice in the newsletter.

2187. CORRESPONDENCE & EXCHANGE OF INFORMATION

A letter of thanks had been received from Woodborough in Bloom. An email had been received from a villager suggesting that posts on the pavement in Lingwood Lane might help control the school pavement parking issue; it was felt that the pavement was too narrow and such action would make passage tricky for wheelchairs and pushchairs. A request had been received to hold

“bootcamps” on one of the open spaces in the village and it was agreed to suggest the fenced school green. A request from the WCA for permission to hold the annual street market and a small dog show on the Governors’ Field on 19th July was agreed. Information about road closures due to the Outlaw Half Triathlon was noted.

2188. CHURCH YARD WALL

Work on the wall would start at the end of May/early June.

2189. PLANNING

There was no objection to PC ref 893, GBC 2014/0393 an application to erect a polytunnel in the waste area next to the garage at the rear of 87 Main St. It was noted that the structure was already in place.

2190. VILLAGE HALL

Following discussions in April it was proposed and agreed to sell a range of existing sound and light items to the Players for £500 (Zero 88 Jester Lighting Desk , Berhinger Europower 3000 Mixer/ Amplifier, 2 x Selecon Acclaim Zoomspots front of house lights, 4 x Selecon Acclaim Fresnels front of house lights). It was agreed to purchase a range of replacement sound and light equipment which would be simpler to use for £399.12 + VAT.

Cllr Parkinson reported from the VHWP. Untidy/unstable chair stacks had been raised as an issue and the caretaker had been asked to check the chairs on each visit. A hall user had had an accident outside the hall, falling as she stepped off the side of the access ramp in darkness. Cllr Parkinson had visited the lady concerned and recorded details in the accident book. It was agreed to consider painting white lines on the side of the ramp to demarcate the edge. Cllr Parkinson had yet to discuss the matter of junior toilets in the dressing room with the Players; it was agreed that, should they have no objection, Cllr Parkinson should contact the Pre-school and give them the go ahead to apply for grants.

Cllr Parkinson recommended to the PC that it consider the purchase of an I Boost, a device that diverted solar energy to the immersion heater rather than sending excess to the grid. Cllr Wardle raised a concern about potential complexity for users and it was agreed to consider the matter next year.

2191. ALLOTMENTS

2 applications to join the waiting list had been received. One application had come from a household with an existing tenancy and it was agreed to accept the application on the basis that the name was always last on the list *ie* only eligible to take on a tenancy when there were no other Woodborough names waiting.

2192. CEMETERY

During April, there had been one burial and 3 graves reserved.

There was a short discussion regarding the state of the new extension. Cllr Charles-Jones reported that the site was riddled with thistles; he had topped the weeds using his tractor but advised that much work needed doing before wild flower seeds could be sown. Cllr Blinston agreed to discuss the potential timetable for preparation of the ground with Cllr Charles-Jones and the selected contractor.

Cllr Charles-Jones advised of 2 minor maintenance jobs required; the side gate did not close and barbed wire was needed to stop walkers passing through the hedge between the cemetery and the golf course. It was agreed unanimously to ask Rob Dixon to carry out these tasks quickly without seeking further quotes.

2193. HEALTH & SAFETY

The RoSPA inspection was due to take place in May.

2194. GOVERNORS' FIELD

Repairs to the railings would start at the end of May. It was agreed that the daffodils should be cut back at the next grass cut.

2195. PLAYING FIELD

A further meeting had been held with the property owner whose home adjoined the damaged dyke. It was hoped to carry out repairs with the help of a JCB in May.

2196. FINANCE

The Clerk presented the financial statement and 13 payments totalling £3293.54 net were approved for payment. It was agreed to donate £500 to Woodborough Community Association (S137) to continue their customary programme of village maintenance activities.

2197. CLERK'S REPORT & ANNOUNCEMENTS

It was agreed that Cllr Parkinson should check the hall during the caretaker's holidays.

2198. RIGHTS OF WAY

There was nothing reported.

2199. NEWSLETTER

It was agreed to include the minutes, an appeal for new Speedwatch volunteers and advice about removal of Himalayan balsam.

2200. AOB

It was noted that the PC's old Christmas lights needed to be taken to the tip for disposal.

2201. DATE OF THE NEXT MEETING

The date of the next PC meeting was confirmed as June 9th 2014 at 7pm.

The meeting finished at 8.50pm.