

**Minutes of the Parish Council Meeting held on Monday 12<sup>th</sup> October 2015 at 7pm  
The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Andrew Gough (Chairman), Cllr Paul Berrisford, Cllr John Boot, Cllr Patrick Smith, Cllr Colin Starke, Cllr Jan Turton (part), Cllr Charles Wardle, Cllr Pat Woodfield.

IN ATTENDANCE: Averil Marczak (Clerk), Cllr Boyd Elliott (NCC, part), 2 members of the public (part)

**2597. APOLOGIES FOR ABSENCE AND ACCEPTANCE**

Apologies were received and accepted from Cllr John Charles-Jones, Cllr Margaret Briggs. Cllr Elliott gave apologies for Cllr Helen Greensmith (GBC).

**2598. DECLARATIONS OF INTEREST**

Non pecuniary interests – Cllr Berrisford: allotments; Cllr Smith: Woodborough Action Group; Cllr Turton: Woodborough Action Group, Cancer Research, Woodborough in Bloom; Cllr Wardle: WCA; Cllr Woodfield: Tennis Club. Pecuniary interests –Cllrs Berrisford, Boot, Gough, Smith, Turton, Wardle: Local Planning Document.

**2599. GEDLING BC STANDARDS COMMITTEE**

Cllr Woodfield advised that she had been appointed to GBC's Standards Committee.

**2600. PUBLIC SESSION**

Between 7.05pm and 7.10pm the meeting was suspended to allow public comment. The applicants for a canopy roof over the driveway at 5 Pinfold Crescent (2015/1026) explained their intention to make amendments to the plans submitted to GBC, by building further away from the boundary and using Perspex or glass panels in place of wooden fencing panels.

**2601. PLANNING**

PC 931, GBC 2015/1026, a proposed canopy roof over drive at 5 Pinfold Crescent: it was agreed that there was no objection to the plans as given or with the amendments suggested during the public session. It was agreed to observe that glass panels would be preferable to Perspex. Following discussion it was agreed to make no objection to PC 932, GBC 2015/1128, a 2 storey side extension and demolition of outbuilding at 156 Main Street, but to request that the asbestos be dealt with vigilantly. PC 930, GBC 2015/1115TPO, an application to remove the lower branches of lime trees 1,2 and 3, trim branches of lime tree 4 and remove lime tree 5 at 48 Main Street, was discussed at length. It was agreed to make no objection to the works to trees 1 – 4, but to object to the removal of tree 5, as no professional report had been carried out to support removal, the lime trees all have TPOs and are in the conservation area.

PC 921, GBC 2015/0446, an application to erect a new detached cottage at 21 Lowdham Lane, revised plan with correct boundary, was discussed at length. It was noted that GBC had not provided WPC with any clarifications on the other issues raised during the original consultation in June. Two neighbours had written with detailed objections to the development and these were considered. It was agreed to comment that the distance between the stream and the building must be clarified.

It was noted that a hedgerow north of The Meadows had been removed and it was agreed to refer this and the possible removal of a sycamore tree to GBC. A dead sheep had been removed from Taylors Croft.

**2602. CO-OP SITE**

Cllr Turton reported that the plans for 5 townhouses were to be resubmitted to GBC.

At 7.50pm, Cllr Turton and 2 members of the public left.

**2603. MINUTES OF THE PARISH COUNCIL**

The minutes of the meeting held on September 14<sup>th</sup> were approved.

**2604. MATTERS ARISING**

The Chairman's letter to John Robinson, CEO of GBC, regarding planning enforcement had been acknowledged and a reply was to be expected by October 15<sup>th</sup>. A proposal for an amended agreement had been sent to the Tennis Club. Notwithstanding WPC's concerns, NCC had decided to permit the memorial bench at Foxwood Lane. A revised plan had been received for the 20mph signs, incorporating Cllr Smith's recommendation to move the sign further to the east to include the crossing point for children walking to school from the Smalls Croft area. Cllr Smith asked whether consent was required to locate the Best Kept Village sign on the grass at the entrance to Smalls Croft and it was agreed that the Clerk should contact Cllr Greensmith and ask her to secure the necessary consents.

**2605. GREENWOOD COMMUNITY TREE PLANTING**

It was agreed to apply for a grant to plant oak trees on the verge of Bank Hill.

**2606. CHAIRMAN'S REPORT**

The Chairman reported that Phil James had resigned from WPC.

**2607. COUNTY REPORT**

Cllr Elliott reported that details of NCC's *Supporting Local Communities* fund were available. The blue grit bins had been ordered and Cllr Elliott advised that WPC could request grit from GBC to refill them. It was agreed to ask the Lengthsman to check the grit bins during winter.

**2608. VACANCY**

GBC's formal notice regarding the vacancy created by the resignation of Phil James would be displayed until 22<sup>nd</sup> October.

**2609. MEETING DATES**

Following a request by the Clerk it was agreed to move April's meeting to April 5<sup>th</sup>. It was agreed to schedule a meeting for August 16<sup>th</sup>.

**2610. FLOOD SCHEME**

The signed agreement had been returned to the Environment Agency. The EA had carried out a soil investigation survey on October 7<sup>th</sup>.

**2611. VILLAGE SIGNS**

The quote for new gateway signs was £8415 including fitting. Fitting could only be carried out by a contractor approved by NCC. Cllr Wardle advised that NCC's *Supporting Local Communities* fund might contribute to the project, but the maximum funding would be £2000 and would be conditional upon the inclusion of a NCC logo on the sign. There was considerable discussion about the current signs, the merits of the new signs and the costs. Cllr Wardle proposed (Cllr Starke seconded), that the current gateway signs should be replaced with a single Woodborough sign, design and costs to be agreed at a later date. This was agreed unanimously. It was agreed to apply for the NCC grant.

**2612. PLANNING STRATEGY**

Cllr Smith reported that the 2015 SHLAA had been published by GBC, and included 2 additional potential plots in the Woodborough Green Belt (Long Meadow Farm and an area south east of Park Avenue linking to Lingwood Lane).

**2613. CONSERVATION AREA APPRAISAL**

Cllr Smith had spoken with Tony Player and the first consultation phase of the Conservation Area Appraisal had commenced.

**2614. CHRISTMAS LIGHTS**

2 quotes had been obtained for the installation and removal of the Christmas lights and it was agreed to accept the lower quote from GBC (£400 +VAT to include the Seasonal Decorations licence).

**2615. GOVERNORS' FIELD**

Cllr Starke reported that a replacement Tornado seat and crossbar for the swing were on order from HAGS. Geoff Baggaley was making replacement seats for the carousel. A quote to re-paint the equipment would be obtained in November. Cllrs Starke and Briggs had attended a further meeting of Woodborough GREAT.

It was agreed to accept Rob Dixon's quote of £130 to clear the fallen leaves in due course.

**2616. ALLOTMENT VACANCY**

The vacancy had been advertised on the noticeboard, newsletter and WPC website. Cllr Woodfield had been the only applicant and it was agreed to grant her the tenancy.

**2617. NEW COMMUNITY BUILDING/SCOUT HUT**

The Clerk had received a copy of the first designs from Steven Tupper for information only; the project team were preparing feedback for the architect. There was consensus that the external design worked well but that the interior needed re-thinking.

**2618. CORRESPONDENCE & EXCHANGE OF INFORMATION**

An email had been received complaining about noise on Bank Hill and it was agreed to suggest that the villager concerned might contact GBC. John Robinson, CEO at GBC had requested a meeting with representatives from WPC as part of the "Gedling Conversation". It was agreed that Cllrs Gough and Woodfield should attend. Details of the Top Wighay Farm Development Brief consultation had been received; Cllr Smith reported that the number of dwellings had been reduced to 805, with 30% affordable (Linby Parish). Details of the approval of GBC's

Community Infrastructure Levy Charging Schedule had been received, and 3 members would attend a briefing meeting on October 13<sup>th</sup>. The following items were noted: Paddy Tipping, update on rural crime initiatives; GBC various agendas and press releases.

**2619. CEMETERY**

A full burial had taken place on October 9<sup>th</sup> and 2 burials of ashes were planned. A list of the graves that needed topping up had been given to the grave diggers and work would be carried out over the next few weeks. Some re-turfing would be required in the spring.

Cllr Woodfield was progressing artwork for the cemetery noticeboard with a designer, and had obtained some further materials courtesy of the Woodborough Heritage group.

**2620. VILLAGE HALL**

Cllr Woodfield presented a proposal to replace all 44 windows in the hall. She recommended that UPVC frames be used due to the cost and insulation benefits. The frames would be an equivalent width to the current windows. 5 quotes had been obtained. Following consideration of price, quality and understanding of the project it was agreed to proceed to a more detailed quotation from City Glass in time for approval at November's meeting, with fitting ideally to be done during the Christmas pre-school holiday.

**2621. DEFIBRILLATOR**

The defibrillator for the village hall had been delivered and Cllr Wardle agreed to discuss installation with Tony Baines. The Chairman asked the Clerk to speak to the WCA regarding the return of WPC's unspent donation for defibrillators (made in 2013/14). There was a discussion regarding training for the village. Cllr Wardle said that training was not needed as the emergency service (and the equipment itself) would guide users through the process.

**2622. FINANCE**

The Clerk presented the financial statement and 15 payments totalling £3154.31 net were approved. The Clerk presented a 6 month review of income and expenditure vs budget.

**2623. NEWSLETTER**

It was agreed to include the minutes.

**2624. ANY OTHER BUSINESS**

Cllr Smith reported that a resident of Ploughman Avenue had spoken to him to object to the idea of a promotional V board being placed in the flowerbed (July minutes). It had been reported that a small brick building had been erected at the Shelt Hill fishing lake development without planning permission; it was agreed to refer to GBC. It was noted that works at 21 Lowdham Lane were causing hazards for pedestrians and motorists and it was agreed to notify NCC Highways.

**2625. DATE OF THE NEXT MEETING**

The date of the next PC meeting was confirmed as November 9<sup>th</sup> 2015 at 7pm.

The meeting finished at 10.01pm.