

**Minutes of the Parish Council Meeting held on Tuesday 13<sup>th</sup> September 2016 at 7pm  
The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr John Charles-Jones (chairman), Cllr John Boot, Cllr Margaret Briggs, Cllr Colin Starke, Cllr Jane Stone, Cllr Jan Turton, Cllr Charles Wardle

IN ATTENDANCE: Averil Marczak (Clerk), Cllr Helen Greensmith (GBC, part), Cllr Boyd Elliott (NCC, part), 4 members of public (part).

**2902. APOLOGIES FOR ABSENCE AND ACCEPTANCE**

Apologies were received and accepted from Cllr Andrew Gough, Cllr Paul Berrisford, Cllr Patrick Smith, Cllr Pat Woodfield.

**2903. DECLARATIONS OF INTEREST**

Pecuniary interests –Cllr Boot: item 30, Middups’ field, Cllr Turton: planning application 2016/0901.

**2904. PUBLIC SESSION**

Between 7.01pm and 7.10pm, the meeting was suspended to allow members of the public to speak. Residents of Ash Grove expressed their concerns regarding the scale and height of the proposed dwelling GBC 2016/0888. Mrs Lynne Morgan asked that a new meeting of the Pavilion Committee be convened to progress options for the Scouts.

**2905. MINUTES OF THE PARISH COUNCIL**

The minutes of the meeting held on 16<sup>th</sup> August were approved.

**2906. MATTERS ARISING**

Cllr Turton reported that some progress had been made at the old Co-op site; strimming had been completed. The rubbish needed to be cleared and the site sprayed; Cllr Turton was in frequent contact with the owner to ensure that momentum was not lost.

Members expressed their concerns regarding the reduced bus service to Calverton to Cllr Elliott, and queried whether the Bank Hill bus stop was located in a dangerous location. Cllr Elliott said that he would raise the issue of the Woodborough to Calverton bus at a meeting of the full NCC.

**2907. CHAIRMAN’S REPORT**

Cllr Charles-Jones reported that the EA and landowner were currently discussing a detailed management plan for the site following construction, which both parties needed to agree before any formal planning application was made.

**2908. COUNTY REPORT**

Cllr Elliott reported that his petition to resurface Main Street had attracted 190 responses online and 500 responses via the pubs. He planned to deliver the results of the petition to full council on Thursday 15<sup>th</sup> September. NCC had served hedge cutting enforcement notices to several properties in the village, giving the owners 14 days to cut their hedges.

**2909. DISTRICT REPORT**

Cllr Greensmith offered to support WPC’s purchase of picnic benches for the Governors’ Field.

**2910. PICNIC BENCH TO COMMEMORATE THE QUEEN'S 90<sup>TH</sup> BIRTHDAY**

Two quotes for benches with wheelchair access had been obtained. It was agreed to purchase two benches from Jabba Designs for £235 each, to be funded by grants from Cllr Elliott and Cllr Greensmith.

Cllr Wardle reported that WPC might be offered a new memorial bench.

**2911. WOODBOROUGH IN BLOOM, IMPLEMENTATION OF NEW PLANTERS**

Cllr Turton reported that the new planters would be ready to install from 3<sup>rd</sup> October and a team of strong volunteers would be needed to make the changeover. It was agreed to ask Gardenscape to quote for the routine cutting of the grass at the corner of Doverbeck Drive next to the hanging baskets and planter.

**2912. PLANNING ENFORCEMENT UPDATE**

GBC's new Enforcement Officer had provided the following update: PV panels on Foxwood Lane - application received but not validated; hedge removed to north of Whites Croft - formal warning letter sent to owner and file closed; trees removed from Taylor's Field - formal warning letter sent to owner and file closed. Concerns regarding the garage build at 1 Main Street had been reported to GBC.

**2913. ANTISOCIAL BEHAVIOUR/CCTV**

The Clerk had had a brief conversation with PCSO Richard Kennedy regarding CCTV, and he strongly recommended CCTV as a deterrent. It was agreed to discuss further at a later meeting.

**2914. PLANNING**

PC 956, GBC 2016/0407, revised consultation, proposed two-storey barn conversion to a two-bedroom dwelling with off Street parking at Shelt Hill farm, Shelt Hill: there was no objection. PC 967, GBC 2016/0888, proposed three-storey detached dwelling at land off Ash Grove: it was agreed to object to the overbearing scale and height of the development, noting that there were no 3 storey new builds in Woodborough, and that this set an unwelcome precedent. It was agreed also to comment that no height dimensions had been given on the plans, and to refer to previous planning applications for this site which had favoured split-level bungalows.

PC 968, GBC 2016/0901, an amendment to plot 4, single garage added, 165 Main Street/Ploughman Avenue: having declared an interest, Cllr Turton took no part in the debate. It was agreed to make no objection.

**2915. CHURCH YARD**

It was agreed to ask Gardenscape to cut back and treat the brambles growing through the rhododendrons.

**2916. PLAYING FIELD**

A quote for grass cutting had been received from Gardenscape and it was agreed that cuts should be requested as needed. The Clerk had contacted GBC regarding possible new users of the pitch, however currently there were no potential new takers. It was agreed to consider putting football posts back up for recreational use.

**2917. GOVERNORS' FIELD**

Painting of the railings and play equipment was scheduled to start on September 15<sup>th</sup>.

**2918. NEW PLAY EQUIPMENT/WOODBOROUGH GREAT**

A fundraising quiz night was planned for November. It was agreed that the village hall hire costs would be met from the team's float. Cllr Briggs was following up a potential application to a trust fund. It was agreed to find out details regarding NCC's Supporting Local Communities Fund for 2017.

**2919. ALLOTMENTS**

The vacant allotment was being advertised. The Clerk had written to two further allotment holders following a complaint about neglect/weeds. Geoff Baggaley had carried out remedial works on the gate.

**2920. CORRESPONDENCE & EXCHANGE OF INFORMATION**

The following items were noted: information regarding reopening of Post Office; details of Shale Wealth Fund consultation; GBC, various agendas and press releases.

**2921. VILLAGE HALL**

Cllr Wardle reported from the VHWP. The Fire Safety Awareness training conducted in July had identified the need for assembly point signage and recommended smoke alarms and new fire alarm call points. It was agreed to order an assembly point sign (to be installed near the playing field gate) and further no smoking signs. It was agreed to get Tony Baines to quote to replace the call points, install smoke alarms and repair the security lights. An update to the fire risk assessment was required. Preschool will need to operate 30 hours per week from Sept 2017 and will request additional hours in due course. Safety socket covers had now been removed from the hall.

The following actions had been agreed for the budgeted projects: children's toilets - Preschool to propose a design at next meeting of VHWP; new crockery – Cllr Turton to draw up a proposed inventory and source samples for consideration at next meeting of VHWP; sound limiter – it was agreed that this expensive piece of equipment could be circumvented and it was agreed instead to give all party bookers a separate sheet asking them to consider the hall's neighbours and abide by the finishing times.

The Clerk had obtained a quote for the servicing of the dishwasher (£110 + VAT). It was agreed to ask what the service entailed before going ahead.

**2922. FINANCE**

The Clerk presented the financial statement and 17 payments totalling £2760.11 net were approved.

**2923. NEWSLETTER**

It was agreed to include the minutes, a notice asking for volunteers to help Woodborough in Bloom and details of the GREAT quiz night.

**2924. ANY OTHER BUSINESS**

Cllr Stone offered to report a flickering street light near 115 Main Street via the NCC website.

At 9.30pm Cllr Boot left the meeting having declared a pecuniary interest in the matter to follow.

**2925. EXCLUSION OF THE PRESS AND PUBLIC**

It was resolved to exclude the press and public under standing order 3C due to the confidential nature of the matter to be discussed. Publicity of professional advice and purchase price being considered is likely to prejudice the commercial position of the Council.

**2926. POTENTIAL PURCHASE OF MIDDUPS' LAND**

Confidential paper WPC 160721: decision 2(1) and decision 2(2)– agreed by resolution.

*Explanatory notes: decision 2(1) includes proposed payment by WPC of vendors' fees: agents fees of £4387.64 + VAT and legal fees £3500 + VAT; decision 2(2) relates to proposed naming of the field as "Sam Middup Field".*

Decision 2(3) – agreed, Cllrs Gough, Charles-Jones and Stone to be committee members.

*Explanatory note: decision 2(3) relates to proposal to form a committee ("The Middup Field Purchasing Committee") with the following terms of reference:*

- 1. To agree the particulars of the contract, including the overage clause.*
- 2. To determine the strategy for drawing down the loan from the PWLB.*
- 3. To identify other key decisions in the purchase process and make recommendations to the council.*

**2927. DATE OF THE NEXT MEETING**

The date of the next PC meeting was confirmed as October 11<sup>th</sup> 2016 at 7pm.

The meeting finished at 10.15pm.