

Minutes of the Parish Council Meeting held on Monday 15th June 2015 at 7pm
The Village Hall, Lingwood Lane, Woodborough, Nottingham

PRESENT: Cllr Andrew Gough (Chairman), Cllr Paul Berrisford, Cllr John Boot, Cllr Margaret Briggs, Cllr John Charles-Jones, Cllr Phil James, Cllr Patrick Smith, Cllr Colin Starke, Cllr Jan Turton, Cllr Charles Wardle, Cllr Pat Woodfield.

IN ATTENDANCE: Averil Marczak (Clerk), Cllr Boyd Elliott, 2 members of the public (part), Steven Tupper (District Commissioner for Scouting, Central Notts, part)

2509. APOLOGIES FOR ABSENCE AND ACCEPTANCE

Cllr Elliott gave apologies for Cllr Helen Greensmith of GBC, who was attending Lambley PC's June meeting.

2510. DECLARATIONS OF INTEREST

Non pecuniary interests - Cllr Smith: Woodborough Action Group; Cllr Wardle: WCA; Cllr Turton: Woodborough Action Group, Cancer Research, Woodborough in Bloom. Pecuniary interests –Cllrs Berrisford, Boot, Briggs, Gough, James, Smith, Turton, Wardle: Local Planning Document; Cllr Berrisford: allotments; Cllr Charles-Jones: planning application 2011/0523.

2511. PUBLIC SESSION

The meeting was adjourned between 7.05pm and 7.15pm. A villager addressed the council regarding planning application PC ref 921, GBC 2015/0446, an application for a new detached cottage at 21 Lowdham Lane. The application submitted had used an out of date plan and part of the proposed development was located on land belonging to 29 Lowdham Lane. The height of the buildings was not clear because the land sloped, and an answer given regarding proximity to a watercourse was inaccurate. A planning officer at GBC had agreed that new plans were required for this application. At 7.15pm, 2 members of the public left.

2512. NEW COMMUNITY BUILDING/SCOUT HUT (PRESENTATION BY STEVEN TUPPER)

The Chairman adjourned the meeting again at 7.15 pm and invited Steven Tupper, District Commissioner for Scouting, to speak. Two trial holes had been made inside and outside the sports pavilion, following which it was understood (i) the foundations were sufficient for a 2nd floor to be built (ii) the internal walls sat on a concrete slab and an engineering solution would be required for a 2nd floor. The working group had drafted a community consultation which would be distributed in June, for return before the end of the school term. The results of the consultation would enable provisional plans to be drawn up, which would then be subject to further consultation in the autumn. Mr Tupper was awaiting a response from HMRC regarding reclaiming VAT. Lowdham PC had offered to host a visit to their new facility for any delegates from Woodborough who were interested. At 7.40pm Mr Tupper left and the meeting was reconvened.

2513. MINUTES OF THE PARISH COUNCIL

The minutes of the meeting held on May 11th and June 1st were approved.

2514. MATTERS ARISING

Cllr Turton reported that her debate with GBC's planning department regarding development at 101 Lowdham Lane without permission was ongoing; it appeared that staff shortages at GBC

were impeding any action. Cllr Starke suggested that the member with responsibility for health and safety and play area inspections should wear a form of identification, e.g. a parish council hi vis jacket.

2515. ASSIGNMENT OF RESPONSIBILITIES FOR 2015/16

Responsibilities for the co-opted members were agreed as follows: allotments, rights of way, sports clubs and playing field – Cllr Berrisford; emergency planning team liaison – Cllr Briggs; speedwatch team liaison – Cllr James; health and safety – Cllr Starke; village hall – Cllr Woodfield; VHWP – Cllr Woodfield, Cllr Starke.

2516. COUNTY REPORT & DISTRICT REPORT

Cllr Elliott had investigated NCC's policy regarding streetlights. New LED streetlights were being retro fitted as and when old sulphur bulbs broke. Eventually all streetlights would be LEDs, yielding NCC a significant saving. NCC was aware of the current mixture of lights, some giving a "barcode" effect, but residents would have to live with this as budgets did not permit any other approach.

Cllr Elliott encouraged the PC to apply for NCC divisional funds. There was a brief discussion regarding the purchase of blue grit bins and it was agreed that this should be made an agenda item for July.

Cllr Elliott reported that GBC had granted permission for a crematorium at the top of Catfoot Lane.

2517. FLOOD SCHEME

5 members had attended an information meeting at the Environment Agency offices on the 15th May. The EA hoped that a member of the catchment partnership would be able to lead the project. Discussions were ongoing.

2518. CO-OP SITE

GBC had served a S215 notice on 14th May, giving the owner (Mr Povey) 28 days to appeal. GBC officers had met Mr Povey on site and he had agreed to clear and tidy the area, starting week commencing 15th June. He had said that a fence would be erected down the side of the site where the wall was crumbling.

2519. PLANNING STRATEGY

GBC had written regarding an update to the SHLAA, asking residents and organisations to identify sites with potential for housing before 3rd July. GBC's Community Infrastructure Levy Revised Draft Charging Schedule had been accepted by the Planning Inspector.

2520. CONSERVATION AREA APPRAISAL AND UPDATE TO TPO

Tony Player would commence work on the conservation area appraisal in Woodborough in July. Cllr Smith had written a list of potential contacts for the Clerk to contact and establish their willingness to take part in discussions regarding the local history of the village.

2521. LENGTHSMAN

Cllr Wardle and the Clerk had listed the duties required from the new lengthsman and Cllr Woodfield agreed to help draft a job advert, which would go on the website and noticeboard.

Geoff Baggaley planned to continue to do ad hoc repair work and the railings renewal. The PC's insurance policy had been updated to provide cover for the interim lengthsmen at no charge.

2522. PROPOSAL TO PURCHASE 3RD DEFIBRILLATOR

Quotes had yet to be obtained.

2523. CORRESPONDENCE & EXCHANGE OF INFORMATION

Comments had been received from Calverton PC regarding WPC's response to 2011/0523 (Woodborough Park wind turbine). It was agreed not to make any comments in response. Details of vacancies for co-opted members on GBC's standards committee had been received, and it was agreed that this should be circulated to all members. The Register of interests pro forma had been received from the monitoring officer, and had been circulated prior to the meeting. Details of GBC's Members' Community Initiatives Fund for 2015/16 had been received and it was agreed to circulate this and put onto the website as of potential interest to several groups in the village. Details of the Local Government Boundary Commission's recommendations for NCC had been received, with details of a consultation that closed on 10th August. It was agreed to publicise this. The following items were noted: NALC, Local Councils Awards Scheme workshop, National Rural Crime Network survey, consultation on Nottinghamshire and Nottingham Replacement Waste Local Plan, GBC agendas and press releases. A request had been made to sell back an exclusive right of burial for an unused to grave space, and it was agreed to refund the price paid.

2524. PLANNING

There was no objection to PC ref 919, GBC 2015/0465, an application to replace an existing 1200mm window with an 1800 mm window at 27 Shelt Hill; nor to PC ref 920, GBC 2015/0628, an application for a first-floor rear extension at 125 Main Street; nor to PC ref 922, GBC 2015/0487, an application to construct a dormer bungalow and detached outbuilding on land adjacent to 12 Ash Grove and 18 Ash Grove. PC ref 921, GBC 2015/0446, an application to erect a new detached cottage at 21 Lowdham Lane: it was noted that the boundary plan was incorrect, the proximity to the watercourse had been misstated and information regarding the height of the building was lacking. It was agreed that the PC should not comment before these issues had been corrected in a revised application. PC ref 923, GBC 2015/0559 TPO, an application for the felling of a liquidambar tree at 135B Main Street: it was agreed to request a plan showing the location of the tree and to ask for clarification as to whether it was protected by a TPO before making comments.

2525. ALLOTMENTS

Nothing reported.

2526. CEMETERY

Gardenscape had been asked to turf a grave which had been topped up last year. A call had been received regarding a sunken grave and it was agreed to identify which graves were in need of attention. The wildflower area at the front of the cemetery was now looking untidy and it was agreed to ask for this to be cut on Gardenscape's next visit.

2527. VILLAGE HALL

A Calverton resident who had experience managing the sound and light equipment for Calverton Players had enquired regarding the vacancy for the village hall sound and light equipment. It was agreed that a meeting with him should be arranged. Cllr Wardle presented a revised estimate of £2600 for the completion of the bar refurbishment, excluding flooring. It was agreed that second

quotes should be obtained to try to deliver the project within the £2500 agreed at May's meeting, and that a detailed paper should be pre-circulated and presented at July's meeting. The purchase of a Boost Box was considered briefly; the Clerk agreed to find out what type of boilers were installed. A replacement bracket for the large hanging basket had been ordered and would be fitted shortly.

2528. HEALTH AND SAFETY

Cllr Berrisford reported that the annual legionella check up for the Pavilion had been booked with Ideal Cleaning Services. GBC had undertaken a routine check of the playground equipment and the annual inspection by RoSPA (Playsafety Ltd) had also taken place. Cllr Starke planned to attend a playground inspection training course in July, after which inspection responsibilities and frequencies could be agreed.

2529. GOVERNORS' FIELD

Cllr James enquired as to whether plans existed to upgrade the play equipment to make it comparable to facilities in other villages. Cllr Wardle agreed to put Cllr James in touch with members of the Woodborough GREAT team.

2530. PLAYING FIELD

Cllr Berrisford reported that works were required at the Pavilion to replace a roof tile and a toilet seat.

2531. FINANCE

The Clerk presented the financial statement and 17 payments totalling £4086.19 net were approved for payment.

2532. CLERK'S REPORT AND ANNOUNCEMENTS

There was a brief discussion regarding meeting dates. The Clerk had circulated a questionnaire and it seemed that Mondays or Tuesdays were the only feasible days to meet. It was agreed to take a vote at July's meeting.

2533. RIGHTS OF WAY

Cllr Berrisford reported that a postmarker was missing, but would be replaced by the landowner. There was no update regarding the diversion of bridleway 6.

2534. NEWSLETTER

It was agreed to include the minutes.

2535. AOB (FOR INFORMATION ONLY)

Cllr Charles-Jones reported that an installation of solar panels had been erected on Foxhills without permission and this was being followed up by GBC. There was a brief discussion regarding the cost of decorative village signs and it was agreed to include this on July's agenda.

2536. DATE OF THE NEXT MEETING

The date of the next PC meeting was confirmed as July 13th 2015 at 7pm.

The meeting finished at 10.10pm.