

**Minutes of the Parish Council Meeting held on Monday 7th July 2025
at 6.45pm in the Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Liz Anderson (Chair), Cllr Amanda Mellor, Cllr John Newsome, Cllr Linda Taylor, Cllr Charles Wardle, Cllr Richard Whincup

IN ATTENDANCE: 1 resident representing Woodborough in Bloom (part), Cllr Helen Greensmith (GBC, part), Cllr Jody Stoll (NCC), Averil Marczak (Clerk)

5302. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Julian Brown, Cllr Andrew Gough, Cllr Phil Hallam, Cllr Richard Pannell and Cllr Colin Starke.

5303. DECLARATIONS OF INTEREST

No additional interests were declared.

5304. OPEN SESSION FOR MEMBERS OF THE PUBLIC

The meeting was suspended between 6.50pm and 6.55pm. The Chair of Woodborough in Bloom thanked WPC for agreeing to close the Governors' Field on July 17th for children at the Woods School to get involved with gardening. She thanked WPC for work completed at the Churchyard and asked for help with the bowser rota; Cllr Whincup said that he and Cllr Starke might help.

5305. MINUTES OF THE PARISH COUNCIL

The minutes of the meeting held on 2nd June 2025 were approved.

5306. MATTERS ARISING

The Clerk thanked all involved in checking and distributing the Annual Report. Cllrs Anderson, Mellor and Taylor would attend GBC's parish conference on 16th October, in part or in full.

5307. CHAIR'S REPORT

The Chair reported that a written complaint had been dealt with by the Vice Chair according to WPC's procedure. The complainant was not satisfied by the Vice Chair's investigation and response. The Chair reported that she had met with one of the Governors' Field trustees to understand more about ownership of the field. The Chair asked that any member coming to the Village Hall during the cleaner's working hours should introduce themselves.

5308. COUNTY REPORT

Cllr Stoll reported that the new Nottinghamshire County Council would meet in early July. Cllr Stoll reported that he was working through casework and would press for improvements to Woodborough's roads, although he could confirm that resurfacing was not in the plan and works needed countywide far exceeded the budget available. Several problem hedges had been reported and it was agreed that Cllr Wardle would talk to the householders in the first instance. If nothing was then done Cllr Stoll would follow up with a visit and then enforcement as a last resort. It was agreed to ask the Lengthsman to cut the hedge between the Nags Head and Old Manor Close.

5309. DISTRICT REPORT

Cllr Greensmith reported on the upcoming consultation for the new Gedling Local Plan under consideration by GBC's Cabinet. The consultation had many strands including possible development sites for new housing. It was agreed that an extraordinary meeting and/or a public meeting might be necessary to meet the consultation end date. GBC would brief parish clerks on July 11th.

5310. TREE SURVEY

The tree survey reports had been received and the Chair would brief Cllr Hallam regarding quotes.

5311. CHURCHYARD MAINTENANCE

The Chair reported that she had held a successful meeting with the churchwarden and that Ulyett Landscapes had cleared the eastern side of the churchyard. A letter of thanks from a resident was noted. It was agreed to accept Ulyett's quote of £95 to cut the eastern side fortnightly (risk assessment and method statement to be requested), with Gardenscape still cutting the remainder. Cllr Wardle asked that the cutting area be extended beyond the memorial bench to the stream.

5312. CEMETERY

The Clerk outlined the details of a request to bury ashes in a family plot which required some further clarification from the family and the executor of the deceased's will.

5313. GOVERNORS' FIELD

HAGS had returned to make final repairs to the tunnel mound and it was agreed to settle the invoice. A reply from HAGS concerning the sharing of costs for the repair to the roundabout surround was awaited. It was agreed to replace the zip wire cable and the three tyres at a total cost of £1174. The RoSPA report had been received and reviewed by Cllrs Starke and Whincup; key actions had been identified after also consulting the manufacturer's inspection and maintenance handbook. It was agreed to ask RAC Electrical to install a lockable power supply box on the bus shelter ready for Christmas 2025, at a cost of £260.

5314. DEFIBRILLATORS

The Moor Lane defibrillator was now up and running. Cllr Taylor reported that a new national listing procedure was now in place. The defibrillator at the Nags Head now required replacement due to age. It was noted that the Nags Head had funded the current model and it was agreed that Cllr Taylor should approach the landlord and propose they pay half of the cost of the replacement, the other half to be met by WPC.

5315. VILLAGE HALL AND PAVILION HEALTH & SAFETY

An EICR had been undertaken at the Village Hall and Pavilion; it was agreed to engage Arnold Electrical to undertake remedial actions identified as urgent at a cost of £790. Fire risk assessments and a legionella risk assessment had been completed and it was agreed to set up a working party to address the findings.

5316. VILLAGE HALL

3 quotes were reviewed and it was agreed that Dextra LED light fittings be installed in the main hall. It was agreed to accept the lowest quote; should that contractor be unavailable the contractor who presented the 2nd lowest quote would be offered the work. It was agreed that JA window cleaners should be asked to clean the windows inside and out.

Preschool had requested that the gate by the tennis courts should be moved to expand their secured play yard. It was agreed to assess this request. It was further agreed that the gate should be locked in an open position when Preschool were not in session.

Cllr Whincup reported that the CCTV equipment had been temperamental and this had interfered with viewing of anti social behaviour on the tennis courts. The equipment had been checked by an engineer and would be monitored for future faults. It was agreed that the CCTV policy should be reviewed in October.

5317. PLAYING FIELD

Cllr Wardle presented 3 quotes for a path around the tennis court. Noting that this project was unbudgeted it was agreed to pass the matter back to the Tennis Club, with an offer of £1,000 towards the work if they chose to fund the balance. It was agreed that a £10 charge should apply for one off or occasional bookings of the playing field by small business hirers. The Clerk would chase up Via/NCC's offer of a galvanised gate for installation at the top of Church Walk.

5318. PLANNING

The following applications were considered and there was no objection to:

PC1256/GBC2025/0376TCA fell willow at 72 Main Street – re-consultation

PC1257/GBC2025/0386TCA fell cypress at 10 Lingwood Lane – re-consultation

PC1258/GBC2025/0404TPO remove epicormic growth gradually from 2 lime trees at 4 Bank Hill

PC1259/GBC2025/0446 removal of stud and plaster wall at 10A Taylors Croft

PC1260/GBC2025/0457TPO prune silver birch at 28 Main Street

5319. FINANCE

The Clerk presented the financial statement for June. 30 payments, totalling £13,823.53 net, were approved for payment. Gross payments over £500: £915 Colinprint (printing annual report), £924 Overbrook (contract cleaning May), £849.80 UK Fire Risk Assessments Ltd (fire risk assessments), £575 P Rashid (gardening), £960 Arnold Electrical (EICR), £522.89 LGPS (staff pensions), £624 Ulyett Landscapes (churchyard maintenance), £1092 Overbrook (contract cleaning June), £4110.60 HAGS (repair tunnel mound). A further 11 payments were made by direct debit totalling £889.81 net.

5320. CORRESPONDENCE AND EXCHANGE OF INFORMATION

Further correspondence from a resident regarding traffic measures was received and had been shared with Cllr Stoll. Dates for the NALC AGM and the Parish Conference were noted. The following items were noted: update to “Local Councils Explained” (NALC); GBC, consultation on leisure facilities and Arnold town centre; GBC, various agendas and press releases.

5321. ITEMS FOR THE NEXT AGENDA

An additional meeting was likely to be called over the summer to deal with the Gedling Local Plan consultation.

5322. DATE OF THE NEXT MEETING

The date of the next ordinary meeting was confirmed as 1st September 2025 at 6.45pm.

The meeting finished at 9.25pm.