

**Minutes of the Parish Council Meeting held on Monday 2nd June 2025
at 6.45pm in the Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Liz Anderson (Chair), Cllr Amanda Mellor, Cllr John Newsome, Cllr Colin Starke, Cllr Linda Taylor, Cllr Charles Wardle, Cllr Richard Whincup

IN ATTENDANCE: 3 residents (part), Cllr Helen Greensmith (GBC, part), Cllr Jody Stoll (NCC), Averil Marczak (Clerk)

5276. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Julian Brown, Cllr Andrew Gough, Cllr Phil Hallam and Cllr Richard Pannell.

5277. DECLARATIONS OF INTEREST

No additional interests were declared.

5278. OPEN SESSION FOR MEMBERS OF THE PUBLIC

The meeting was suspended between 6.49pm and 7.09pm. Mrs Jan Turton, Chair of Woodborough in Bloom, thanked WPC for its donation and gave an overview of the planting activities and initiatives to replace the planters. Mrs Turton expressed pride in what had been achieved and mentioned that the school had also been involved. The Chair extended thanks to all those involved in Woodborough in Bloom for their contributions.

Two residents addressed WPC regarding the lack of maintenance in the eastern churchyard. The Chair gave a precis of the background and shared details of the accidents which had led to the decision to cease mowing. The Chair reassured the residents that WPC was also concerned and that the matter would be discussed later in the agenda.

5279. MINUTES OF THE PARISH COUNCIL

The minutes of the meeting held on 6th May 2025 were approved.

5280. MATTERS ARISING

The new BT Wi-Fi equipment had been ordered and would arrive imminently. The Clerk had processed paperwork for the Hinckley and Rugby building society account.

5281. CHAIR'S REPORT

The Chair reported that a complaint had been received from a Village Hall hirer and would be dealt with according to WPC's procedure.

The Chair thanked Cllr Stoll for meeting members of WFLAG to discuss flooding and for joining a group of parish councillors on a walkabout to gain an overview of the village and its facilities.

5282. DISTRICT REPORT

Cllr Greensmith reported on the local government reorganisation proposals; the outcome would likely be known in the autumn. Cllr Greensmith was asked to chase up on pavement sweeping and the replacement of the dog bin near the footbridge on the playing field.

5283. COUNTY REPORT

Cllr Stoll thanked WPC for welcoming him; he had found the introductory meetings most useful. The new county council was in the process of reviewing portfolios before making policy decisions. He had understood the priority to sort the potholes but also the pressure on budgets.

Cllr Stoll reported that the Bank Hill drain was due for repair in July. The Chair passed on comments from concerned residents regarding speeding near horses and correspondence regarding weight of traffic and speeding in the village.

5284. ANNUAL REVIEW OF STANDING ORDERS

It was resolved to amend the Standing Orders in line with the update to NALC's model document.

5285. ANNUAL REVIEW OF FINANCIAL REGULATIONS

It was resolved to amend the Financial Regulations in line with the update to NALC's model document.

5286. EMPLOYMENT GOVERNANCE

The Chair reported that she would lead a process to adopt the employment governance policies recommended by NALC. Policies would be evaluated by the staffing committee before presentation WPC for adoption. A rolling plan would be put in place to review the policies on a 3 year basis.

5287. TREE SURVEY

The tree survey report was still awaited.

5288. CHURCHYARD MAINTENANCE

All agreed that the state of the eastern side of the churchyard was of concern. It was noted once again that the safety problem lay not with molehills (which were swiftly removed by volunteers) but with the cumulative impact of the tunnelling and the removal of the soil which had caused soft spots and sunken areas. The Chair was in contact with different contractors with a view to risk assessing the area and writing a method statement for safe maintenance. It was agreed that the Chair and Cllr Taylor should meet with the church wardens in due course to discuss options which were safe and feasible.

5289. CEMETERY

It was confirmed that the gate padlock code could be supplied to visitors who were unable to access the cemetery on foot. The Clerk reported that the extension had been flail cut around the turning circle. Some Japanese knotweed remained in the land adjacent to the golf course and would require attention.

5290. GOVERNORS' FIELD

It was agreed that the shrubs to the left of the entrance should be pruned at an estimated cost of £575. HAGS had yet to assess the tunnel mound or comment on the request for a contribution towards the reconstruction of the surfacing around the spinnee roundabout. Cllr Starke reported

that the tyre on the zipwire needed replacement. It was agreed to get a quote from HAGS to replace the tyre and renew the cable at the same time.

5291. MOOR LANE DEFIBRILLATOR

The defibrillator had been installed and Cllr Taylor would register with EMAS to get it up and running.

5292. RISK ASSESSMENTS

Cllr Taylor proposed a template to be used for WPC risk assessments and this was approved.

5293. FIRE RISK ASSESSMENT

It was agreed to accept a quote from UK Fire Risk Assessments to undertake an assessment at the village hall and the pavilion.

5294. VILLAGE HALL

The Clerk reported from the recent VHWP. Cllr Starke proposed that Dextra LED light fittings be installed subject to seeing the wall lights; he would secure 3 quotes for review at the next meeting. Cllr Whincup proposed that acoustic deadening panels/sails be considered to improve acoustics in the main hall and he agreed to investigate prices.

5295. PLAYING FIELD

Consideration of options for a path around the tennis court was deferred until July's meeting. It was agreed to accept Via/NCC's offer of a galvanised gate for installation at the top of Church Walk and to ask Rob Dixon to install. It was agreed to accept Andy Meads' offer to review the pavilion and help with information on possible grants for refurbishment.

5296. ANNUAL REPORT

The Chair and Cllr Whincup agreed to check the draft annual report.

5297. PLANNING

The following applications were considered and there was no objection to:
PC1254/GBC2025/0325TPO remove epicormic growth from oak at 23 Park Avenue
PC1255/GBC2025/0366TCA pollard ash at 10 Lingwood Lane
PC1256/GBC2025/0376TCA fell willow at 72 Main Street
PC1257/GBC2025/0386TCA fell cypress at 10 Lingwood Lane

5298. FINANCE

It was resolved to make Cllr Anderson a signatory to WPC's current account held with Unity Trust Bank.

The Clerk presented the financial statement for May. 21 payments, totalling £5135.25 net, were approved for payment. Gross payments over £500: £522.89 LGPS (staff pensions). A further 9 payments were made by direct debit totalling £1267.18 net. Gross payments over £500: SSE £609.83 (gas).

5299. CORRESPONDENCE AND EXCHANGE OF INFORMATION

An email from a resident regarding traffic measures was received and had been shared with Cllr Stoll. Dates for the NALC AGM and the Parish Conference were noted. An invitation had been received from the Royal British Legion to the Polish Cross memorial service. The following items were noted: GBC, consultation on leisure facilities and Arnold town centre; GBC, various agendas and press releases.

5300. ITEMS FOR THE NEXT AGENDA

It was agreed to include LED lights, tennis court path, tree works.

5301. DATE OF THE NEXT MEETING

The date of the next meeting was confirmed as 7th July 2025 at 6.45pm.

The meeting finished at 9.15pm.