

WOODBOROUGH PARISH COUNCIL MEETING

Chair: Cllr Liz Anderson

Monday, 1 June 2026 at 6.45pm in the Village Hall, Lingwood Lane, Woodborough,
for the purpose of transacting the following business.

AGENDA

1. Apologies for Absence and Acceptance
2. Declarations of Interest (for items on the agenda)
To include request for members to review and update their declarations of interests if necessary.
3. Open session for members of the public to make representations in respect of any item of business included in the agenda (limited to 10 minutes)
4. Approval of the Minutes of the Parish Council Meeting held on 5 May 2026
5. Matters Arising (for report only)
6. Chair's report
7. District report
8. County report
To include discussion on Woodborough traffic petition; and potential second petition
9. GDPR Training for Parish Councillors (recommendation from Internal Auditor)

For decision:

10. Vacancies on Parish Council
11. Village Hall Safety
Installation of manually operated fire doors for hatches; removal of scenery and other items; Fire Alarm Contacts, Portable Appliance Testing, Front Door glazing; H&S Posters.
12. Village Hall
Hallmaster subscription; Hive account; update on licence agreements for regular users; Induction hob installation; redecoration; refurb of kitchen; installation of glass washer in bar; Gas and Electricity Tariffs; request to locate Sharewear Clothing Donation Point.
13. Flooding matters update
14. Village housekeeping
15. Lengthsman Contract Renewal
16. Sam Middup Field
Update from working party

17. Playing Field
Pavilion refurbishment next steps; rodent control; cleaning of pavilion; cricket club licence; fireworks.
18. Governors' Field
Play equipment; installation of memorial bench, ROSPA Report
19. Licence to use Woodborough School Field 'Cage'.
20. Churchyard
Programme of Works
21. Cemetery
*Request to re-purchase plot
Request to sell back an exclusive right*
22. Draft Annual report 2025/26
23. Planning
*2026/0100 - The Dwelling Covert Springs Fisheries Epperstone By Pass -
Certificate of Lawfulness Existing*

*2026/0319 – 10 Dover Beck Drive, Woodborough, Proposed single storey front
extension and proposed dropped kerb across the full frontage with re-grading of
the front garden to create new parking area.*
24. Training and Membership
Update on Water Safety Training for Caretaker and Clerk.
25. Finance
Approve the financial statements and payments to be authorised
26. WPC Staffing Update – confidential

Priority updates/forthcoming decisions:

27. Correspondence and Exchange of Information
The following items have been received: Email re PSPO Dog Fouling Comments

Other updates, time permitting:

28. Other updates
29. Items for the next agenda
30. Date and time of the next meeting to be confirmed as Monday, 6 July 2026 at 6.45pm