

WOODBOROUGH PARISH COUNCIL

Chair: Cllr Liz Anderson

Meeting of Woodborough Parish Council on Monday 3rd November 2025
at 6.45pm in the Village Hall, Lingwood Lane

AGENDA

1. Apologies for Absence and Acceptance
2. Declarations of Interest (for items on the agenda)
3. Open session for members of the public to make representations in respect of any item of business included in the agenda, limited to 10 minutes
4. Approval of the Minutes of the Parish Council Meeting held on 6th October 2025
5. Matters Arising (for report only)
6. Chairman's report
7. District report
8. County report

For decision:

9. Recruitment: agree pension scheme to be advertised
10. Flooding matters
Consideration of bund and ditch on playing field to help protect Pinfold Crescent
11. HR Policies: review Anti-Bullying and Harassment Policy; Performance Improvement Policy; Sickness Absence Policy; Whistleblowing Policy
12. Facebook page and Social Media Policy
13. AGAR update for 2025/26: Assertion 10
14. Groundsman contract 2026 – *Agree process*
15. Village housekeeping
16. Treeworks update
17. Governors' Field – *Update on repairs by HAGS; Christmas lights*
18. Playing Field – *Update; pest control; quote to extend path*
19. Defibrillators update
20. Village Hall and Pavilion Health & Safety
Fire & Legionella risk assessments: update on required actions, consider quotations
21. Village Hall
*Licence agreements for users; completion of replacement of radiators; review further recommendation for repiping; review requirement for redecorating; report from VHWP
Updates: stage lighting, dishwasher issues, Players' scenery*
22. Planning
*PC1263/GBC2025/00724TPO treeworks at 28 Park Avenue
PC1264/GBC2025/0721 first floor side extension and loft conversion at 18 Whites Croft
PC1265/GBC2025/0788TPO for treeworks at St Swithuns
PC1266/GBC2025/0789TPO for treeworks at Playing Field
PC1267/GBC2025/0790TPO for treeworks at Cemetery
PC1268/GBC2025/0791TPO for treeworks at Governors' Field
PC1269/GBC2025/0792TPO for treeworks at allotments
PC1270/GBC2025/0770 for works at 4 Bank Hill, retrospective*
23. Remembrance Sunday
24. Finance
Approve the financial statements and payments to be authorised; approve mandate to update signatories for Unity Trust; provision of additional information to Nationwide; consider moving to Scribe accounts package for 2026/27

Priority updates/forthcoming decisions:

25. Correspondence and Exchange of Information
The following items have been received: email from a resident regarding traffic and traffic measures; details of Local Communities Fund; GBC, various agendas and press releases

Date of the next meeting to be confirmed as Monday 1st December at 6.45pm