

WOODBOROUGH PARISH COUNCIL HR COMMITTEE MEETING

Chair: Cllr Liz Anderson

Members of the HR Committee are hereby summoned to attend the committee meeting on Tuesday, 9 June 2026 at 6.00pm in the Village Hall, Lingwood Lane, Woodborough, for the purpose of transacting the following business.

<Clerk's signature>

Sara O'Connor, Clerk to the Council

AGENDA

1. Apologies for Absence and Acceptance
2. Declarations of Interest (for items on the agenda)
3. Approval of minutes of the previous meeting
4. Roles and responsibilities of the Parish Responsible Financial Officer
5. Consideration of employee written request
6. Staff appraisal processes