



Woodborough Village Hall Booking Agreement for Children's Parties

Responsible Person (please print) _____

Address _____

Post Code _____

Telephone Daytime _____ Evening _____

Email _____

The above details will be used solely to process your booking and will not be passed to any third parties.

Hire date ___/___/___ Time _____ to _____ Total Hours _____

Hire Rate - Residents £15.00/hr

Hire Rate - Non-residents £20.00/hr

Payment Options:- 1) **BACS** for Hire charge.

or 2) **Cheque** for Hire charge.

Cheques payable to Woodborough Parish Council

Hire charge amount £ _____

BACS immediate/Cheque dated today's date

Note: Details for BACS payments:- Sort Code: 60-83-01. A/c Name: Woodborough Parish Council. A/c No.: 20296962

This is an agreement between the "Responsible Person" and "Woodborough Parish Council" to hire the Village Hall as stated above subject to the Conditions of Hire attached.

"I agree to hire the Village Hall subject to the Conditions of Hire, which I have read".

Responsible Person _____ Date ___/___/___

On behalf of Woodborough Parish Council _____ Date ___/___/___

When completed this form and your cheque(s) should be returned to the Booking Clerk,
Woodborough Village Hall, Lingwood Lane, Woodborough, Nottingham NG14 6DX
email:- villagehall@woodboroughpc.org.uk