

WOODBOROUGH PARISH COUNCIL

Chairman: A J Gough

TUESDAY 22nd May 2018 at 6pm in the Village Hall, Lingwood Lane

EXTRAORDINARY MEETING

AGENDA

1. Apologies for Absence and Acceptance
2. Declarations of Interest
3. Consider the Internal Auditor's report and the effectiveness of the system of internal control
4. Approval of Annual Governance Statement for 2017/18
5. Consider the Accounting Statements for 2017/18
6. Approval of Accounting Statements for 2017/18 by resolution
7. To approve and adopt policy to value new assets at purchase price
8. General Data Protection Regulation
 - a. To approve and adopt:
 - i. Information & data protection policy
 - ii. Document retention & disposal policy
 - iii. Management of transferable data policy
 - iv. Privacy notices
 - v. Consent forms
 - vi. Privacy impact assessment procedure
 - vii. Subject access request form
 - viii. Data breach reporting form
 - ix. New email addresses for council business
9. Standing Orders – to approve and adopt amendments (NALC Model Standing Orders 2018)
10. Financial Regulations – to review WPC Financial Regulations
11. Final payment to HAGS following corrective work (£16,924.80 inc VAT)
12. Clerk's overtime January 1st to March 31st 2018
13. Date of the next meeting to be confirmed as Tuesday June 12th 2018