

# WOODBOROUGH PARISH COUNCIL

## Annual Parish Council Meeting

MONDAY 15<sup>th</sup> May 2023 at 6.45pm in the Village Hall, Lingwood Lane

### AGENDA

1. Election of the Chairman of the Parish Council for 2023-24
2. All members: Declaration of Acceptance of Office  
All members: Completion of Register of Interests  
Assignment of responsibilities for 2023-24  
Agree bank signatories
3. Apologies for Absence and Acceptance
4. Declarations of Interest (for items on the agenda)
5. Open session for members of the public to make representations in respect of any item of business included in the agenda, limited to 10 minutes
6. Approval of the Minutes of the Parish Council Meeting held on 3<sup>rd</sup> April 2023
7. Matters Arising (for report only)
8. Chairman's report
9. District report
10. County report

#### **For decision:**

11. Agree arrangements for co-options to vacancies
12. Consider the Internal Auditor's report dated April 2023; consider the effectiveness of the system of internal control
13. Annual Governance and Accountability Return 2022/23  
Approval of Annual Governance Statement for 2022/23  
Consider the Accounting Statements for 2022/23  
Approval of Accounting Statements for 2022/23 by resolution
14. Standing Orders  
*Annual review*
15. Governors' Field  
*Funding for new soft surface*
16. Playing Field  
*Damage to football pitch; storage of clubs' equipment; painting at pavilion*
17. Sam Middup Field  
*Consider next steps re boundary*
18. Finance  
*Approve the financial statements and payments to be authorised*

#### **Priority updates/forthcoming decisions:**

19. Village Hall  
*Finances; updates*
20. Cemetery  
*Update on new groundwater regulations*
21. Annual Meeting of the Parish  
*Review outcomes*
22. Correspondence and Exchange of Information

#### **Other updates, time permitting:**

23. Other updates
24. Items for the next agenda
25. Date of the next meeting to be confirmed as Monday June 5<sup>th</sup> 2023 at 6.45pm