

WOODBOROUGH PARISH COUNCIL

Chairman: A J Gough

Meeting of Woodborough Parish Council on **Monday** 6th January 2025
at **6.45pm** in the Village Hall, Lingwood Lane

AGENDA

1. Apologies for Absence and Acceptance
2. Declarations of Interest (for items on the agenda)
3. Open session for members of the public to make representations in respect of any item of business included in the agenda, limited to 10 minutes
4. Approval of the Minutes of the Parish Council Meeting held on 2nd December 2024
5. Matters Arising (for report only)
6. Chairman's report
7. District report
8. County report

For decision:

9. Co-option to vacancy
10. 2025/26 Budget process
GBC key dates – agree provisional precept for draft submission
Capital projects for consideration: improvements at pavilion; replacement of radiators at Village Hall
11. Appointment of Internal Auditor
12. Allotment rent 2026/27: agree charges
13. Village Hall
Report on cleaning & caretaking arrangements; proposal to establish minimum booking time for party hires; Wifi provision; asbestos tiles in chair store
14. CCTV
Proposal to amend policy to allow sharing of contract cleaning staff images with contract cleaning company management
Consider quote to add additional internal camera monitoring entrants to the Village Hall
15. Employment governance
16. Governors' Field: *Maintenance report – subsidence near roundabout*
17. Playing Field
Consider requirements and assurances sought by Woodborough Cricket Club for 2025 hire
18. Cemetery
19. Moor Lane defibrillator
20. Sam Middup Field: *Approach from St Swithun's to plant trees*
21. Planning
PC1242/GBC2024/0854 for re-use and adaptation of existing outbuilding to independent 1 bedroom dwelling, removal of barn to provide car parking spaces at 7 Old Manor Close
PC1243/GBC2024/0849TPO to crown reduce beech at 161A Main Street
PC1244/GBC2024/0867TCA to prune hornbeams back to knuckles at 119 Main Street
PC1245/GBC2024/0877TCA to crown reduce willow at 101 Main Street
PC1246/GBC2024/0879 for single storey front and rear extensions, 2 storey side extension and new roof over garage at 44 Roe Hill
PC1247/GBC2024/0891TCA for treeworks at 16 Ploughman Avenue
22. Finance *Approve the financial statements and payments to be authorised*

Priority updates/forthcoming decisions:

23. Correspondence and Exchange of Information
The following items have been received: email from resident regarding flooding; email from resident regrading roads; email regarding annual report; GBC, various agendas and press releases
24. Other updates
25. Items for the next agenda
26. Date of the next meeting to be confirmed as Monday 3rd February at 6.45pm