

# WOODBOROUGH PARISH COUNCIL

Chair: Cllr Liz Anderson

Meeting of Woodborough Parish Council on Monday 2nd February 2026  
at 6.45pm in the Village Hall, Lingwood Lane

## AGENDA

1. Apologies for Absence and Acceptance
2. Declarations of Interest (for items on the agenda)
3. Open session for members of the public to make representations in respect of any item of business included in the agenda, limited to 10 minutes
4. PCSO introduction
5. Approval of the Minutes of the Parish Council Meeting held on 5<sup>th</sup> January 2025
6. Matters Arising (for report only)
7. Chair's report
8. District report
9. County report & County matters: speed survey & speed limit discussions

### For decision:

9. Members' responsibilities
10. Assertion 10: Digital and data compliance
11. 2026/27 Budget
  - Agree expenditure budget
  - Agree capital expenditure
  - Agree budget for discretionary maintenance
  - Agree donation to Woodborough in Bloom
  - Agree precept & sign Gedling Borough Council Form C
  - Agree Village Hall fees
  - Agree Cemetery fees
  - Agree playing field and tennis club fees
12. Review Reserves Policy
13. Review Financial Risk Assessment and 2025 Internal Audit Report
14. Appointment of internal auditor
15. Policies:
  - Performance improvement policy*
  - Disciplinary policy*
  - Prevention of harassment policy*
16. Village Hall Safety
  - Update on fire doors and options for hatches*
17. Village Hall
  - Licence agreements for users; oven and hob; damage by a regular hirer – consider charging for damage and requiring a bond*
18. Flooding matters update
  - Land drainage licence application*
19. Village housekeeping
20. Sherwood Forest sign
21. Treeworks update
22. Sam Middup Field
  - Update from working party*
23. Playing Field
  - Clearance of land adjacent to dyke*
24. Cemetery
  - Request to pre-approve memorials/install unengraved*

25. Local Development Plan next steps and SHLAA update

26. Planning

*2025/0920 for small scale infill extension to existing kitchen to provide additional café seating, demolition of existing building structure at Woodborough Green garden centre*

27. Finance

*Approve the financial statements and payments to be authorised*

*Approve mandate to update signatories to Unity Trust*

**Priority updates/forthcoming decisions:**

28. Correspondence and Exchange of Information

*The following items have been received: email from resident regarding speed and traffic; email from solicitors representing Archway academy regarding lease for the school caged field; GBC, various agendas and press releases*

**Other updates, time permitting:**

29. Other updates

30. Items for the next agenda

31. Date of the next meeting to be confirmed as Monday 2<sup>nd</sup> March 2026 at 6.45pm