

**Minutes of the Parish Council Meeting held on Tuesday 11th April 2017 at 7pm
The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Andrew Gough (Chairman), Cllr John Boot, Cllr Margaret Briggs, Cllr John Charles-Jones, Cllr Patrick Smith, Cllr Colin Starke, Cllr Jane Stone, Cllr Jan Turton, Cllr Charles Wardle,.

IN ATTENDANCE: Averil Marczak (Clerk), Ian Brown (Woodborough GREAT), 1 resident (both part only).

3134. APOLOGIES FOR ABSENCE AND ACCEPTANCE

Apologies were received and accepted from Cllr Paul Berrisford, Cllr Pat Woodfield, Cllr Helen Greensmith (GBC), Cllr Boyd Elliott (NCC).

3135. DECLARATIONS OF INTEREST

Cllr Turton declared a non pecuniary interest in planning application PC 992 GBC 2017/0238 (20 Ploughman Avenue). The Clerk had granted a dispensation to Cllrs Boot and Smith to discuss and vote on the business regarding the Sam Middup Field on this meeting's agenda only, however they did not declare that interest.

3136. PUBLIC SESSION

The meeting was suspended from 7.05pm – 7.15pm. The applicant for planning application PC 990, GBC 2017/0250 (27A Main Street) explained the reasons for his application and plans for managing the logistics associated with the development.

3137. WOODBOROUGH GREAT

The meeting was suspended from 7.15pm – 7.50pm. Ian Brown, Chairman of Woodborough GREAT reported that the team has been successful in securing a grant for £20,000 from NCC's SLC fund and outlined the results of the tender process conducted under ESPO framework 115. Four suppliers had tendered for the contract and, after careful consideration under the agreed criteria, HAGS' proposal had achieved the highest score. It was hoped that installation could be completed before the school summer holidays. It was noted that installation would include a certain amount of re-landscaping, and the Governors' Field would be closed to the public for 3 – 4 weeks during construction. It was agreed that a discussion should be held with the WCA regarding the possible impact on July's street market.

It was resolved to accept the tender from HAGS (subject to some final clarifications). It was resolved to authorise an order to HAGS for up to £95,000 + VAT. At 7.50pm, Ian Brown left the meeting.

3138. PLANNING

PC 991, GBC 2017/0070, for a locking gate and wrought iron railings to the boiler house at St Swithun's: there was no objection, but it was agreed to suggest that GBC ensure that a response was received from the Nottinghamshire Building Preservation Trust.

PC 990, GBC 2017/0250 for a 2 storey rear extension, reroofing, raise ridge height, dormer windows, orangery at 27A Main Street: it was agreed to observe that the height and dormer windows must conform with the Conservation Area management guidelines.

PC 992, GBC 2017/0238 for the demolition of existing single storey side extension to incorporate 2 storey side extension with single storey garage to front at 20 Ploughman Avenue: it was agreed

to observe that dormer windows must conform with the Conservation Area management guidelines.

PC 993, GBC 2017/0315, for a proposed garden store at 25 Main Street, it was agreed to object on the grounds that the store would be sited too close to Main Street inside the Conservation Area and too close to a listed building.

PC 994, GBC 2017/0336, for a proposed single storey bedroom extension at 1 Pinfold Crescent: no objection.

PC 989, GBC 2017/0219, for a proposed single storey rear extension at South Ridge, Private Rd: no objection.

PC 995, GBC 2017/0338 to demolish existing sauna building and construct new outbuilding to form garden room and sauna room at 2 Bank Hill: it was agreed to express concern about the size of such an extension in the Conservation Area.

Due to GBC's deadlines the Clerk had responded under delegated powers to a revised consultation on PC 979, GBC 2016/1317 40 Shelt Hill (no objection to demolition, but request to reconsider use of red brick within design) and PC 988, GBC 2016/0740 for the retention of solar panels at Foxhills, Foxwood Lane (no objection). Cllr Smith said that he did not agree with the Clerk's decision to respond with "no objection" to GBC 2016/0740.

3139. MINUTES OF THE PARISH COUNCIL

The minutes of the meeting held on 7th March were approved.

3140. MATTERS ARISING

Cllr Turton informed the PC that a new planter would be installed on the railings in mid May. Cllr Smith had not received any response from Cllr Greensmith regarding his concerns with decisions taken by the Planning Department which appeared inconsistent with the draft Conservation Area review.

3141. CHAIRMAN'S REPORT

The Chairman expressed further disappointment that he had still not heard anything from Cllr Elliott regarding the proposed meeting to discuss traffic calming on Main Street following the accident in October, when a horse and rider had been hit by a lorry. The Chairman expressed concern that the PC meetings lasted longer than in neighbouring parishes and asked all members to consider how business could be expedited more quickly.

3142. ANNUAL MEETING OF THE PARISH

The agenda was agreed.

3143. WOODBOROUGH WETLAND SCHEME

The proposed start date for construction had been put back to January 2018, enabling planting to take place in the spring. Some further data modelling was required by potential funders. A planning application had been made for proposed tree works, and work on the main planning application was ongoing.

3144. BEST KEPT VILLAGE COMPETITION

It was agreed to enter the Best Kept Village Competition 2017, and to publicise the importance of the marks awarded for the presentation of the front of residential properties in contributing to the overall score.

3145. SAM MIDDUP FIELD - CONSULTATION

Cllr Smith set out a case for commissioning a professional piece of research on village facilities. An indicative proposal for a study costing £5110 had been received. There was a lengthy debate regarding the merits of a professionally conducted research vs doing an equivalent in-house. A proposal to commission an agency to undertake the next stage of consultation was made and narrowly defeated.

It was agreed that the details of the consultation should be discussed at a future meeting, but that the views of all villagers over the age of 11 should be sought.

3146. PLANNING ENFORCEMENT AND CO-OP SITE

There was no update regarding the Co-op site.

3147. PLANNING STRATEGY

Cllr Smith reported that the Conservation Area Review had been approved by GBC's cabinet and the adoption process would shortly be completed. Cllr Smith had attended the Inspector's hearings on 21st March when the "Other Villages" category (which included Woodborough) had been considered. Much of the day had focused on Burton Joyce. The Inspector closely questioned the speed at which the two selected sites in Woodborough would be built upon. There was a possibility that the Local Plan might not allocate sufficient land close to the urban areas to meet housing needs in the borough.

3148. CHURCH YARD

Cllr Turton had received a request from a villager to support her endeavours to have the kerb dropped on Lingwood Lane outside the Church to make access easier for elderly and disabled. The PC was supportive and it was agreed to pass the request to Rev Giles and Cllrs Elliott and Greensmith for their attention.

3149. GOVERNORS' FIELD

The decorator awarded the contract to paint the railings was no longer available. Cllr Wardle had found another decorator able to fulfil the brief at a lower cost during the coming weeks (quote £1452+ VAT). It was agreed to accept the quote and to add on the painting of the bin and the cemetery gates.

Cllr Starke reminded the PC that drainage works had to be completed prior to the installation of the equipment, and the furniture needed pressure washing.

RoSPA's annual inspection of play equipment was scheduled for May and it was agreed to proceed despite the equipment's imminent replacement. It was agreed to consider the possibility of relocating some of the old equipment to the playing field at a future meeting.

3150. PLAYING FIELD

A football club had contacted the PC regarding potentially using the pitch next season; discussions were ongoing. A minor plumbing repair was required in the pavilion.

3151. ALLOTMENTS

Three allotments were vacant. Cllr Berrisford had been in discussion with Woodborough Charities regarding funding the clearance of the plots to make them more marketable.

3152. HEALTH & SAFETY

Cllr Starke was making steady progress with the risk assessments.

3153. CORRESPONDENCE & EXCHANGE OF INFORMATION

The following items had been received: from NALC, details on how to access local policing information; CPRE, views on the housing white paper; NAVACH Hall Talk; GBC, various agendas and press releases.

Cllr Turton reported that several villagers were concerned about the shipping container that had appeared in the Four Bells car park without planning permission. The Chairman agreed to follow up informally with the landlord.

3154. CEMETERY

Two full burials and a burial of ashes had been booked in April and two further graves had been reserved. Cllr Berrisford had started work on checking the records for the old part of the cemetery.

The Chairman commended the work of Rob Dixon, moving the noticeboard and landscaping round the base.

3155. VILLAGE HALL

It was agreed to get the dishwasher serviced at a cost of £110 + VAT.

3156. FINANCE

The Clerk presented the financial statement and 21 payments, totalling £4068.40 net, were approved for payment. Gross payments over £500: £1080 A R Musson, digger services for digging of ditch in Sam Middup Field.

3157. CLERK'S REPORT AND ANNOUNCEMENTS

The Clerk requested permission to attend an SLCC Regional Training Seminar in June, at a cost of £69 + VAT, and this was agreed.

3158. NEWSLETTER

It was agreed to include notices regarding the Best Kept Village Competition and the new play equipment, including the closure of the Governors' Field.

3159. AOB (FOR INFORMATION ONLY)

It was noted that the windows of the bus shelter on Lingwood Lane had been pushed through and it was agreed to ask Cllr Elliott to get it repaired. The Clerk left at 10.05pm.

3160. CONFIDENTIAL STAFFING ITEM

3161. DATE OF THE NEXT MEETING

The date of the next PC meeting was confirmed as May 9th 2017 at 7pm.

The meeting finished at 10.25pm.