

**Minutes of the Parish Council Meeting held on Tuesday 12th December 2017 at 7pm
The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Andrew Gough (Chairman), Cllr Paul Berrisford, Cllr John Boot, Cllr Margaret Briggs, Cllr Patrick Smith, Cllr Colin Starke, Cllr Jan Turton, Cllr Charles Wardle, Cllr Pat Woodfield.

IN ATTENDANCE: Averil Marczak (Clerk), 2 residents (part).

3288. APOLOGIES FOR ABSENCE AND ACCEPTANCE

Apologies were received and accepted from Cllr John Charles-Jones, Cllr Jane Stone, Cllr Helen Greensmith (GBC). Cllr Boyd Elliott (NCC).

3289. DECLARATIONS OF INTEREST

As registered.

3290. OPEN SESSION FOR MEMBERS OF THE PUBLIC

The meeting was suspended briefly between 7.05pm and 7.10pm to allow a member of the public to express concerns regarding planning application PC 1021, GBC 2017/1269 (20 Main Street).

3291. MINUTES OF THE PARISH COUNCIL

The minutes of the meeting held on 14th November were approved with minor amendments.

3292. PLANNING APPLICATIONS

PC 1021, GBC 2017/1269 The Hollies, 20 Main Street - removal of roof of dormer bungalow and garage, build a first floor with pitched roof to create family home, remove shed and replace with single-storey brick outbuilding: there was an extended debate during which the meeting was suspended briefly between 7.30pm and 7.35pm for a resident to speak. Cllr Smith expressed concern that the application and GBC's pre-application advice did not take on board the principles of the newly adopted Conservation Area Management Plan. It was agreed to object, detailing a number of areas where the requirements of the Conservation Area Management Plan were not met including height, scale, style and proximity to listed buildings. It was noted that a tree at the neighbouring property (22 Main Street) had been removed in full whereas permission had only been sought to remove some of the branches (2017/0733 TPO); it was agreed to follow this up with GBC. PC1004 (revised), GBC 2017/0661 to demolish existing house and outbuildings, construct new dwelling and garage with amended access at Bank Hill House, Bank Hill: it was agreed to observe that the revised design would be 73% bigger than the original dwelling, exceeding acceptable norms. It was agreed to request that permitted development rights be removed explicitly as it was noted that there was no garage in the redesigned application. There was no objection to the following applications: PC 1020, GBC 2017/1297 for a first-floor side extension at 19 Aldene Way; PC 1022, GBC 2017/1235 for a single storey side extension at Environment Agency at Calverton Fish Farm, Moor Lane; revised PC 1010, GBC 2017/0851 retrospective application for mixed use as dwelling house (class C3) and holiday let (class C1) at Foxhills, Foxwood Lane. Cllr Smith gave an update on other planning items. The owner of 123 Main Street had successfully gained permission to render the fence pillars as a non-material amendment and was applying for permission for to retain the pillars at current height.

3293. MATTERS ARISING

Several members observed that there was low awareness around the village of the significant role played by the GREAT team in fundraising and getting the new play equipment project off the ground. Cllrs Starke and Briggs agreed to write an article for the Woodborough Web detailing the history of the project, and publicising the names of the team, if they gave consent.

3294. CHAIRMAN'S OPENING REMARKS

The Chairman thanked Cllrs Wardle and Starke for their help in putting up the Christmas lights and the Christmas tree. The tree, donated by Cllr Boyd Elliott, had been much admired. It was agreed that provision should be made for a tree in 2018, with more coloured lights. The Chairman thanked Cllr Turton for donating an artificial tree and lights for use inside the Village Hall, which was a significant improvement, and had also been much admired. Cllr Elliott had reported that NCC Highways would consider refreshing the white lines at the Lowdham Lane/Epperstone Bypass junction but not until 2018/19. The Chairman had received reports about grit being taken from the yellow Bank Hill grit bin and it was agreed to write to the Woodborough Web to remind villagers that grit from yellow bins was for use on highways only.

3295. LOCAL PLANNING DOCUMENT

Cllr Smith reported that the Inspector's hearings had now closed. There would be further consultation on proposed modifications in February/March 2018. Adoption was possible in early summer. Cllr Smith also reported that Calverton's Neighbourhood Plan had been approved by 94% of those who had voted.

3296. LOCAL IMPROVEMENT SCHEME: POTENTIAL GRANTS

It was agreed to apply to NCC's LIS for funding to support the installation of three pieces of play equipment in the corner of the playing field next to the school fence. The total value of the scheme would be approximately £10,000 and it was noted that the LIS would only fund up to 50%.

3297. BUDGETS 2018/19

The Clerk asked members to prepare items for inclusion in the 2018/19 budget. Cllr Turton requested £1250 for Woodborough in Bloom.

3298. FINANCE

The Clerk presented the financial statement and 22 payments, totalling £15,807.31 net, were approved for payment. Gross payments over £500: Linear Developments (refurbishment of children's toilets and replacement of back door £8435 + VAT); Howard Marshall Engineering (new gates to Governors' Field, £3250 + VAT). It was agreed that £40,000 should be withdrawn from the Nationwide Business Savings Account to settle the outstanding HACS invoice once agreement had been reached. Cllrs Gough and Wardle signed the withdrawal form.

3299. CLERK'S REPORT AND ANNOUNCEMENTS

The Clerk had attended a NALC training course regarding the General Data Protection Regulation due to come into force May 2018. The Clerk had attended a parishes meeting run by Gedling Borough Council regarding health and safety. GBC claimed to operate a biannual litter picking service on national speed limit routes using a rolling roadblock but there was no awareness of this taking place in Woodborough. It was noted that the lengthsman should not pick litter outside the

30mph zone. It was agreed that the provision of GBC's twice yearly litter pick should be discussed with Cllr Greensmith.

3300. PLAY EQUIPMENT/GOVERNORS' FIELD

HAGS had rejected the PC's request for a full credit on the path and a discount on other services. The Clerk awaited contact from Geoff Townsend at HAGS to discuss further. The PC had previously offered to absolve HAGS from their commitment to carry out remedial turfing in the spring in return for a credit of £4 per m² x 175m. HAGS had offered a credit of £1.75 per m². It was agreed to hold them to their previous commitment to undertake the turfing. GBC had quoted to undertake the routine safety inspections and it was agreed to accept the quote of £30.38 for a weekly inspection and £60.76 for an enhanced quarterly inspection. Cllr Turton had obtained a quote of £200 for a survey of the Governors' Field to assess levels and make suggestions regarding drainage. The Chairman said that the PC already had some of this information. It was agreed instead as a first step to ask GBC to drill the field to try to improve drainage. Cllr Charles-Jones had applied for a Greenwood Community Tree Planting grant for a tree to mark the centenary of the end of WWI. The bin had been renovated and reinstalled.

3301. BENCHES

Cllr Charles-Jones had removed the broken bench on Lingwood Lane and obtained a quote of £400 to replace it with a recycled plastic bench. He planned also to obtain quotes for the repair of the existing bench. It was agreed to discuss in January.

3302. ALLOTMENTS

All tenants were now up to date with their rent.

3303. VILLAGE HALL

The Clerk reported from the VHWP. An edited choice of curtain fabrics would be selected in the new year for review by the PC. The children's toilets had been approved by the VHWP and the invoice settled. Following professional cleaning and re-sealing, the main floor had been slippery but was now back to normal. A specialist cleaner was being used to help rectify the problem. The red and black paint near the stage was now looking scruffy and it was agreed that redecoration of this area should be included in next year's budget. A list of keyholders for the fire alarm was agreed, and would be forwarded to Central Fire Systems. A pump had been replaced on one of the boilers as the central heating had been below par and this had rectified the problem. Cllr Woodfield had looked into the possibility of installing an induction loop. It was agreed not to progress as it was expensive and also dated technology. The Clerk had received a review form from PRS for music to establish how many sessions at the hall used music.

3304. 2018 MEETING DATES

The Clerk circulated a list meeting of dates, including the Annual Meeting of the Parish on April 24th.

3305. SAM MIDDUP FIELD QUESTIONNAIRE

The first batch of questionnaires had been analysed. Up to 20 additional hours for data inputting were approved. It was agreed at January's meeting to review how many households had not returned a questionnaire and to consider whether there should be a follow up to these addresses.

3306. WOODBOROUGH CHARITIES

Following the donation of the allotment proceeds to Woodborough Charities, the trustees invited applications for small monetary grants made in accordance with the Charities' aims.

3307. CORRESPONDENCE & EXCHANGE OF INFORMATION

The following items had been received and were noted: notification of external auditor appointments for 2017/18. The following items were noted: Paddy Tipping's "The Beat" newsletter; GBC, various agendas and press releases.

3308. OTHER UPDATES

Cemetery: GBC had quoted £980.37 + VAT for works to remove weeds and overgrowth at cemetery and it was agreed to accept their quote.

3309. AOB

Woodborough had been awarded a cheque for £125 for success in its section of the Best Kept Village Competition.

3310. DATE OF THE NEXT MEETING

The date of the next PC meeting was confirmed as 9th January 2018 at 7pm.

The meeting finished at 9.25pm.