

**Minutes of the Parish Council Meeting held on Tuesday 11th July 2017 at 7pm
The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Andrew Gough (Chairman), Cllr Paul Berrisford, Cllr Margaret Briggs, Cllr John Charles-Jones, Cllr Patrick Smith, Cllr Jan Turton, Cllr Charles Wardle.

IN ATTENDANCE: Averil Marczak (Clerk), Cllr Boyd Elliott (NCC, part), Cllr Helen Greensmith (GBC, part).

3188. APOLOGIES FOR ABSENCE

Apologies were noted from Cllr John Boot, Cllr Colin Starke, Cllr Jane Stone, Cllr Pat Woodfield.

3189. DECLARATIONS OF INTEREST

Non-pecuniary interests: Cllr Turton – planning application PC 1006, GBC 2017/0666; Cllr Smith – maintenance of access driveway to Sam Middup Field.

3190. MINUTES OF THE PARISH COUNCIL

The minutes of the meeting held on 13th June were approved.

3191. CHAIRMAN'S OPENING REMARKS

The Chairman asked all members to support the new approach of speaking more succinctly and abiding by the timeslots on the agenda. The Chairman thanked Cllr Charles-Jones and Rob Dixon for their hard work on the Governors' Field to remedy the drainage, remove the swings and selling and supervising the removal of the old equipment.

3192. DISTRICT REPORT

Cllr Greensmith reported that she had discussed the issue of a caravan rally held at Shelt Hill with GBC's Planning and Environmental Health personnel; the rally was permitted if under the supervision of the Caravan Club, but the question of noise nuisance could be considered. Cllr Greensmith agreed to respond directly to the Woodborough resident who had raised the issue. A detailed location for the desired drop crossing outside St Swithun's church was required; NCC Highways had agreed to add the request on to their system, but there was no guarantee that it would be carried out. The schedule for grass cutting at Smalls Croft had not been supplied and Cllr Greensmith continued to chase. Completion of the road at Ash Grove: Cllr Greensmith understood that there was no condition for the road to be completed within any set timeframe, but she continued to chase for its completion and adoption. Planning applications for housing development at Ash Grove were expected, which would provide another opportunity to push for completion of the road. Local Planning Document: the planning inspector had ruled out the Killisick H8 area for development, so GBC now needed to put forward new building land elsewhere. Cllr Briggs asked if GBC could consider an outside seating area at the Gedling Country Park cafe for dog owners to use.

3193. PLANNING APPLICATIONS

PC1005, GBC 2017/0649 for the change of use from garage/store to dwelling at Foxhills, Foxwood Lane: it was agreed to object to the creation of a new dwelling in the Green Belt. PC1006, GBC 2017/0666, erection of a single garage at 9 Ploughman Avenue (Cllr Turton having declared an interest left the room for this discussion only): no objection. PC1007, GBC 2017/0729

for the demolition of bungalow and residential redevelopment of six houses at 147 Main Street: it was agreed to observe that the application must now conform with the requirements of the Conservation Area management plan and that confirmation was sought that there was no intention to vary matters other than the dwellings, in particular that surface water run-off provisions and the protection of certain trees on the site would be unaffected. PC1008, GBC 2017/07424 for changes to planned floor level of approved dwelling and flood resilience measures at land adjacent to 21 Lowdham Lane: it was agreed to observe that the proposed front wall was out of keeping. An application had been submitted to remove a hedgerow in land to the north of The Meadows (2017/0716) and it was agreed to raise the following concerns: the field boundary and hedge were shown on the Woodborough maps documenting the enclosure act of 1795 and the 1883 Ordnance Survey Map and should therefore be classed as 'important'; the length of the hedge was approximately 155 m and not 75 m as stated on the application form; retention of the ditch should be made a condition if consent was granted.

3194. PLANNING STRATEGY

Local Planning Document: Cllr Smith reported that the Inspectors Hearing session planned for 27 June was postponed. This followed the withdrawal of the draft Minerals Plan for Nottinghamshire by NCC, and submissions to the Inspectors for the Gedling Local Plan (part two). The Inspector had significant concerns about the soundness of land allocated adjacent to the Dorket Head Brickworks. GBC had been asked to identify an additional site or sites to ensure land is available to meet the housing trajectory for the Plan period and the 5 year housing land supply. While the expectation was that any new sites would be adjoining the main urban areas, the whole revised draft plan would have to be reviewed with reference to the original Sustainability Appraisal. The effect on the time scale for the eventual adoption of the Local Plan will be significant and may be as late as next summer. After the Borough September Cabinet meeting, any site amendments agreed, would be subject to a six week public consultation. Hearings would then continue.

3195. NEW PLAY EQUIPMENT

In preparation for the installation, 40 m of new drainage had been installed on the southern side. The Clerk reported that costs of some additional materials to construct the mound were under discussion and it was agreed to delegate negotiating responsibility to the Clerk and Cllr Starke. HAGS were due to arrive on site on 17th July, and Andrew Prestwich (representing the trustees) had agreed to approve the layout and location of the path. There was a brief discussion regarding the official opening and Cllr Turton agreed to sound out a contact who might be able to secure the services of a local sports star to headline the event. Cllrs Greensmith and Elliott agreed to commit a minimum of £100 each towards the cost of the opening celebration. It was agreed that a plaque or sign featuring the logos of all the funding partners should be considered. A request had been received from the Woodborough Web for permission to enter the field during the installation to take photographs and it was agreed to grant consent, provided that the time of each visit was agreed with Cllr Starke, and that the pictures were shared with the PC.

3196. COUNTY REPORT

Cllr Elliott asked the PC to forward the exact desired location of the dropped curb outside St Swithun's Church to Paula Johnson for consideration in their plan. Cllr Elliott had held discussions regarding improvements to the road markings at the junction of Lowdham Lane and the Epperstone bypass. However, it appeared to the PC that NCC's plans showed a lack of understanding and it was agreed that Cllr Wardle should meet with Cllr Elliott and officers from NCC at the junction to highlight the hazards and discuss ways in which they might be addressed.

Cllr Elliott continued to chase for the Main Street interactive speed sign to be mended. Cllr Charles-Jones asked Cllr Elliott to reflect that these issues had been raised some four months ago and needed escalating. Cllr Elliott suggested that the PC might approach John Cottee, the Chair of Highways and make their concerns known. No progress had been made on the resurfacing of Main Street. Cllrs Greensmith and Elliott left the meeting.

3197. LENGTHSMAN VACANCY

Following the Clerk's conversation with clerks in neighbouring parishes, it was agreed to raise the advertised hourly rate to £10 and to consider splitting the litter picking and highways/street furniture maintenance roles between two people if need be.

3198. PLAYING FIELD

The access through the playing field gate had been widened and it was further agreed that a bollard should be installed to stop cars from blocking the entrance for disabled users. Cllr Berrisford reported that the football team had confirmed that they would use the pitch on Sundays from the start of September for a per match fee. It was agreed that Cllr Berrisford and the Clerk should sort out the grass cutting arrangements.

3199. SAM MIDDUP FIELD

Due to prior commitments, Rob Dixon had not been available to trim the driveway or land immediately behind the dwellings and it was agreed to accept Gardenscape's quote of £75 to carry out the work. GBC had written to WPC to ask whether the land should be included in the SHLAA in the 2017 annual update and it was agreed to respond that it should not.

3200. VILLAGE HALL

The Clerk reported from the Village Hall Working Party. The refurbishment of the children's toilets would take place in the summer holiday and as a precursor to works an asbestos survey had been booked for 17th July. It was agreed to accept Linear Developments' quote for the replacement of the fire door (Cllr Wardle was asked to judge whether a new frame was required). New terms and conditions and fire evacuation procedures had been posted out to all regular users. It was hoped to get all of the chairs cleaned over the summer and the wooden floor resealed in October half term. It was noted that the guttering needed cleaning out and the car park required some attention. It had been suggested that a student in the village might be able to undertake these tasks, but the PC was concerned that this would raise insurance and health and safety issues and should not therefore be pursued. Cllr Starke had secured two additional quotes for a fire alarm system and it was agreed to accept his recommendation to proceed with an L1 system from Central Fire Systems for £4070 + £549 for remote monitoring subject to the Chairman clarifying some details with him. It was agreed that new curtains for the Village Hall should be considered at the next meeting. It was noted that the hedge on Lingwood Lane was growing over the road signs and it was agreed to ask Gardenscape to trim the offending parts.

3201. FINANCE

The Clerk presented the financial statement and 21 payments, totalling £6430.51 net, were approved for payment. Gross payments over £500: M D Beckwith £1838.40 (painting railings and cemetery gate); Rialtas Business Solutions £796.56 (financial software); Woodborough Park £1338 (drains in Governors' Field, dig out and remove swings, improve cemetery parking bay, widen playing field access). The Clerk presented the first quarter accounts.

3202. CLERK'S REPORT & ANNOUNCEMENTS

The Clerk had attended an allotment seminar but the SLCC conference had been cancelled. It was agreed that the Clerk should attend a NALC cemetery management course in October.

3203. CORRESPONDENCE & EXCHANGE OF INFORMATION

Further emails had been received regarding the inadequate quality and frequency of GBC's grass cutting at Smalls Croft. In the absence of a schedule for cutting, which had been requested on numerous occasions, it was agreed to ask Gardenscape to cut on their next 3 visits to Woodborough (quote obtained). Two members expressed their concern that GBC might cease to cut the grass altogether if they saw that WPC was prepared to step in. An email regarding the speed limit on Moor Lane had been forwarded to Cllr Elliott. The following had been received from NALC: details of finance and cemetery seminars; Councillors Guide to Finance and Transparency; details of trade union pay claim. The following items were noted: NAVACH Hall Talk; details of the Tesco Bags of Help scheme; GBC, various agendas and press releases.

3204. OTHER UPDATES

Woodborough Wetlands: the EA now aimed to submit the final planning application in July. Allotments: it was agreed to write to 2 tenants regarding weeds. Taylors Field hedge: it was noted that this would be cut by the tenant. Cemetery: the parking area outside had been reinforced with planings to stop it becoming muddy; a burial had been booked for 21st July.

3205. NEWSLETTER

It was agreed to include the minutes.

3206. DATE OF THE NEXT MEETING

The date of the next PC meeting was confirmed as 12th September 2017 at 7pm.

The meeting finished at 9.50pm.