

**Minutes of the Parish Council Meeting held on Tuesday 10th October 2017 at 7pm
The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Andrew Gough (Chairman), Cllr Margaret Briggs, Cllr John Charles-Jones, Cllr Patrick Smith, Cllr Colin Starke, Cllr Jane Stone.

IN ATTENDANCE: Averil Marczak (Clerk), Cllr Boyd Elliott (NCC, part)

3242. APOLOGIES FOR ABSENCE

Apologies were noted from Cllr Paul Berrisford, Cllr John Boot, Cllr Jan Turton, Cllr Charles Wardle, Cllr Pat Woodfield and GBC Cllr Helen Greensmith.

3243. DECLARATIONS OF INTEREST

As registered.

3244. MINUTES OF THE PARISH COUNCIL

The minutes of the meeting held on 12th of September were approved.

3245. MATTERS ARISING

No update had been received regarding planning application PC1010, GBC 2017/0851 for a holiday let at Foxhills and it was agreed that the Clerk should follow up. Cllr Charles-Jones observed that one of the keep left bollards at the junction with the Epperstone bypass was presently unlit and that replacement of the bulb would be an easy way to make the junction a little safer.

3246. CHAIRMAN'S OPENING REMARKS

The Chairman thanked Cllr Charles-Jones for chairing the September meeting. The Chairman reported that he had received a notification from Experian, advising that the publication of personal details on the Parish Council website put him in danger of identity theft. After some discussion it was agreed that councillors' phone numbers should be removed from the website but should remain on the noticeboard. It was agreed that the Clerk should check with SLCC on the legal requirements for contact details.

3247. PLANNING APPLICATIONS

PC1013, GBC 2017/0898, revised, application for the construction of new replacement dwelling and garage, 40 Shelt Hill: it was agreed to observe that the comments made following September's meeting should still stand, apart from the PC's suggestion that the building should be built further away from the road, which had been met by the new proposal. PC1014, GBC 2017/1000TPO, an application to pollard plum and maple trees, crown lift 3 lime trees, fell pinetree, fell birch tree, fell small unknown tree at 14 Bank Hill: it was agreed to observe that the PC objected to this application, until a tree officer's report was available to provide supporting evidence. It was further agreed to observe: that the lime trees formed part of a group highlighted in the Conservation Area review as being of particular importance and any action must be considered in the context of the group; that GBC had required trees in the garden to be protected properly when granting permission for an extension to the property earlier. PC1015, GBC 2017/1068 for the retention of a hay barn at 82 Shelt Hill: it was agreed to recommend that planting be required on the western side of the barn to preserve the view of the mature landscape.

3248. LOCAL PLANNING DOCUMENT

It was agreed to respond with WPC's support for the revised proposal for housing sites in the borough.

3249. NEW PLAY EQUIPMENT AND GOVERNORS' FIELD

Cllr Starke updated the PC on the final tasks awaiting completion (the steps to the House on the Hill, the return of the picnic bench and outstanding turfing). The Clerk presented an update on the budget and expenditure. The 2017/18 budget for play equipment to be met from the precept was £45,000. In addition, £70,000 of grant funding had been secured. Projected total spend in 2017/18 (to include new equipment, new gates, groundworks and maintenance undertaken by WPC to date) was £104,457. An initial order for £95,000 had been placed with HAGS. The order value had subsequently been revised to £99,782 to upgrade safety surfaces then adjusted to £96,972 to reflect savings made on removal and sale of old equipment. The old swings remained in storage as it had quickly been recognised that HAGS were struggling to fulfil their order and needed no distractions. It was agreed to register the PC's concerns regarding the stone path which had yet to harden convincingly as promised by HAGS, and it was agreed to ask ESPO about the appropriateness of deducting a retention for the path. The equipment had been inspected on Monday 9th October and the results were awaited. The grass had been cut twice by Gardenscape and cut and raked once by Rob Dixon. Gardenscape would cut the grass twice more before the reopening. Concerns were raised about the waterlogged ground by the trampolines and it was agreed after some discussion that the options for this small area should be considered a week before the opening event. It was agreed that the park should reopen on 29th October and not before, to allow the grass and ground time to settle. Cllr Charles-Jones thanked Cllrs Starke and Gough for their considerable time and commitment spent dealing with HAGS under very trying circumstances. Cllr Briggs reported on plans for the opening event. It was agreed that a commemorative sign should be bought after the opening event with the logos of the donors.

3250. COUNTY REPORT

Cllr Elliott arrived at 8.40pm. The Chairman asked Cllr Elliott to make sure that he acknowledged and responded to emails received from Woodborough residents. Cllr Elliott offered to supply a Christmas tree and his offer was provisionally accepted for consideration in detail at November's meeting. Cllr Elliott agreed to follow up on the release of SLC funding for the new play equipment and would also investigate the possibility of supplying a novelty bin or bins for the Governors' Field. Cllr Elliott reported that NCC and Via EM were waging a campaign to clear foot paths and pavement, and serving notice on owners who allowed shrubs and trees to impede access. He asked the PC to report any problems in the next few days. It was agreed to note any such problems during the delivery of the Sam Middup Field leaflet. Cllr Elliott left at 8.55pm.

3251. TREE PLANTING

It was noted that the deadline for applications to the Greenwood scheme was 24th November. WPC was also eligible to apply for a Tree Charter tree and it was agreed that the Clerk should find out more about the offer with a view to choosing something suitable for the Governors' Field. The Clerk handed out some copies of the Tree Charter petition for the collection of signatures of support from the village at large.

3252. LENGTHSMAN VACANCY

The lengthsman's position was being re-advertised on the website, and had been forwarded to Cllr Greensmith for advertising via GBC.

3253. PLAYING FIELD

The football pitch had been cut by Gardenscape but the condition of the grass required a 5 gang mower and subsequent cuts were to be undertaken by GBC in the short term. GBC had cut the grass before Woodborough Celtic's first match and would cut again on 12th October. Cllr Briggs requested that GBC also cut the remainder of the playing field and this was agreed.

3254. SAM MIDDUP FIELD

The Chairman noted names of members able to help with the distribution of consultation leaflets and it was agreed to target delivery to all homes by 20th October.

3255. REMEMBRANCE SUNDAY

It was agreed to donate £25 to the Royal British Legion under S137 and order wreath "B".

3256. CONCLUSION OF AUDIT

Grant Thornton had signed off the audit, and asked members to note that petty cash should have been recorded as not applicable, and that the internal audit report must be reviewed and minuted as such prior to the submission of the Annual Return. Full details had been published on the website.

3257. CONFIDENTIAL ITEM

3258. VILLAGE HALL

The Clerk reported from the Village Hall Working Party. Cllr Woodfield had identified some issues/amendments required to the refurbished children's toilets and was in discussion with Linear Developments. The VHWP had recommended a fabric for the new curtains but this was not to members' tastes and it was agreed to find alternatives. The Clerk hoped that the phone line for remote monitoring of the fire alarm would be installed shortly, after conversations with several different departments in BT. Cllr Starke had updated the risk assessment to include the fire alarm. Cleaning of the wooden floor had been booked for half term week.

3259. FINANCE

The Clerk presented the financial statement and 19 payments, totalling £3852.12 net, were approved for payment. Gross payments over £500: £4268.02 to Public Works Loan Board (loan for Sam Middup Field). The Clerk presented a summary of the first half year accounts.

3260. CLERK'S REPORT & ANNOUNCEMENTS

The Clerk had attended a cemetery training course.

3261. CORRESPONDENCE & EXCHANGE OF INFORMATION

The Clerk's computer was reaching the end of its useful life. The Chairman proposed that a new laptop be bought (to remain the property of WPC) with latest versions of Microsoft Office and security software; this was agreed. An email had been received regarding inconsiderate parking on Whites Croft and it was agreed to discuss with Nottinghamshire Police. A request had been received to put up a tent on the Governors' Field for a children's party and it was agreed to grant

permission as a trial and monitor whether there were any adverse consequences. An email had been received regarding flooding risk and Community Infrastructure Levy and a response was agreed. A request to purchase 2 Exclusive Rights of Burial had been received from a former resident and this was agreed. It was agreed to accept NCC/Via EM's offer of free salt. The following had been received from NALC: information regarding DCLG consultation on house building. The following items were noted: GBC, various agendas and press releases.

3262. OTHER UPDATES

Cemetery: there had been 2 burials. Allotments: all plots were now occupied.

3263. NEWSLETTER

It was agreed to include the minutes and notices regarding the consultation and the Christmas lights switch on.

3264. DATE OF THE NEXT MEETING

The date of the next PC meeting was confirmed as 14th November 2017 at 7pm.

The meeting finished at 9.50pm.