

**Minutes of the Parish Council Meeting held on Tuesday 11th December 2018 at 7pm
The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Andrew Gough (Chairman), Cllr Paul Berrisford, Cllr John Boot, Cllr Margaret Briggs, Cllr Patrick Smith, Cllr Colin Starke, Cllr Jane Stone, Cllr Charles Wardle, Cllr Pat Woodfield.

IN ATTENDANCE: Averil Marczak (Clerk).

3566. APOLOGIES FOR ABSENCE

Apologies were noted from: Cllr John Charles-Jones, Cllr Jan Turton, Cllr Boyd Elliott (NCC), Cllr Helen Greensmith (GBC).

3567. DECLARATIONS OF INTEREST

As registered.

3568. MINUTES OF THE PARISH COUNCIL

The minutes of the meeting held on 13th November were approved.

3569. MATTERS ARISING

Due to Cllr Charles-Jones' absence, consideration of the Farm Business Tenancy had been deferred until January. A reply from Mark Spencer MP regarding GBC's handling of planning application 2017/69 was still awaited. GBC had not placed a TPO on the beech tree at 161A Main Street, considering that the Conservation Area regulations provided sufficient protection.

3570. CHAIRMAN'S REPORT

The Chairman thanked members for their involvement in the public meeting held on November 26th to discuss the consultation on the Sam Middup Field and apologised for his absence. He thanked Cllr Charles-Jones for chairing the meeting and the Clerk for her work in preparing and delivering the presentation.

3571. COUNTY REPORT

Cllr Elliott had sent a written report. There was no update on the Minerals Local Plan. As a consequence of the drive around with an officer from Via EM it was anticipated that siding up work would be carried out on the Lowdham Lane footpath. Other issues including potholes would need to be reported online. Via EM remained concerned about the position of the planter near Westfields. Grant funding for the Tour of Britain and Christmas lights switch on had been secured and Cllr Elliott would chase.

3572. LOCAL IMPROVEMENT SCHEME

NCC had announced details of the 2019 Local Improvement Scheme. The deadline for applications was February 28th 2019. Cllr Briggs proposed that an application be made to purchase two or three inclusive "springies". She also recommended that creating mulch links between the existing pieces of play equipment would improve accessibility, and was in the process of securing a quote. The Chairman stated that his preference was to keep the field predominantly grass. It was agreed to consider the matter in January when a quote was available.

3573. LIGHTS AND SWITCH ON EVENT

The switch on event was hailed a great success. It was noted that some of the lights were broken and would need to be refurbished or replaced. GBC had provided an hourly rate quote for repair and the Clerk had asked for a price for replacement, for a decision to be made in 2019. Cllr Greensmith's grant of £100 in support of the event was noted with thanks.

3574. NEW PLAY EQUIPMENT

HAGS would make a final attempt to repair the end of the path on December 19th. HAGS were still chasing their third-party supplier (Norleg) regarding the splits to the posts on the toddler swing. GBC had made temporary repairs using silicone to prevent finger entrapment and further ingress of water.

GBC's Parks and Street Care Manager had pulled out of the meeting arranged for November 15th to discuss concerns regarding the playground inspections. He had instead sent two playground inspectors. In further correspondence, he indicated that he did not accept concerns regarding the paperwork or the failure to identify three safety issues that had been spotted by parents/a third-party contractor. It was agreed that the contract with Gedling GBC should be terminated and Cllrs Starke and Mr Richard Whincup (as a volunteer) would share the duty. It was agreed that a meeting should be arranged with GBC's Parks and Street Care Manager at their office to discuss the outstanding invoice for inspections, which was not approved for payment. It was agreed that the Chairman, Cllr Starke, Cllr Briggs and the Clerk should represent WPC.

Cllr Charles-Jones had ordered materials needed to add the steps and handrail to the house on the hill mound to improve accessibility. Cllr Wardle agreed to contact Cllr Charles-Jones for further details regarding materials.

3575. GOVERNORS' FIELD

The drainage contractor had returned to measure the linear meterage of drains laid. 90m of drains had been laid vs the quote for 100m. A credit note been forwarded and pavement of the reduced invoice (£4275 net, £5130 inc VAT) was approved.

3576. SAM MIDDUP FIELD/FACILITIES CONSULTATION

8 members of the public attending the meeting had offered to get involved with further discussions regarding development of the field. It was agreed that the first discussion meeting should be arranged to consider the concerns of the field's neighbouring residents, including privacy and security.

3577. FINANCE

The Clerk presented the financial statement for December and 18 payments, totalling £8162.27 net, were approved for payment. Gross payments over £500: £5130 to Fernmac Ltd (for drainage works in the Governors' Field).

3578. PLANNING

PC 1047, GBC 2018/0963 for the erection of three non-illuminated signs at St Swithun's Church, Main Street: it was agreed to note that black posts would look more appropriate. PC 1048, GBC 2018/1094 for a first floor side extension, rear single storey extension, new front porch, conversion of garage into habitable accommodation, replacement front window and new window to front elevation at 10 Dover Beck Drive: no objection. PC 1049, GBC 2018/1092TPO to reduce

branches of oak tree back by 4m, crown lift branches to 8m clearance over garden at 23 Park Avenue: it was agreed to ask for the application to be supported by written advice from a qualified arboriculturist.

3579. 2019/20 BUDGET

Members were asked to consider budget items for 2019/20, and also to identify (in outline only) likely items for the 2020/21 and 2021/22 financial years. It was agreed that the requests would be consolidated by the Clerk and Chairman/Vice-Chairman following the January 8th WPC meeting and that an extraordinary meeting would be convened later in January to determine the budget and precept. The Clerk anticipated that GBC would require a provisional precept figure by the end of January in line with previous years.

3580. CEMETERY

The winter maintenance programme had commenced. The gravediggers had been asked to top up some 40 graves and Gardenscape would re-turf a number. GBC had commenced work including clearing plinths, cutting hedges, some tree works, removal of ivy and large weeds from memorials in the old part of the cemetery. Zurich, WPC's insurer, had responded to the Clerk's query regarding public liability insurance and a further premium of £112 was payable due to the number of memorials stones at the cemetery. Payment was agreed. A burial had taken place and the funeral cortege had arrived half an hour early, before the Clerk and gravedigger were in position. It was agreed to write to the funeral director regarding observing the cemetery rules and advising of any changes to arrangements in advance.

3581. VILLAGE HALL

Cllr Woodfield reported from the VHWP. The badminton groups had asked that a replacement rubber part was bought for the badminton posts to avoid scratching the floors. Cllr Wardle was in touch with County Supplies regarding this. It was suggested that the PC's sound and light manager could usefully provide some additional training and the Clerk agreed to get in touch with him. A brief for redecorating the Hall would be considered at the next meeting. The Clerk reported that a plumber had been contacted to resolve a fault with the flush in the gents' toilets. The Clerk had telephoned PRS regarding a music licence for the Hall. Cllr Woodfield agreed to check the Hall during the caretaker's Christmas break.

3582. BEST KEPT VILLAGE COMPETITION

A cheque for £125 had been received as prize money. It was agreed that this should be donated to the WCA and added to the list of payments for approval at January's meeting.

3583. CORRESPONDENCE & EXCHANGE OF INFORMATION

Further details regarding the Tour of Britain "Best Dressed Village" plaque had been received and it was agreed to consider a suitable location at January's meeting. NALC's legal department had forwarded details of a tree liability case and it was agreed to contact NCC regarding a programme of inspection for WPC's trees. A letter regarding consultation on the Epperstone Neighbourhood Plan had been received and Cllr Smith offered to review. The Clerk had received a resident email regarding the precept. The following items were noted: NCC information about paying for care; Paddy Tipping's *The Beat* newsletter; GBC various agendas and press releases.

3584. NEWSLETTER AND WOODBOROUGH WEB

It was agreed to include the minutes.

3585. AOB

It was noted that there was some uncertainty regarding the future of the Institute and it was agreed to invite Mr David Burgess, Trustee of the Institute, to January's meeting.

3586. DATE OF THE NEXT MEETING

The date of the next PC meeting was confirmed as 8th January 2019.

The meeting finished at 8.36pm.