

**Minutes of the Parish Council Meeting held on Tuesday 13<sup>th</sup> February 2018 at 7pm  
The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Andrew Gough, Cllr Paul Berrisford, Cllr John Charles-Jones, Cllr Patrick Smith, Cllr Colin Starke, Cllr Jane Stone, Cllr Jan Turton, Cllr Charles Wardle, Cllr Pat Woodfield.

IN ATTENDANCE: Averil Marczak (Clerk). Cllr Helen Greensmith (GBC), Cllr Boyd Elliott (NCC), 3 villagers (part).

**3345. APOLOGIES FOR ABSENCE AND ACCEPTANCE**

Apologies were received and accepted from Cllr John Boot and Cllr Margaret Briggs.

**3346. DECLARATIONS OF INTEREST**

As registered.

**3347. OPEN SESSION FOR MEMBERS OF THE PUBLIC**

The Chairman suspended the meeting briefly between 7.05pm and 7.10pm. A villager expressed his concerns that very little of the new equipment on the Governors' Field was accessible to a disabled child, and made recommendations as to how this could be improved (eg handrails). The roundabout required adjustment to help it move more freely.

**3348. MINUTES OF THE PARISH COUNCIL**

The minutes of the meeting held on 23<sup>rd</sup> January were approved.

**3349. PLANNING PART 1**

PC 1025, GBC 2016/0026 for a replacement dwelling at 12 Bank Hill: it was agreed to ask that the increase in floor space (unspecified) should accord with guidelines and that the trees with TPOs outside the curtilage should be protected during the works.

**3350. SAM MIDDUP FIELD QUESTIONNAIRE**

The Clerk presented a summary of the quantitative results from section 2 of the questionnaire. 182 questionnaires had been returned and members were disappointed by this response level. It was agreed that there should be a 2<sup>nd</sup> distribution of the questionnaire to every door in the village, accompanied by a letter from the Chairman asking those who had not previously responded to take the time to do so. The response from teenagers was very low but most members did not believe that teenagers would respond to a paper questionnaire. There was a discussion regarding the publication of the results. It was agreed that members should comment on the Clerk's summary before any detail was made public.

**3351. COUNTY REPORT**

Cllr Elliott confirmed that he could supply a Christmas tree on an ongoing basis and would fund the permanent base. Several queries had been received regarding potholes. Cllr Elliott confirmed that Via EM would only take action when pothole depth reached 40mm on the highway and 20mm on footpaths. Further major roadworks on Main Street were planned. Following the accident on Lowdham Lane on 10<sup>th</sup> February, NCC were reviewing speed signs. Cllr Charles-Jones reminded Cllr Elliott that the white lining at the Lowdham Lane junction had yet to be done and that visible lines might prevent a serious accident one day.

**3352. DISTRICT REPORT**

Cllr Greensmith reported that Gedling BC engineers had helped to ensure the safety of residents following a horrific accident which caused structural damage to a cottage on Lowdham Lane.

The Clerk had raised concerns that, without warning, GBC's planning department had stopped forwarding planning application drawings and other documents for the PC to examine before making observations. Cllr Greensmith had raised the matter with Mike Avery and awaited a response. Cllr Greensmith was asked to chase the relevant personnel for a new Smalls Croft road sign as a matter of urgency. GBC had organised an apprenticeship event.

**3353. CONSERVATION AREA REVIEW**

GBC had asked if WPC could make a contribution of £2350 towards the Conservation Area Review which had been completed in 2017. This was less than the agreed amount but it was noted that Papplewick PC had not been required to contribute towards a similar study for its village and it was therefore agreed to query the charge.

**3354. 2018/19 PRECEPT**

The Chairman and Cllrs Starke and Berrisford signed GBC's "Form C" to levy a precept of £70,283.

**3355. INTERNAL AUDIT**

The revised checklist was approved. Inspection reports would be reviewed at the PC's March meeting. It was agreed to check the insurance values.

**3356. HAGS INSTALLATION**

Cllr Charles-Jones expressed strong dissatisfaction with the state of the Governors' Field caused by some shoddy installation work, inadequate time for the turf to take prior to the reopening and the field's drainage issues. Some fundamental remedial works would be required which would involve closure/part closure to the public. John Evens, GBC's Engineering Officer, had met the Chairman and Cllr Starke at the Governors' Field to evaluate the path and his expert view was that it was poorly constructed and of inadequate depth.

The Clerk had corresponded at length with HAGS regarding the state of the path and the PC's request for a full credit on the path and discount on the remaining invoice. HAGS did not accept that the path was substandard and would not offer any discount. It was agreed to seek a site meeting with HAGS to discuss the work and seek resolution. It was noted that HAGS had replaced the see saw following splits appearing in the wood. It was agreed to ask HAGS to adjust the roundabout to make it move more freely.

**3357. ROE HILL BENCH**

It was agreed that the bench formerly on Lingwood Lane should be refurbished and repositioned on Roe Hill.

**3358. PLANNING PART 2**

PC 1024, GBC 2018/0023 for a porch, and to convert garage and carport to living space at 19 Pinfold Close: it was agreed to observe that roof tiles and facing bricks should match existing. PC

1026, GBC 20185/0050 for a single storey front extension at 25 Shelt Hill: no objection. Revised PC 1021, GBC 2017/1269, to build first floor to create family home, replace shed with brick built outbuilding at The Hollies, 20 Main Street: it was agreed to observe that the previous comments still stand as revisions have not addressed any of the PC's objections.

### **3359. CEMETERY**

The "Please do not exercise your dog sign" had been forcibly removed, leaving just the corners attached to the gate railings. It was agreed that the sign should be replaced. Dog fouling was evident on the driveway and a series of tyre tracks were visible in the new extension. It was agreed that these problems should be monitored. GBC had undertaken works at the cemetery to cut the hedges and clear weeds and overgrowth. It was noted that there was a gap to the northern hedgerow following the part removal of a dead tree and Cllr Charles-Jones had agreed to set some fast growing hedge plants. The new noticeboard had let in water but the supplier had declined to accept any responsibility following the PC's relocation of the noticeboard. It was agreed to follow this up and challenge how moving it could have affected the sealed unit.

### **3360. LENGTHSMAN'S REPORT**

The Lengthsman's report was reviewed. Now that the days were getting longer, the Lengthsman planned to work the full hours as per the job advert. CONFIDENTIAL STAFFING ITEM

### **3361. ARTIFICIAL TURF ON GOVERNORS' FIELD**

Cllr Turton showed photos of a school playground which used artificial turf on mounds similar to the installations at the Governors' Field. She recommended this treatment for the tunnel mound forthwith (the "house on the hill" mound was too steep to take artificial turf). It was agreed that artificial turf might be a solution in future but that grass should be given a chance to establish itself. There was further discussion about the state of the "house on the hill" mound and it was agreed to consider at a future meeting whether it should be made less steep by adapting it, moving it or even removing it.

### **3362. CORRESPONDENCE & EXCHANGE OF INFORMATION**

A letter and emails had been received regarding encroachment of hedges onto the verge and pavement near the junction of Main Street and Park Avenue. This had been forwarded to NCC for their consideration. An email had been received regarding potholes in the pavement. It was agreed to forward to Cllr Elliott for potential action and to remind him that NCC had offered – but not progressed – works to improve the pavements by tackling overhanging shrubs and removal of built up soil that narrowed the pavements on Lowdham Lane and near Taylors Field.

Remembrance Day 2018, commemoration of the end of WWI: NALC had sent details of how to order lamppost poppies and it was agreed that sufficient should be ordered (@ £3 each) for all lampposts in Main Street. Details of national beacon lighting and bell ringing events had been received and it was agreed to forward to the WCA and St Swithun's. Dedication of the tree planted in the Governors' Field could be woven into such an event. Nottinghamshire County Council and Nottingham City Council planned to commission a new memorial on the Victoria Embankment to represent all the fallen across the county and had invited parishes to get involved. It was agreed that WPC would not get actively involved but to ask for updates.

The WCA had asked for permission to install a new memorial bench on the playing field and that was agreed in principle but with the location to be determined. The WCA had asked for a key to

access the sound and light equipment and it was agreed that this should be discussed with the PC's sound and light manager before reaching a decision.

The following items were noted: RCAN's *Hall Talk*; details regarding the Burton Joyce Neighbourhood Plan; SLCC, information on GDPR; details regarding *Connect* services (agreed to forward to Woodborough Web); GBC, various agendas and press releases.

**3363. OTHER UPDATES**

Debris had been cleared from the Sycke Beck but permanent rebuilding remained to be done. 3 new applicants had joined the allotment waiting list. There was a mole problem on the playing field; trapping was ongoing. The step onto the footbridge required attention and Cllr Berrisford agreed to report to NCC. The Village Hall fire alarm monitoring service had been connected and was now operational around the clock. It was agreed that the PC should purchase a PAYG mobile phone for the caretaker to use.

**3364. FINANCE**

The Clerk presented the financial statement and 20 payments, totalling £4,935.19 net, were approved for payment. Gross payments over £500: Central Fire Systems Ltd £658.80 (install monitoring unit and 12 months monitoring); Gedling Borough Council £1,004.35 (works to trees, hedges and plinths in cemetery). NCC's SLC grant had been received.

**3365. NEWSLETTER**

It was agreed to publish the minutes and details regarding the 2<sup>nd</sup> distribution of the Sam Middup Field questionnaire.

**3366. AOB (FOR INFORMATION ONLY)**

Cllr Berrisford noted the appeal made by the Woodborough Web for more advertising revenue and asked that the PC consider at a future meeting how it could support the Woodborough Web.

**3367. DATE OF THE NEXT MEETING**

The date of the next PC meeting was confirmed as 13<sup>th</sup> March 2018 at 7pm.

The meeting finished at 10.20pm.