

**Minutes of the Parish Council Meeting held on Tuesday 13th March 2018 at 7pm
The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr John Charles-Jones (acting Chairman), Cllr Paul Berrisford, Cllr John Boot (part), Cllr Margaret Briggs, Cllr Patrick Smith, Cllr Colin Starke (part), Cllr Jan Turton, Cllr Charles Wardle.

IN ATTENDANCE: Averil Marczak (Clerk), Cllr Helen Greensmith (GBC, part), Cllr Boyd Elliott (NCC, part), 1 resident

3373. APOLOGIES FOR ABSENCE

Apologies were noted from Cllr Andrew Gough, Cllr Jane Stone and Cllr Pat Woodfield.

3374. DECLARATIONS OF INTEREST

As registered.

3375. MINUTES OF THE PARISH COUNCIL

The minutes of the meeting held on 13th February and 1st March were approved.

3376. MATTERS ARISING

It was agreed to purchase 50 lamp post poppies. NCC had mended the playing field footbridge step very promptly. The "Please do not exercise your dog" sign at the cemetery had been replaced. The Roe Hill bench was yet to be progressed. Cllr Charles-Jones had measured the area of the Village Hall and it was agreed to check this against the sum insured, assuming a rebuild cost of £1800 per square metre.

3377. DISTRICT REPORT

Cllr Greensmith had donated £300 to Woodborough in Bloom from her community grants pot. She had reported the broken Smalls Croft sign and would chase in due course. She had raised the issue of the lack of planning paperwork being provided to parish councils, and understood that it would be raised with GBC's CEO by Cllr Barnfather. It was agreed that Cllr Turton should try to meet with GBC's head of planning Mike Avery to explain the problems caused by GBC's change in procedure. Cllr Greensmith had £200 remaining in her community grants pot and offered this to WPC to help them support/publicise minutes and notices in the Woodborough Web; it was agreed that the Clerk should apply for this.

3378. COUNTY REPORT

Cllr Elliott reported that a walkabout meeting scheduled to look at potholes, pavements and other road hazards/bugbears in Woodborough had been a casualty of recent snow and would be rescheduled for April. Cllr Elliott was reminded about the urgency of restoring the white lines at the junction of Lowdham Lane and the Epperstone Bypass once the new budgetary year had begun. It was agreed that the date of the meeting should be forwarded to Cllr Gough, so that he could attend. Cllr Elliott confirmed that NCC's review of speed signs referenced at February's meeting concerned the interactive speed signs only. As part of his work as the chair of the Children and Young People's committee, Cllr Elliott was leading an initiative on road safety around schools. Cllr Elliott had made a donation to WPC of £270 from this year's divisional fund. In the new financial year, he agreed to secure a replacement yellow grit bin at the junction of Private Road and Roe Hill.

Cllrs Greensmith and Elliott left the meeting at 7.50pm. A member of the public arrived at 7.50pm to hear the discussion regarding HAGS.

3379. HAGS MEETING & PROPOSAL

Cllrs Gough and Starke, accompanied by the Clerk, had met with Mark Grace (MD) and Caroline Thompson of HAGS on March 8th. The meeting had been cordial and HAGS had forwarded a proposal for corrective action to remedy the issues identified by WPC. This proposal was considered in detail. At the meeting, HAGS had agreed to comment on the specification of the path given to MAC; it was agreed to request this information. It was agreed to make the following response to HAGS: WPC proposed to secure an independent report on the quality of the path as they did not accept HAGS' assessment as given; the levelling proposals were acceptable; the grass mats proposals were acceptable; all areas should be turfed not seeded; security fencing should be provided by HAGS as it was only needed because of the inadequacy of the initial work undertaken by HAGS' contractor.

Cllr Briggs raised her concerns about the recommendation to close the Governors' Field (or part of it) for 2-3 months to allow turf to establish itself. She suggested that closure during the summer holiday should be avoided at all costs, and that the work should be organised so that the park could reopen for the summer holidays or, if need be, works should be delayed until after the summer holidays. There was consensus that during the period of closure/partial closure drainage works should also be progressed.

3380. SAM MIDDUP FIELD CONSULTATION

It was agreed that a second survey should be distributed during the second week of April, with a return date of 30th April. It was agreed that an electronic version of the survey should also be set up using Survey Monkey's paid for service at a cost of £34 a month. It was agreed that the interim results should not be published in the meantime to avoid influencing future responses.

3381. REVIEW OF INSPECTION REPORTS

The Clerk had requested copies of GBC's playground inspection reports, but these had not been received, despite chasing twice. WPC reviewed inspection reports for the Sam Middup Field and the cemetery completed by Cllr Gough and the Clerk. Sam Middup Field: no issues requiring action had been identified. Cemetery: a request for a quote for topple testing had been requested from GBC; Malcolm Lane had agreed to assess repairs needed to the cemetery noticeboard; some graves required re-turfing.

3382. VILLAGE HALL

Cllr Starke had been in discussion with Central Fire Systems regarding a modification to the fire alarm which would enable the caretaker to isolate parts of the hall to avoid false fire alarms. This had been prompted by Woodborough Cancer Research, who used toasters and kettles outside the kitchen during their Big Breakfast event. It was noted that there had to date been no false alarms and it was agreed that the information and quote should be kept on file for consideration at a later date if needed.

3383. PLANNING UPDATES

Cllr Smith updated WPC on previous applications. 123 Main Street: it was noted that an application for a NMA had been made (2018/0071) and it was agreed to ask GBC what was in

this application as details were not available online. 20 Main Street, the Hollies 2017/1269: it was noted that permission had been given under delegated authority although the design was at odds with recommendations in the Conservation Area Management Plan. It was agreed that Cllr Smith should contact the heritage officers at GBC and NCC to discuss and that the Clerk should email the Chair of the Planning Committee to raise concerns. 12 Bank Hill, GBC 2016/0026: revised documents were available online and it was noted that WPC's previous comment should still stand, i.e. that the increase in floor space (unspecified) should be required to meet GBC's rule of no more than a 50% increase.

3384. PLANNING POLICY CONSULTATION

It was agreed to respond by email, giving WPC's support for the latest iteration.

3385. CONSERVATION AREA REVIEW CONTRIBUTION

It was agreed that WPC should make no financial contribution.

3386. LENGTHSMAN REPORT

The Lengthsman's report was reviewed. It was noted that a needle had been found on Bank Hill by the 30mph signs and disposed of securely.

3387. WOODBOROUGH WEB

It was agreed to accept a proposal from the Woodborough Web to pay £200 for the inclusion of WPC minutes and notices for 2018/19.

3388. PLANNING FOR GDPR

The Clerk handed out copies of NALC's data audit questionnaire for completion by all members of WPC. Cllr Woodfield had agreed to carry out a briefing regarding the requirements of GDPR at the April meeting.

3389. CORRESPONDENCE & EXCHANGE OF INFORMATION

Details of the Best Kept Village competition had been received and forwarded to the WCA. It was agreed to enter and pay the fee of £6 pounds to CPRE. The village emergency plan had been updated and would be posted on the WPC website. NALC had sent their "GDPR toolkit". An enquiry regarding the Sam Middup Field consultation results had been received. A request to use the pavilion during a tournament had been received from the Tennis Club and it was agreed that this was acceptable providing there was no clash with the Cricket Club's fixtures. RoSPA would inspect the play equipment in May/June. The following items were noted: Via EM, details of roadworks; GBC, various agendas and press releases.

3390. OTHER UPDATES

Allotments: there were now three vacant plots available to be offered to names on the waiting list. Playing field: Cllr Berrisford had received a request for a charity football match to be played on 24th June; this was acceptable to the Cricket Club, but it was agreed to consider congestion in the village due to the clash with the Open Gardens event. There was a debate about grass cutting responsibilities for 2018/19 and it was agreed that this should be considered again at April's meeting. It was agreed that no charge should be made to Woodborough Cricket Club for the 2017/18 season due to the extra expenditure incurred by the club on grass cutting and maintenance following the demise of Woodborough FC. Smalls Croft grass cutting: a quote had been received for cutting all of the grassy areas at Smalls Croft, but it was agreed that the central

“play area” grass should remain the responsibility of GBC despite their unsatisfactory performance in 2017.

3391. FINANCE

The Clerk presented the financial statement and 21 payments, totalling £38,949.02 net, were approved for payment. Gross payments over £500: HAGS Smp Ltd, £42,529.50 (payment on account).

3392. NEWSLETTER

It was agreed to include the minutes and notices regarding the Annual Meeting of the Parish and the Sam Middup Field consultation.

3393. DATE OF THE NEXT MEETING

The date of the next PC meeting was confirmed as 10th April 2018 at 7pm.

The meeting finished at 10.25pm.