

**Minutes of the Annual Parish Council Meeting held on Tuesday 8<sup>th</sup> May 2018 at 7pm  
The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Andrew Gough (Chairman), Cllr Paul Berrisford, Cllr Margaret Briggs, Cllr John Charles-Jones, Cllr Colin Starke, Cllr Jane Stone, Cllr Jan Turton, Cllr Pat Woodfield.

IN ATTENDANCE: Averil Marczak (Clerk),

**3419. ELECTION OF THE CHAIRMAN FOR 2018/19**

Cllr Gough was elected chairman unanimously and signed the declaration of acceptance of office. Cllr Charles-Jones was elected vice chair unanimously.

**3420. RESPONSIBILITIES FOR 2018/19**

Members agreed to retain existing responsibilities.

**3421. APOLOGIES FOR ABSENCE**

Apologies were noted from Cllr John Boot, Cllr Patrick Smith, Cllr Charles Wardle and also Cllr Helen Greensmith (GBC), Cllr Boyd Elliott (NCC).

**3422. DECLARATIONS OF INTEREST**

As registered.

**3423. MINUTES OF THE PARISH COUNCIL**

The minutes of the meeting held on 10<sup>th</sup> April were approved.

**3424. ANNUAL MEETING OF THE PARISH**

Draft minutes for the Annual Meeting of the Parish had been circulated.

**3425. MATTERS ARISING**

The Silent Soldier had been received and it was agreed to approach Rev Giles regarding positioning it in the Church Yard. Cllr Smith had met GBC principal planning officer Graham Wraight to raise concerns regarding the approval of planning application 2017/1269 and awaited his response.

**3426. CHAIRMAN'S REPORT**

The Chairman thanked all members for their contributions at the Annual Meeting of the Parish. Some good feedback had been received and it was agreed that the meeting had been a success.

**3427. NEW PLAY EQUIPMENT CORRECTIVE ACTION**

HAGS' contractors had arrived in the morning to undertake agreed landscaping works. The Clerk had confirmed to HAGS that the path had been approved as fit for purpose by John Evens of GBC and the repair and rework of the turning circle would also be undertaken. The 2 mounds and trampolines would need to be fenced off for an extended period to allow the turf to establish. HAGS had agreed to leave Heras fencing in situ for 2 weeks; Cllr Starke would try to negotiate a longer period before removal. Cllr Starke's preference was to replace the Heras fencing with less unsightly pedestrian barrier fencing once responsibility passed to WPC. The Clerk had approached Cllr Elliott to enquire whether NCC could help.

#### **3428. GENERAL DATA PROTECTION REGULATION (GDPR) BRIEFING**

It was agreed that an extraordinary meeting should be arranged to adopt the suite of policies from NALC and SLCC. The Clerk asked members to complete a Security Compliance Checklist. New WPC email addresses would be set up for members.

#### **3429. SAM MIDDUP FIELD CONSULTATION**

30 responses had been received on Survey Monkey and approximately 50 paper questionnaires had been returned. It was agreed that Tom Wiles should be asked to analyse the paper returns as previously.

#### **3430. PLANNING**

There was no objection to NCC consultation ES/3816, proposed southerly extension of clay workings and extraction of clay and associated minerals with subsequent restoration at Dorket Head Quarry, nor to PC ref 1030 GBC 2018/0335 for a proposed 2 storey side extension at 19 Holme Close. No progress had yet been made regarding securing paper plans from GBC at a reasonable or no cost. Feedback was awaited from Cllr Greensmith regarding the Conservative Group's lobbying, and the Clerk would meet with GBC planners at an event on 10<sup>th</sup> May.

#### **3431. VILLAGE HALL**

A problem had arisen when Preschool property, stored on the stage, had been moved to the committee room to allow the Players access to the stage to build their set. The items had been moved to the storage rooms but now blocked access to other items. It was agreed to notify Preschool that the current arrangements were not acceptable and that items must be put away in cupboards or recognised storage areas. It was agreed to investigate the feasibility of creating storage under the stage or in the emergency store, subject to approval of Nick Blinston.

#### **3432. PLAYING FIELD**

Cllr Berrisford reported that the immersion heater in the pavilion needed was not working and it was agreed to resolve this prior to commissioning the legionella cleaning.

It was agreed that the Cricket Club should pay grass cutting charges and a £300 charge for use of the pitch and pavilion. It was agreed that the costs for water and electricity should be monitored. Concerns were raised that Feast Sports had been arranged without checking the Cricket Club's fixture list and Cllr Berrisford agreed to check dates.

#### **3433. CORRESPONDENCE & EXCHANGE OF INFORMATION**

The WCA had made a proposal to display woollen poppies (knitted and crocheted by villagers) on the railings for Remembrance Day. The PC agreed to support this idea, with the precise location (gate or railings) to be agreed later. Details of funding available to support events to commemorate the end of the Great War had been passed to the WCA. GBC's Business Development Manager had advised that WPC had been undercharged for the installation of Christmas lights in previous years and should expect a significantly higher quote for 2018. Confirmation of £824.41 CIL monies due to WPC had been received. The following items were noted: NALC, details of Rural Crime Network survey; GBC, various agendas and press releases.

**3434. ALLOTMENTS**

It was agreed that Cllr Charles-Jones should purchase a replacement padlock. A new tenant had taken up the last confirmed vacancy. The Clerk reported that rent had not been paid on one further allotment and the tenant had been asked whether they planned to renew. One allotment holder had reported a near accident at the gate and Cllr Berrisford agreed to discuss the incident on site with the tenant concerned.

**3435. OTHER UPDATES**

Cemetery: there had been one full burial and one burial of ashes. Health & Safety: Cllr Starke made known his concerns about dangerous parking within the village and urged members to put parking at the centre of any development plans which would in due course emerge for the Sam Middup Field.

**3436. FINANCE**

Payments under S137 were approved: GBC, installation of Christmas lights 2017, £540 +VAT; donation to WCA £300; donation to Woodborough in Bloom £1,250.

The Clerk presented the financial statement and 27 payments, totalling £6,532.65 net, were approved for payment. Gross payments over £500: GBC, £648 (installation of Christmas lights 2017); Woodborough in Bloom £1,250.

**3437. REVISED PAYSCALES EFFECTIVE APRIL 1<sup>ST</sup> 2018**

*CONFIDENTIAL ITEM*

**3438. NEWSLETTER AND WOODBOROUGH WEB**

It was agreed to include the minutes and a notice regarding the closure of part of the Governors' Field to allow the turf to establish.

**3439. AOB (INFO ONLY)**

Cllr Charles-Jones reported that he and Cllr Wardle were assessing damage caused to the chairs through use of oversized screws during manufacturing.

**3440. DATE OF THE NEXT MEETING**

The date of the next PC meeting was confirmed as 12<sup>th</sup> June 2018 at 7pm.

The meeting finished at 8.50pm.