

**Minutes of the Parish Council Meeting held on Tuesday 9<sup>th</sup> July 2019 at 7pm  
The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Andrew Gough (chairman), Cllr Margaret Briggs, Cllr John Charles-Jones, Cllr John Newsome, Cllr Daniel Raynor, Cllr Patrick Smith, Cllr Colin Starke, Cllr Jane Stone, Cllr Charles Wardle.

IN ATTENDANCE: Cllr Boyd Elliott (NCC, part), Cllr Helen Greensmith (GBC, part), Averil Marczak (Clerk).

**3750. APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr Pat Woodfield and Cllr Paul Berrisford.

**3751. DECLARATIONS OF INTEREST**

No additional interests were declared for this agenda.

**3752. MINUTES OF THE PARISH COUNCIL**

The minutes of the meeting held on 3<sup>rd</sup> July were approved.

**3753. MATTERS ARISING FOR REPORT ONLY**

The Clerk showed members the artwork for the Governors' Field sign. Cllr Smith reported that the Town and County Planning Association had advised that they saw little merit in approaching GBC's auditor to query a planning decision, therefore he did not recommend pursuing the matter further.

**3754. CHAIRMAN'S REPORT**

The chairman thanked the flood wardens for their service to the village during June's flood.

**3755. COUNTY REPORT**

Cllr Elliott was formulating a plan to install a firm surface at the bus stop opposite 25 Main Street. Paula Johnson of Via had responded to the school in detail regarding possible measures to ease traffic and parking problems. Cllr Elliott provided the Clerk with a copy of the email correspondence, and NCC's report on road safety around schools. The 2 measures that Via had agreed to consider (when funding permits), were a "Slow School" sign painted on the road on the approach from Lambley and a "Narrow Road" warning sign. NCC was working with the Clower Group to ensure that the money was available to upgrade Ash Grove, making adoption possible in due course. Cllr Elliott had an update on the Gedling Access Road and would circulate. The opening times of Calverton library had changed, remaining open at lunchtime but closing earlier. Cllr Elliott had reported the footpath from Church Walk to the playing field to Via and awaited a response. There was no update on the Minerals Local Plan. The latest document would go to full Council for approval on July 12<sup>th</sup>. Cllr Briggs requested a contribution towards the purchase of new hi vis jackets for flood wardens and Cllr Elliott said that he would hope to contribute a minimum of £200. The white lines had been painted at the Lowdham Lane junction and on Foxwood Lane.

**3756. DISTRICT REPORT**

Cllr Greensmith reported that the litter pick event with Mark Spencer MP had been a huge success. Cllr Greensmith had attended the flood wardens meeting and had agreed to contribute

£300 towards the purchase of new hi vis jackets. Cllr Starke asked Cllr Greensmith to request that GBC move the replacement road sign posts at Smalls Croft so that the planter would fit between the posts, as previously. Cllr Briggs asked Cllr Greensmith to find out whether GBC had any plans to start food waste recycling.

### **3757. PLANNING**

A letter had been received from a resident regarding application GBC2019/0403TPO expressing disappointment at WPC's comments and GBC's decision to approve the application to remove the lowest branches up to 4m. It was agreed to respond by recommending that residents should always write directly to the planning authority with their comments. It was further noted that the tree officer's report for this tree had not been published by GBC.

PC1057/GBC2019/0406 for a single storey extension to provide additional garage and bathroom, with pitched roof over old garage and bathroom at The Willows, 1 Westfield Lane: amended plans included conservation style Velux windows and a porous drive and it was agreed that there should be no objection.

PC1060/GBC2019/0539 for a second storey extension within raised roof space over garage and sides dormer at 12 Ploughman Avenue: it was agreed to object on the basis that the proposals in the application were in conflict with paras 2.1, 2.8, 2.9, 3.2 of the Conservation Area management plan.

PC1061/GBC2019/0554 for extension and alterations to existing home at 8 Old Manor Close: there was no objection.

### **3758. DECORATING**

It was agreed to accept the revised quote which removed the decoration of fascias and soffits from the Village Hall quote and added the pavilion interior and exterior, at a net increment of £590.

### **3759. VILLAGE HALL – REPLACEMENT OF FASCIA AND SOFFIT BOARDS**

It was agreed to schedule a brief additional meeting to determine this item when 3 quotes were available.

### **3760. GOVERNORS' FIELD TREES**

Via had submitted a tree report. It was agreed that the findings should be discussed in the Governors' Field itself, and the Clerk agreed to circulate dates to meet. It was noted that the school governors would need to be consulted on any proposed works. Cllr Smith asked that there be clarity about the objectives.

### **3761. TREES – LINGWOOD LANE SITE**

Cllr Charles-Jones advised that minor pruning was needed for the trees between the cage and the Village Hall car park and for trees on the playing field. It was agreed to ask Rob Dixon to prune the trees on the playing field. It was agreed to discuss responsibility for the pruning of the trees adjacent to the cage with Sharon Johnson of the school. It was noted that as these trees were in the Conservation Area, any works would need to be discussed with GBC and might be subject to planning approval.

### **3762. LIS GRANT FOR PLAY EQUIPMENT**

A letter confirming that WPC had been awarded £4300 by the Local Improvement Scheme had been received. Cllrs Gough and Charles-Jones signed the LIS Agreement. A meeting to obtain a 2<sup>nd</sup> quote for 2 accessible springies (to include a boat) had been arranged for July 22<sup>nd</sup>. It was

agreed to approach the School to invite them to get involved with the design of an information board about the Mayflower anniversary.

### **3763. REVIEW OF LEARNINGS FROM RECENT FLOODING**

It was agreed to purchase 11 hi vis jackets for all flood wardens at a cost of £48 + VAT each, noting that grants from Cllrs Greensmith and Elliott would cover most of the cost. It was agreed to purchase and install a key safe at the emergency store. It had been suggested that a new ditch south of the playing field would have eased water flows across the playing field. There were differing views about whether this (a) would have been effective during the June flood and (b) how its potential future effectiveness could be validated. It was agreed to look at the area of the field in question before further discussion.

### **3764. CEMETERY**

In the cemetery extension a gate post had been broken, and fence railings removed and taken away. The combination lock on the main gate had been stolen. Repairs had been undertaken and the lock had been replaced.

### **3765. WOODBOROUGH IN BLOOM**

Cllrs Starke and Gough had helped to install a new planter at Buckland Drive.

### **3766. TRAINING**

The Clerk asked all members to attend GDPR training at GBC on 9<sup>th</sup> September (at a cost of £20 per delegate).

### **3767. FINANCE**

The Clerk presented the financial statement for July and 22 payments, totalling £8924.02 net, were approved for payment. Gross payments over £500: £5124.80 HAGS (final payment for playground); £517.53 LGPS (staff pensions). GBC's Finance Director had written to confirm that they would now supply the 10 strings of Christmas lights to enable the PC to settle the invoice for Christmas lights installation; the Clerk had confirmed that the payment would be made upon receipt of the lights.

### **3768. OPERATION BRIDGES**

The Clerk had attended SLCC's training webinar on planning for the death of a senior national figure. It was agreed to purchase 2 books of condolence at a cost of £44.95 each and 2 official framed portraits at a cost of £139.21 each. It was agreed to set up a shadow home page. It was agreed to designate the area around the beacon as the place for flowers. It was agreed to contact the Church regarding their planning.

### **3769. GOVERNORS' FIELD WORKS UPDATE**

HAGS had confirmed that a one year guarantee would apply to the new mulch areas. On July 19<sup>th</sup> HAGS planned to install the new swing crossbar, the new washer on the rope swing and excavate and reconstruct the tunnel mound. On July 22<sup>nd</sup>, DCM would lay the new mulch surface. It was agreed to close the Governors' Field on both days. Cllr Starke agreed to meet the contractors and secure the gate.

**3770. UPDATE - THE INSTITUTE**

Cllr Berrisford, Cllr Smith and 3 other volunteers had offered to become trustees and were in discussion with the Institute's solicitors regarding the transition. More information would be available at the next meeting. The Caretaker was cleaning the Institute twice a month.

**3771. CORRESPONDENCE**

An email had been received from the head teacher of the Woods School regarding traffic initiatives. A letter had been received from Via explaining that it was now fully owned by NCC. The following items were noted: GBC various agendas and press releases.

**3772. CHURCH YARD**

It was agreed to ask Gardenscape to maintain all of the corners and borders that had recently been trimmed, including the daffodil area near the stream.

**3773. UPDATE – VILLAGE HALL**

The Caretaker now had a mobile phone and it was agreed to pay £10 to her for providing a 2<sup>nd</sup> hand phone for WPC's use. It was agreed that members would check the hall during the caretaker's holiday. It was agreed that a children's sleepover party could book the hall, subject to there being no insurance implications. The additional mugs were on order and expected at the end of July.

**3774. NEWSLETTER AND WOODBOROUGH WEB CONTENT**

It was agreed to include the minutes, details of the Governors' Field closures, details of the LIS grant and a note of thanks for the flood wardens.

**3775. DATE OF THE NEXT MEETING**

The date of the next PC meeting was confirmed as 10<sup>th</sup> September 2019.

The meeting finished at 8.50pm.