

**Minutes of the Parish Council Meeting held on Tuesday 11th June 2019 at 7pm
The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Pat Woodfield (Chairman), Cllr Margaret Briggs, Cllr Andrew Gough, Cllr John Newsome, Cllr Daniel Raynor, Cllr Patrick Smith, Cllr Colin Starke, Cllr Charles Wardle.

IN ATTENDANCE: Cllr Boyd Elliott (NCC, part), Cllr Helen Greensmith (GBC, part), Averil Marczak (Clerk).

3718. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Paul Berrisford, Cllr John Charles-Jones, Cllr Jane Stone.

3719. DECLARATIONS OF INTEREST

No additional interests were declared for this agenda.

3720. CO-OPTION OF MEMBER TO VACANCY

It was agreed unanimously to co-opt John Newsome to take the final seat on the PC. The declaration of acceptance of office signed, Cllr Newsome took his seat.

3721. MINUTES OF THE PARISH COUNCIL

The minutes of the meeting held on 14th May were approved.

3722. MATTERS ARISING FOR REPORT ONLY

The Clerk had still to progress: placing order for additional mugs, placing order for safety surface around the roundabout, researching new Christmas lights contractors, purchasing mobile phone for the caretaker as 2nd hand one proposed was no longer available. Due to recent heavy rainfall the gateway signs were now encircled in long grass, and Cllr Wardle agreed to strim the areas.

3723. MINUTES OF ANNUAL MEETING OF THE PARISH

The draft minutes were reviewed and it was agreed to publish the document on the WPC website. There had been some follow up correspondence regarding the adoption of Ash Grove. Cllr Greensmith said that NCC would adopt the road once the surfacing was up to standard; the developer said that this work would be done by the end of the year.

3724. CHAIRMAN'S REPORT

The Chairman proposed that documents for meetings/circulation should be available in one place; the cost of developing such a facility on the website was approximately £120. It was agreed that this should be progressed.

3725. COUNTY REPORT

Cllr Raynor agreed to deliver letters regarding parking on Ploughman Avenue on behalf of Cllr Elliott. Cllr Elliott confirmed that NCC were applying pressure regarding the surfacing of Ash Grove. In the latest iteration of the Minerals Local Plan, the Woodborough site had been withdrawn. WPC's application for an LIS grant for springies in the Governors' Field was on the recommended list and should receive approval. Cllr Elliott provided the Clerk with a copy of an update presentation given by Via East Midlands. Via was now fully owned by NCC. Following an

email from a resident, Cllr Elliott was asked to assess whether NCC could install hardstanding at the bus stop opposite 25 Main Street, as bus users currently have to stand on the soft verge.

School traffic: NCC had ruled that the yellow zigzags could not be extended as requested, as they were already at the maximum length. Cllr Elliott was lobbying for a new traffic survey, but had met some resistance due to the result of the previous survey, which was deemed not to warrant further action.

3726. DISTRICT REPORT

Cllr Greensmith reported that she had met the WCA and provided funding for some of their initiatives. Funding for the cuts on Smalls Croft grass and the Christmas lights events had been transferred to the PC. The litter pick event was scheduled for June 22nd. Concerns were raised about litter outside the 30 mph zone. The Clerk reiterated concerns that this work had to be conducted in accordance with GBC's risk assessment and that working outside the 30mph zone was not a job either for the Lengthsman or volunteers.

Cllr Smith asked Cllr Greensmith whether it would be productive to approach GBC's auditor about a planning issue (treatment of a planning application within the CA). Cllr Greensmith did not believe that the auditor would have knowledge of the planning process. Cllr Smith said that he would not propose to contact the auditor unless he received advice to the contrary from the Town and Country Planning Association, who he had contacted on NALC's recommendation.

3727. PLANNING

PC1057/GBC 2019/0406 for a single storey extension to provide additional garage and bathroom, with pitched roof over old garage and bathroom at The Willows, 1 Westfield Lane: provisional comments had been made due to the deadline (rooflights need to meet CA specification, potential surface water issue due to increased tarmac area, conflict with the openness of the washed over greenbelt area). GBC's planning officer had advised that amended plans would be forthcoming and there would be a re-consultation.

PC1058/GBC 2019/0417 for a single storey extension at 10 Pinfold Crescent: no objection.

PC955/GBC 2016/0372 convert existing agricultural storage building and extensions to create a farm managed dwelling: it was agreed to repeat comments made in 2016 and 2018 (WPC objects to the creation of a new dwelling in a scheduled Mature Landscape Area within the Green Belt, as it would have an adverse effect on the visual, historic and nature conservation importance of the Mature Area.)

PC1059/GBC 2019/0482TCA to fell a cherry tree in the rear garden at 149 Main Street had been received after the issue of the agenda, and it was agreed that members should forward their comments to the clerk for her to respond under delegated powers.

Cllr Smith recommended that members responded to GBC's survey on how they consult with residents on planning and planning policies.

3728. GOVERNORS' FIELD PLAYGROUND: HAGS ISSUES

On May 22nd children/parents using the playground had discovered glass pieces and other contaminants in the soil which had been brought on to site by HAGS' contractors. Action had been taken to close off the affected areas. HAGS personnel had attended the site on June 4th to discuss the contaminated soil and other quality issues, and a proposal had been submitted for remedial action.

It was agreed: to accept the proposal to supply and install mulch on the affected areas on the 2 mounds and between the 2 trampolines, thereby covering the contaminated soil; to require the replacement of the crossbar on the toddler swing frame which was badly cracked; to accept a proposal to secure the tunnel to prevent future movement; to register concern about the failure of a nyloc nut on the toddler swing; to require a standard fitting including washer to be installed in place of the fitting without a washer on the Huck net. It was further agreed to ask for an assurance that in the unlikely event of contaminated soil coming to light and presenting a hazard in other parts of the play area, that HAGS would return to take action at no cost to the PC. Upon agreement of the above, it was agreed to pay HAGS £4270.67 + VAT as full and final settlement.

3729. GOVERNORS' FIELD PLAY INSPECTIONS

RoSPA had carried out their annual inspection and provided a weekly checklist for PC usage. Cllr Starke reported that his existing checklist covered everything on RoSPA's list and more. There was no update on GBC reports/invoices.

3730. GOVERNORS' FIELD TREES

It was agreed that Joanne Elliott, Forestry Officer to Via should carry out the tree report, as agreed at January's meeting. It was recognised that the maples along Main Street were overcrowded and might benefit from selective removal. This had been identified as part of the Conservation Area review. It was agreed to ask the forestry officer to give a view on the removal of every other tree while undertaking her inspection.

3731. VILLAGE HALL – REPLACEMENT OF FASCIA AND SOFFIT BOARDS

A contractor had quoted for full replacement, rather than repair, of fascia and soffit boards. There was broad agreement that replacing the fascia and soffits with UPVC would be a sensible investment, as opposed to repairing, redecorating and then maintaining the existing wood. It was agreed to obtain 2 additional quotes for future consideration.

3732. CHURCHYARD

A letter had been received, drawing the PC's attention to the somewhat uncared for state of the ashes burial area. It had been established that the PCC would take care of this. Rob Dixon had undertaken some clearance works in the church yard. Cllr Charles-Jones had some recommendations for routine work that could be carried out by Gardenscape; due to his absence it was agreed to defer this item to July's meeting.

3733. MAINTENANCE OF FOOTPATH FROM CHURCH WALK TO THE PLAYING FIELD

It was noted that the footpath was overgrown and blocked by a variety of hazards. It was agreed to ask Cllr Elliott to review what could be done.

3734. INVITATION TO COUNTY COUNCIL CIVIC SERVICE, JUNE 23

The Chairman agreed to accept NCC's invitation to the County Council Civic service to be held at Southwell Minster on June 23rd.

3735. TRAINING

It was agreed that the Clerk should attend SLCC's training webinar on Operation London Bridge at a cost of £30 + VAT.

3736. FINANCE

The Clerk presented the financial statement for June and 17 payments, totalling £4333.51 net, were approved for payment. Gross payments over £500: £502.08 LGPS (staff pensions).

3737. UPDATE - THE INSTITUTE

The Caretaker had carried out her first clean at the Institute. It was agreed that she should purchase cleaning materials, if necessary, and that these would be recharged periodically to the Institute. Cllr Berrisford had obtained further information regarding becoming a trustee and the Chairman had found two other potential trustees. It was noted that the existing trustees now wished to exit as soon as possible. Cllr Smith had volunteered to take on the role of trustee to ensure the viability of the Institute, but did not wish to undertake daily management tasks given his commitments to the Parish Council and elsewhere. He advocated that at any point in time there should be two parish councillors acting as trustees to ensure that there was a permanent interest in the Institute's survival. There was general agreement on this.

3738. UPDATE – LENGTHSMAN SCHEME

NCC had confirmed that a grant of £1230.96 was available for this year's Lengthsman scheme.

3739. CORRESPONDENCE

A note of thanks had been received from Woodborough in Bloom for the PC's donation. Hilary Gibbins had announced her departure from NALC. The following items were noted: GBC various agendas and press releases.

3740. UPDATE - CEMETERY

A burial was scheduled for 15th June. The cut of the wildflower area had been scheduled for 10th June but due to torrential rain it would be done at Gardenscape's next visit. The noticeboard had been returned, repaired. Due to dry weather earlier in spring the grass in the topped-up graves had failed to germinate. It was agreed to put a notice of explanation on the gate. A request to commute the fee to install a memorial for a non-resident had been received. It was agreed to decline that request.

3741. UPDATE – VILLAGE HALL

The dishwasher service had been completed and repairs to the emergency lights were scheduled for 19th June.

3742. NEWSLETTER AND WOODBOROUGH WEB CONTENT

It was agreed to include the minutes and details of the co-option.

3743. AOB (FOR INFORMATION ONLY)

Cllr Briggs reminded the Clerk to arrange the Governors' Field sign.

3744. DATE OF THE NEXT MEETING

The date of the next PC meeting was confirmed as 9th July 2019.

The meeting finished at 9.35pm.