

**Minutes of the Parish Council Meeting held on Tuesday 8th October 2019 at 7pm
The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Pat Woodfield (Chairman), Cllr Paul Berrisford, Cllr John Charles-Jones, Cllr Andrew Gough, Cllr John Newsome, Cllr Daniel Raynor, Cllr Patrick Smith, Cllr Colin Starke, Cllr Jane Stone, Cllr Charles Wardle.

IN ATTENDANCE: Cllr Boyd Elliott (NCC, part), Cllr Helen Greensmith (GBC, part), 4 residents (part), Averil Marczak (Clerk).

3806. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Margaret Briggs.

3807. DECLARATIONS OF INTEREST

Cllr Smith reaffirmed his non-pecuniary interest in the Sam Middup Field.

Cllrs Berrisford and Smith were now trustees of the Institute and would amend their Registers of Interest.

3808. OPEN SESSION FOR MEMBERS OF THE PUBLIC

The Chairman suspended the meeting between 7.03pm and 7.15pm. A representative from Woodborough in Bloom described the benefits of purchasing a rewind hose reel for the bowser, enabling watering to be carried out by one person. Woodborough in Bloom asked WPC to consider purchasing the equipment for Woodborough in Bloom's use, at a cost of £391+ VAT. A resident highlighted the poor quality of the pavements on Shelt Hill and Main Street, in particular the recent patching which had not addressed the area between 59 and 61 Main Street. A resident urged WPC to be more proactive regarding a flood scheme for the village. Ms Jenna Frudd, Communities Governor at Woods School, provided an update and explained that members could attend the Strategic Development Committee that sat every term. At 7.15pm 3 residents left the meeting.

3809. MINUTES OF THE PARISH COUNCIL

The minutes of the meeting held on 10th September were approved.

3810. MATTERS ARISING FOR REPORT ONLY

GBC had confirmed that training on the Code of Conduct would be arranged once all parish councils were on board. Zurich had provided a response regarding cover for data breaches under GDPR. Planning application PC1067/GBC2019/0629 for works at 11 Dover Beck Drive had been approved.

3811. CHAIRMAN'S REPORT

The Chairman thanked members for their continued support during her period of recuperation.

3812. COUNTY REPORT

Cllr Elliott had reported two serious pedestrian injuries to Via, caused by overgrowth on Shelt Hill pavement and broken kerbstones on Main Street pavement. Members urged Cllr Elliott to lobby for radical improvement rather than piecemeal patching, reminding him that in most parts of the village there was pavement on only one side of the road. Cllr Elliott agreed to highlight the issues on Main Street, Shelt Hill and Lowdham Lane to the Nottingham Post in an attempt to

apply pressure to NCC. Cllr Elliott was asked if his involvement in the liaison committee for Dorket Head gave access to any information about future plans for minerals or waste. In reply he referred only to trigpoint damage issues. There was no update on Ash Grove but Cllr Elliott confirmed that the developer bond was £10k, and likely costs were £100k+. No progress had been made on the request to install hardstanding at a Main Street bus stop; Cllr Elliott agreed to contact the resident concerned (if they gave consent) to give further information about the licensing process.

3813. DISTRICT REPORT

Cllr Greensmith reported that GBC had cut the Smalls Croft green twice and confirmed that 6 cuts per year were budgeted; she agreed to enquire whether in principle GBC would provide a credit if WPC assumed responsibility for all cutting of Smalls Croft green in 2020. At 7.44pm Cllr Elliott left the meeting. Cllr Greensmith was yet to contact Police Inspector Chris Pearson regarding future initiatives in Woodborough, but had applied for a new litter bin near the allotments. As reported in the press, GBC had secured a court injunction banning all unauthorised encampments across the borough. A resident left at 7.45pm.

3814. PLANNING

WPC's complaint regarding PC1062/GBC2019/0635 for alterations at 151 Main Street had been acknowledged by Karen Bradford, Chief Executive, and a reply was expected by 11th October. Cllr Smith expressed disappointment that during his holiday members had not found time to look at the amendments to application 2019/0539, when WPC had been given 5 days to make observations regarding the revisions; as a consequence no observations had been made. The Chair supported Cllr Smith in requesting that everyone recognised their duty to look at the applications online. At 8pm Cllr Greensmith left the meeting.

3815. VILLAGE HALL

Following consideration of a range of tester paints, it was agreed to use Ivory for the internal decoration once again. Cllr Wardle had organised a joiner to replace the panels beneath the windows at a cost of £330. A further false alarm had occurred; Central Fire Systems had attended and made a modification to the system which they hoped would provide a solution. It was noted that, as a result of false alarms, councillors had been called out in the middle of the night several times to check the hall. It was agreed that this was unsatisfactory and Cllr Starke agreed to research the costs of a call answering service.

Timberland had confirmed that a 10 year guarantee applied to their work and on this basis it was agreed to proceed with their quote to replace fascia and soffit boards and guttering at a cost of £4790.52 + VAT. It was agreed that Cllr Stone and/or the Clerk should meet with the contractors to review materials prior to their installation day.

GBC had conducted a telephone interview with the caretaker regarding hygiene at the Hall and followed this up with an inspection during preschool's lunch service. They had awarded 5 stars but asked that the splashback behind the sink be replaced.

3816. SAM MIDDUP FIELD

Cllr Raynor had inspected the Sam Middup field, and recommended that the entrance driveway be strimmed and tidied. It was agreed to ask Rob Dixon to carry out this work, ensuring that the self seeded saplings were removed, and also to prune a boundary tree. One resident had deposited

hedge cuttings on the field but had cleared it up promptly upon request. 3 residents continued to trim the grass behind their own properties, notwithstanding WPC's written request that they should not do so.

It was agreed to set up a working party to kick off development planning, to include Cllrs Raynor (chair), Charles-Jones, Gough, Newsome, Smith, Wardle.

3817. GOVERNORS' FIELD TREES

Planning permission, and also written approval from the Governors, had been received for the proposed tree works. Cllr Charles-Jones was in the process of seeking quotes. It was noted that works commissioned by a neighbouring resident were taking place to the south-west corner.

3818. NEW PLAY EQUIPMENT/LIS GRANT

Proludic had confirmed that they would match the colour of the existing mulch; that the inspection charge was fixed; that they would invoice upon completion, payment terms net 30 days. It was agreed to place an order with Proludic. Cllr Briggs would act as the lead on the project, supported by Cllr Starke. Cllr Charles-Jones asked that any tree works in the south-east corner should take place before the installation. The Governors had given their written approval for the installation, and the school were happy to be involved with the design of the "Mayflower" information board.

3819. CHRISTMAS LIGHTS AND SWITCH ON EVENT

Cllr Briggs had sent an update on plans for the switch on event, scheduled for Sunday 1st December. Cllrs Raynor, Starke, Newsome and Berrisford agreed to provide practical help on the afternoon. 2 quotes for the installation of the lights had been received. It was agreed to accept GBC's quote of £1934.62 inc VAT, subject to the 3rd quote anticipated to arrive on October 9 not throwing this decision into doubt. It was agreed to specify that lights must be left in the village upon removal from the trees in January. Cllr Wardle had purchased a transformer to test the old lights and various repairs had been carried out. It was agreed to order 6 additional strings of multicoloured lights, at a cost of up to £150. It was noted that WPC had to apply for the licence for the Christmas decorations this year.

3820. MINERALS LOCAL PLAN CONSULTATION

No Woodborough site was included in the plan. It was agreed to respond, to highlight that WPC had not been properly consulted at draft stage and also to highlight the lack of publicity for the community engagement meetings.

3821. PLAYING FIELD USER AGREEMENTS

Cllr Raynor had discussed use of the field for training with the football club. Several wives and girlfriends had joined the preseason training sessions during the summer. Details of the club's insurance were noted and it was agreed to require that all those joining the training should fall under one of the categories covered by the policy. Cllr Berrisford reported that Arnold Town's youth team had played on the pitch 3 times preseason.

3822. GROUNDS MAINTENANCE CONTRACT 2020-2023

Cllrs Wardle and Charles-Jones agreed to liaise to produce a comprehensive and detailed document of WPC's requirements. It was agreed that the spec should be published in December with tenders requested by the end of January 2020.

3823. PROVISIONAL OF DOG BAGS ON PLAYING FIELD

It was agreed to purchase 2 x £6 dog bag dispensers for mounting on the playing field gates.

3824. REVIEW OF POLICIES

The Complaints Procedure was reviewed and agreed.

3825. FINANCE

The Clerk presented the financial statement for October and 21 payments, totalling £6664.18 net, were approved for payment. Gross payments over £500: £515.17 LGPS (staff pensions); £2118.40 GBC (for installation of Christmas lights 2018 and supply of 10 strings of lights, received 2nd October 2019). It was noted that a direct debit for £4268.02 would be collected by PWLB on 1st November (biannual repayment of loan for Sam Middup Field). The Clerk presented a half year review versus budget. It was agreed that likely/potential budget requirements for the period 2021/3 should be discussed in outline at December's meeting alongside ideas for the 2020/21 budget.

3826. UPDATE FROM WOODBOROUGH IN BLOOM

An update had been received from Woodborough in Bloom. Cllrs Berrisford, Starke and Wardle agreed to help remove old planters and position new ones. It was agreed to fund the new rewind hose reel as requested by Woodborough in Bloom at a cost of £391 + VAT. Feedback regarding the state of the hedge and the verge between the Village Hall and Lingwood Lane was noted and it was agreed to get works done by Gardenscape.

3827. CORRESPONDENCE AND EXCHANGE OF INFORMATION

WPC had been notified that the Woodborough Newsletter would cease to be published after the December 2019 issue. A letter had been sent to the Chairman raising several issues, including action to mitigate the effects of flooding. A letter had also been sent to the Woodborough Web regarding flooding. The letters were considered and it was agreed that the Chairman and Cllr Charles-Jones should collaborate to write a letter of response, which could also be made public. Cllr Starke reported that he had contacted the EA regarding the collapsed bank on the Sycke Beck behind 24 Pinfold Crescent. Members had been invited to GBC's parish conference on 3rd December and it was agreed that the Clerk should collate responses. A letter of thanks had been received from the RBL for WPC's contribution to the Poppy appeal. It was noted that the wreath had yet to be received. Details regarding the Voluntary Transport Scheme had been received and forwarded to the Woodborough Web for inclusion on the WPC page. The following items were noted: details of the Bulcote Neighbourhood Plan proposal submission with noted design guide highlighted; details regarding the temporary branch closure of the Post Office: NALC: NAO Code of Audit Practice consultation; information regarding the MOJ's Children's Funeral Fund for England; GBC various agendas and press releases.

3828. OTHER UPDATES

3 funerals were scheduled for the forthcoming month. It was agreed to ask GBC to quote for the annual winter clearance of the plinths, hedge cutting etc at the cemetery.

3829. NEWSLETTER AND WOODBOROUGH WEB CONTENT

It was agreed to include the minutes and details of the Christmas lights switch on and the new springers for the Governors' Field.

3830. DATE OF THE NEXT MEETING

The date of the next PC meeting was confirmed as 12th November 2019.

The meeting finished at 10.20pm.