

**Minutes of the Parish Council Meeting held on Tuesday 10th September 2019 at 7pm
The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Pat Woodfield (Chairman), Cllr Margaret Briggs, Cllr John Charles-Jones, Cllr John Newsome, Cllr Daniel Raynor, Cllr Colin Starke, Cllr Jane Stone, Cllr Charles Wardle.

IN ATTENDANCE: Cllr Boyd Elliott (NCC, part), Cllr Helen Greensmith (GBC, part), 1 resident (part), Averil Marczak (Clerk).

3776. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Paul Berrisford, Cllr Andrew Gough and Cllr Patrick Smith.

3777. DECLARATIONS OF INTEREST

No additional interests were declared for this agenda.

3778. OPEN SESSION FOR MEMBERS OF THE PUBLIC

The Chairman suspended the meeting between 7.05pm and 7.18pm.

A resident requested that the Silent Soldier be displayed more prominently at the front of the Village Hall, and also suggested that a version of the wetlands scheme could be revived through purchase of land in the west of the village, funded by the sale of the Sam Middup Field.

3779. MINUTES OF THE PARISH COUNCIL

The minutes of the meeting held on 9th July were approved.

3780. MATTERS ARISING FOR REPORT ONLY

Upon reflection, it was agreed that the suggestion of an additional drainage ditch in the playing field could only be properly evaluated during a flooding episode. The Clerk passed the details of potential alternative contractors to install the Christmas lights to Cllr Starke, who agreed to research.

3781. CHAIRMAN'S REPORT

The Chairman thanked members for their support during her recent absence.

3782. DISTRICT REPORT

Cllr Greensmith reported that she had met with Police Inspector Chris Pearson to discuss problems with speeding; a speed van would be organised in due course. The Police Inspector had asked her to pass on thanks to the village for information regarding the break-in at the Post Office. Cllr Greensmith reported that GBC planned to install cameras at fly tipping hotspots. There had been some occurrences of antisocial behaviour at Gedling Country Park during the summer. Cllr Greensmith would attend a GBC strategy meeting at the end of the month, and welcomed comments and suggestions to improve Gedling Country Park. There had been further correspondence regarding the upgrade to Ash Grove, but no conclusive timings. Cllr Greensmith agreed to pass on the suggestion that the planners put a hold on further approvals for this developer until the issue of Ash Grove was resolved. GBC had not cut the Smalls Croft green since 17th July and Cllr Greensmith agreed to chase for a date. Cllr Briggs reminded Cllr Greensmith to find out whether GBC had any plans to start food waste recycling.

Cllr Briggs expressed her disappointment that a meeting regarding flooding had been held between a group of residents and Cllr Greensmith, Cllr Elliott and Mark Spencer MP, without the involvement of a representative of WPC, and without extending an invitation to other residents affected by flood. Cllr Greensmith outlined misunderstandings which had resulted in this and apologised unreservedly. She agreed to make Mark Spencer MP aware of the significant work undertaken by the EA for the wetlands scheme. The Clerk thanked Cllr Greensmith for her grant to purchase jackets for flood wardens.

3783. COUNTY REPORT

Cllr Elliott apologised to Cllr Briggs regarding the flooding meeting. An overgrown hedge on Shelt Hill had now been cut and Cllr Elliott would consider options to improve the pavement surface. A resident's complaint had been received regarding the pavements along Taylors Field; Cllr Elliott agreed to take the matter up with Via. Cllr Stone requested enforcement action to cut the hedge along Taylors field to ensure the safety of pavement users. Cllr Elliott reported that it was unlikely that work requested to cut back overgrowth on the Lowdham Lane pavement would take place due to resource issues. Consultation on the Minerals Local Plan was now taking place; there was no site in Woodborough. Cllr Elliott would request the camera car to attend at school pick-up/drop-off time to address dangerous parking. The path from Church Walk to the playing field would be addressed in due course, subject to resource. Cllr Elliott had applied for a licence to install hardstanding at a Main Street bus stop. Cllr Elliott had ordered the Christmas tree for the Governors' Field. A new speed limit of 50mph was being proposed on Moor Lane.

At 8.30pm Cllrs Greensmith and Elliott left the meeting.

3784. PLANNING

PC1065/GBC2019/0790 for the demolition of existing dwelling and construction of replacement dwelling at 10 Bank Hill: no objection, but it was agreed to observe that the arboriculture impact assessment should be made available and that the precise colour of the brick and render needed to be specified and approved.

PC1066/GBC2019/0772TPO to fell a hornbeam at 2 Westfield Lane: it was agreed to object to the removal of this tree and observe that approval should only be given if the planning officer could find empirical evidence that the tree had damaged the drive and could damage the dwelling.

PC1067/GBC2019/0629 for a single storey extension and increase in ridge height to provide additional loft space to use as master bedroom suite at 11 Dover Beck Drive: no objection.

PC1068/GBC2019/0784TPO to fell conifer tree T1 at 43 Main Street: it was agreed to object the removal of this tree view due to its valuable contribution to the general street views.

PC1069/GBC 2019/0798 for the conversion of existing loft space to provide extra bedroom and ensuite, 3 new rooflights at 11A Taylors Croft: it was agreed to object to the roof lights which would degrade and detract from the historic significance of this listed building. It was noted that the conversion of the farm buildings to dwellings was strictly controlled and the reasons for this have not changed. It was further agreed to observe that the Design and Access statement contained errors.

PC1070/GBC 2019/0799 for a replacement, single storey pavilion style dwelling place with basement garage, gymnasium and pool area at 12 Bank Hill: no objection, but appropriate conditions need to be put in place to minimise disruption to neighbours if excavated soil is removed from site.

The Clerk had responded to 3 applications during August under delegated authority: PC1062/GBC2019/0635 for alterations including 2 storey extension, loft conversion and new driveway entrance at 151 Main Street: objection, as detrimental to the character and appearance of the Conservation Area on a number of grounds, detailed in WPC's response. It was noted that GBC had granted permission and it was agreed to write a letter of complaint to GBC's Chief Executive.

PC1063/GBC2019/0658TPO to reduce canopy of T1 cedar at 10 Lingwood Lane: no objection.
PC1064/GBC2019/0675 for the demolition of existing dwelling and construction of replacement dwelling at 45 Shelt Hill: no objection.

3785. MINERALS LOCAL PLAN CONSULTATION

No Woodborough site was included in the plan, but it was agreed that all members should look at the plan to consider any indirect impacts on the parish and give feedback at October's meeting.

3786. INSURANCE RENEWAL

It was agreed to renew WPC's insurance policy with Zurich, under the long term agreement in place, at a cost of £1997.31. The Clerk would enquire about cover for data breaches under GDPR.

3787. VILLAGE HALL

3 quotes for the replacement of fascia and soffit boards were considered. It was agreed to progress with Timberland provided their guarantee was adequate. It was agreed that all fascias and soffits should be black. The exterior decoration of the Hall had been completed. It was agreed that a number of colour testers would be considered at October's meeting to finalise the colour of the interior and Cllrs Stone and Wardle agreed to organise. There had been 4 false alarms from the Village Hall fire system and Cllr Starke was monitoring the readings to try to establish the cause. It was agreed that the portraits of HM the Queen and HRH the Duke of Edinburgh should be displayed in the committee room after the redecoration.

3788. TREES

Following a review of the tree report held in the Governors Field, a planning application for the works recommended by Via's Forestry Officer had been submitted and a decision would be made by the end of September. Cllr Charles-Jones agreed to seek 3 quotes from tree surgeons and to ask Rob Dixon to carry out the general tidy up work at the back of the field.

Rob Dixon had carried out pruning on trees on the playing field and the school had pruned the trees adjacent to the Village Hall car park.

3789. LIS GRANT FOR PLAY EQUIPMENT

2 quotes for accessible springies were considered and it was agreed to proceed with Proludic subject to clarification regarding the colour matching of mulch, the inspection charge and payment terms. It was agreed to seek written permission from the school governors for the installation.

3790. REVIEW OF POLICIES

The updated Equality Policy and Health and Safety Policy were reviewed and agreed.

3791. CHANGES TO CODE OF CONDUCT

GBC had recommended a revised Code of Conduct and it was resolved to adopt this (proposed Cllr Charles-Jones, seconded Cllr Woodfield). It was agreed to accept GBC's offer of training. It was noted that formal standards complaints about the conduct of a parish councillor towards a clerk should be made by the Chair or by the Parish Council as a whole, rather than the clerk in all but exceptional circumstances.

3792. CAGED AREA

It was noted that the School had failed to unlock the caged area during the weekend of the Street Market. Cllr Wardle had reminded them of their obligations under the formal agreement made between WPC and NCC. There had been no further issues. It was agreed to monitor.

3793. AGREEMENTS FOR PLAYING FIELD USERS

It was noted that various organised activities were taking place on the playing field, and it was agreed that new formal agreements should be put in place with the clubs to ensure that they had appropriate insurance in place and that all users were being treated equitably.

3794. REMEMBRANCE SUNDAY

It was agreed to order wreath B from the Royal British Legion for a donation of £25 (S137).

3795. CEMETERY

The newly replaced combination lock on the main gate had been stolen. It was agreed to replace once again, and remind all users to scramble the code at all times.

3796. FINANCE

The Clerk presented the financial statement for August/September and 42 payments, totalling £14859.78 net, were approved for payment. Gross payments over £500: £1020 DCM (repair playground safety surface); £509.15 August LGPS and £506.79 September LGPS (staff pensions); £663.96 Fresh Opportunities (reimburse purchase of flood warden hi vis jackets); £2040 Ashwells Decorators (painting at pavilion and Village Hall); £1997.31 Zurich (insurance renewal). There was no update on the outstanding GBC invoices, and the Christmas lights had yet to be supplied in accordance with their proposal.

PKF Littlejohn had completed their limited assurance review for 2018/19 with no matters brought to WPC's attention; the Clerk would publish the return in the required way.

3797. REPORT FROM VHWP

A complaint regarding noise had been received from a neighbour, and it was agreed to remind all users to be considerate and to abide by the rules regarding finishing time. There had been a discussion regarding the weeds in the car park, and the Lengthsman and Cllr Wardle were addressing the issue.

3798. GRASS CUTTING

Gardenscape were unable to cut the Smalls Croft green, having let the grass grow too long. It was agreed that these cuts should form part of the tender document, to be put on October's agenda.

3799. CLIMATE EMERGENCY

The Clerk reported that many parish councils were working on plans to reduce their carbon footprint, and recommended that WPC do the same. It was agreed to enquire whether GBC would supply a recycling bin for use at the Village Hall, and to look at the cost of replacing the light bulbs with LEDs. The electricity used at the village Hall during 2017/18 was confirmed by the supplier as being from 100% renewable sources.

3800. UPDATE - THE INSTITUTE

Cllr Berrisford, Cllr Smith and 3 other volunteers now become trustees. The Caretaker's cleaning of the Institute had been noticed and appreciated by Institute users.

3801. CORRESPONDENCE AND EXCHANGE OF INFORMATION

5 Councillors and the Clerk had attended GDPR training at GBC on September 9th. It was agreed to decline an invitation to the NALC AGM. Details of a CPRE conference on affordable homes had been circulated. GBC's notice of review of polling districts had been circulated. A call had been received regarding dog fouling on the playing field, suggesting that free dog waste bags were made available. It was agreed to look into mounting a dispenser containing biodegradable bags on the playing field gate. The following items were noted: Paddy Tipping's Rural Roundup, GBC various agendas and press releases.

3802. CHURCH YARD

An email had been received from a resident requesting that further work take place to remove brambles and elders growing through the rhododendrons, and that the condition of a sickly looking rhododendron be assessed. Cllr Charles-Jones agreed to review.

3803. NEWSLETTER AND WOODBOROUGH WEB CONTENT

It was agreed to include the minutes and invite comments and suggestions on the Gedling Country Park.

3804. ITEMS FOR THE NEXT AGENDA

It was agreed to discuss: plans for the Sam Middup Field, Christmas lights switch on, the groundsman tendering process.

3805. DATE OF THE NEXT MEETING

The date of the next PC meeting was confirmed as 8th October 2019.

The meeting finished at 10.40pm.