

## **Minutes of the Parish Council Meeting held on Tuesday 8th December 2020 at 7pm**

### **This meeting was held remotely in accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020**

PRESENT: Cllr Andrew Gough (chairman), Cllr Paul Berrisford, Cllr Margaret Briggs, Cllr John Charles-Jones, Cllr John Newsome, Cllr Richard Pannell, Cllr Daniel Raynor, Cllr Colin Starke, Cllr Charles Wardle.

IN ATTENDANCE: Cllr Helen Greensmith (GBC, part), Cllr Boyd Elliott (NCC, part), Averil Marczak (Clerk). 4 residents/members of the public observed all or part of the meeting.

#### **4142. APOLOGIES FOR ABSENCE AND ACCEPTANCE**

Apologies were received and accepted from Cllr Pat Woodfield and Cllr Sophie Hopkin.

#### **4143. DECLARATIONS OF INTEREST**

No additional interests declared.

#### **4144. MINUTES OF THE PARISH COUNCIL**

The minutes of the meeting held on 10<sup>th</sup> November were approved.

#### **4145. MATTERS ARISING**

The following maintenance jobs had been suggested for the Lengthsman: removal of weeds along church wall; removal of leaves from pavement alongside church wall; removal of leaves from Four Bells bus shelter; removal of weeds along Main Street (to be itemised). Cllr Berrisford thanked Cllr Charles-Jones for his help in repairing and improving the security of the allotments gate.

#### **4146. CHAIRMAN'S REPORT**

Cllr Gough read out the Chairman's report prepared by Cllr Woodfield. She welcomed the news from NCC confirming that an LIS grant had been awarded for the new footpath. She thanked members for sharing responsibility for reviewing 11 planning applications on the agenda. She noted that Cllr Elliott had asked WPC to consider supporting a householder planning application but asked all to note that WPC could not intervene in this way. She thanked all involved in the Governors' Field cleaning rota and proposed that chocolate and cards were sent at Christmas to the volunteers, and this was agreed.

#### **4147. DISTRICT REPORT**

Cllr Greensmith had circulated a report. Cllr Greensmith was liaising with officers at GBC to ensure that public bins were collected and asked that she be made aware if weekly collections were missed, or bins were overflowing.

#### **4148. COVID-19 UPDATE**

Following the end of the national lockdown on December 2<sup>nd</sup>, a choir and children's dance group had been able to resume their bookings at the Village Hall. Indoor exercise classes were unable to take place while Nottinghamshire remained in Tier 3. The Governors' Field remained open with cleaning measures in place. Football and the Boot Camp were able to resume on the playing field, but waterlogged conditions were restricting activities.

#### **4149. PLAYING FIELD**

A request had been received from Woodborough Celtic to start a children's football club, initially running training sessions on the playing field, before establishing a team or teams. It was agreed to give this WPC's full support.

#### **4150. COUNTY REPORT**

Cllr Charles-Jones thanked Cllr Elliott for helping to secure the LIS grant.

Cllr Elliott had requested two new bins. It was agreed to request that one be located on Lowdham Lane, near the bridleway sign after Old Manor Close. Cllr Elliott was liaising with Google's HQ to try to influence satnav instructions for Woodborough, in hope that Calverton bound vehicles might not be routed up Roe Hill.

#### **4151. CEMETERY**

Cllr Gough presented a topline proposal to establish an area for the burial of cremated remains. Cllrs Gough and Pannell had held some preliminary discussions and sought the support of their fellow members before developing more detailed proposals. All were in agreement that this should be progressed.

#### **4152. PLANNING**

The following observations were agreed:

PC1100/GBC2020/0528 revised consultation: demolish existing industrial unit and erection of bungalow, Workshop, Old Manor Farm, Lowdham Lane – no objection.

PC1110/GBC2020/1088TCA crown reduction (T1) to sycamore tree to reduce height by approx 6 metres, stables to north of Bank Hill Farm – no objection.

PC1111/GBC2020/1098 proposed first floor extension over the existing bungalow, 2 storey extensions to the front, side and rear of the dwelling and the application of render and stone/slate cladding to the property, 16 Old Manor Close – it was agreed to seek clarification regarding the percentage increase in floor space, and should that exceed the permitted increase to object accordingly; also to seek clarification as to whether a design and access statement was required.

PC1112/GBC2020/1113TPO T1 copper beech reduce by a third, The Farm House Bank Hill Farm – it was agreed that this copper beech was a superb specimen and to object to any works.

PC1113/GBC2020/1185TCA T1 beech crown lift, reduce and thin crown, 161A Main Street – it was agreed to accept the recommendation of the tree officer.

PC1114/GBC2020/1178TCA remove ash tree, 105 Main Street – no objection.

PC1115/GBC2020/1062TPO T1 sycamore prune, T2 cedar crown reduction, T3 pine remove, T6 pine remove deadwood and T10 oak crown reduction, 32 Main Street – no objection.

PC1116/GBC2020/1164 first floor side extension; conversion of integral garage to living accommodation, utility and storage area, 4 Pinfold Crescent – no objection, but it was agreed to seek clarification as to whether a design and access statement was required.

PC1117/GBC2020/1193TPO T1 yew fell, T2 yew reduce height by 4ft and remove lower branch, T3 yew reduce height by 12 ft and remove 2 low branches, T4 yew reduce height by 4ft, T5 yew reduce height by 4ft, 133C Main Street – no objection.

PC1118/GBC2020/0586TPO fell yew tree T1, 27 Shelt Hill - it was agreed to accept the recommendation of the tree officer.

PC1119/GBC2020/1174 demolition of commercial buildings and erection of 15 artisan outlets and play barn with catering and toilet facilities, car park, landscaping, revised access and drainage

infrastructure, Timmermans Lowdham Lane – it was agreed to consider at an extraordinary meeting.

**4153. FLOOD MITIGATION UPDATE**

Cllrs Charles-Jones and Briggs provided an update on progress made by the Environment Agency. The new officer had visited the village, looking at the previously proposed location for a flood mitigation scheme, and examining in detail both the catchment area and parts of the village prone to flooding. The officer had spoken with the flood wardens and some residents to gain a broad picture of the issues. The officer would now produce a report and also send a questionnaire to the owners of flooded houses. Cllrs Charles-Jones, Briggs, Newsome and Pannell had spoken with the officer on the day of his visit and were impressed by his expertise and rigour.

**4154. CONSULTATION ON MAIN MODIFICATIONS TO NOTTS MINERALS LOCAL PLAN**

It was agreed to make no further comment.

**4155. VILLAGE BENCHES**

A bench on Roe Hill had been removed for restoration and reinstatement in the Governors' Field in due course. Cllr Starke had circulated details of further benches which might be purchased using grant money from Cllr Elliott. It was agreed to revisit this in the New Year. It was agreed that the Governors' Field picnic benches should not be reinstated until Covid-19 restrictions were lifted.

**4156. GOVERNORS' FIELD REPAIRS**

Cllr Starke reported that the safe surfaces had sunk under both the roundabout and the new boat springer. This had been reported to the 2 contractors concerned. It was agreed that the claims should be pursued robustly.

**4157. 2021/22 BUDGET**

Members were asked to submit capital expenditure items for the next 2 years to the Clerk, before Christmas.

**4158. FINANCE**

The Clerk presented the financial statement for December and 17 payments, totalling £8,146.83 net, were approved for payment. Gross payments over £500: £656.46 HMRC (PAYE and NI), £695.42 LGPS (staff pensions), £2,298.80 S.P.Rose Ltd (for bridge at back of Sam Middup Field). A donation of £450 was made to Woodborough Charities under S137 using allotments income. It was agreed that some further work was needed before authorising the payment to Gardenscape.

**4159. CORRESPONDENCE AND EXCHANGE OF INFORMATION**

A letter had been received from a resident thanking WPC and all involved parties for maintaining the Smalls Croft Green to a high standard. The following items were noted: RCAN Hall Talk; details of GBC's free bulky waste collection; GBC, various agendas and press releases.

**4160. SAM MIDDUP FIELD**

Cllr Charles-Jones reported that the bridge had been installed in readiness for the opening of the footpath. The field was very wet and the remaining works would depend on drier weather. Full details of the LIS grant were awaited. It was agreed that the path opening should be delayed to around Easter time, allowing additional weeks for the grass to establish itself, with final details to be agreed at the March meeting.

**4161. WOODBOROUGH CHARITIES**

Cathy Charles-Jones had become a trustee and was making some progress towards appointing a team of new trustees. Cllr Gough thanked Mrs Charles-Jones for leading this process.

**4162. WOODBOROUGH WEB**

It was agreed to include: minutes; details of the LIS grant and the prospective opening date for the footpath.

**4163. ITEMS FOR THE NEXT AGENDA**

Cllr Berrisford advised that the Institute trustees were considering making a formal request to WPC for a grant towards renovation.

**4164. DATE OF NEXT MEETING**

The date of the next PC meeting was confirmed as Tuesday 12<sup>th</sup> January at 7pm. It was provisionally agreed to hold an extraordinary meeting for planning on Tuesday 5<sup>th</sup> January at 7pm, subject to members' availability.

The meeting finished at 8.45pm.