

## **Minutes of the Parish Council Meeting held on Tuesday 21<sup>st</sup> July 2020 at 7pm**

### **This meeting was held remotely in accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020**

PRESENT: Cllr Pat Woodfield (Chairman), Cllr Paul Berrisford, Cllr Margaret Briggs, Cllr John Charles-Jones, Cllr Andrew Gough, Cllr John Newsome, Cllr Daniel Raynor, Cllr Colin Starke, Cllr Charles Wardle.

IN ATTENDANCE: Cllr Helen Greensmith (GBC, part), Averil Marczak (Clerk). 3 residents/members of the public observed all or part of the meeting.

#### **4039. DECLARATIONS OF INTEREST**

No additional interests declared.

#### **4040. MINUTES OF THE PARISH COUNCIL**

The minutes of the extraordinary meeting held on 30<sup>th</sup> June were approved.

#### **4041. CHAIRMAN'S REPORT**

The Chairman thanked the members involved in undertaking risk assessments and preparations for the re-opening of the Governors' Field in line with government guidelines.

#### **4042. DISTRICT REPORT**

Cllr Greensmith had circulated a report. The closure of the Post Office and shop was of concern to many and she continued to lobby Post Office Ltd to press for a branch to be reopened in the village. Cllr Charles-Jones asked that Cllr Greensmith pass on appreciation for the recent improvements to Gedling Country Park.

#### **4043. PLANNING**

It was agreed to object to PC1101/GBC2020/0534, outline application for 9 dwellings (5 affordable and 4 self-build open market dwellings), land off Shelt Hill, on grounds that the proposed site is Green Belt; the proposed site is not included in the Local Plan; risk of exacerbating flooding; the speed survey is not representative as it has been conducted during lockdown.

It was agreed to support PC1102/GBC2020/0597 for a change of use at the Methodist Church from place of worship to community gym, subject to there being an explicit and permanent arrangement in place for clients to park at the Four Bells car park, agreed by the owner of the pub, as well as the present tenant.

#### **4044. UPDATE TO CORONAVIRUS REGULATIONS**

The Chairman thanked Cllrs Starke and Raynor for their work in risk assessing and adapting the Governors' Field for re-opening in line with government advice. It was agreed that the playground should re-open by Saturday 25<sup>th</sup> July, but to target re-opening on Friday 24<sup>th</sup> July for the end of term. It was agreed that the Governors' Field would open from 12 – 6pm, all days except Monday, and the key contact points on equipment would be wiped down daily when the park was closed. It was agreed that the Clerk should coordinate a rota for cleaning and locking/unlocking duties. Two residents had volunteered to help and Cllr Wardle agreed to sound

out the Lengthsman. It was noted that other councils were adopting a different approach to re-opening their playgrounds, using entrance signage but making no further physical changes.

The Clerk reported that a dance school had requested a weekly booking during August, and it was agreed to accept the booking and conduct a new risk assessment based on latest government guidelines. Cllr Berrisford reported that cricket had been permitted, and the 1<sup>st</sup> cricket match was scheduled for July 26<sup>th</sup>. He had met with representatives of the Cricket Club and agreed procedures for use of the Pavilion.

#### **4045. UNAUTHORISED USE OF PLAYING FIELD**

It was noted that 2 (possibly 3) football teams or clubs had been making weekly use of the playing field without seeking permission. Cllr Raynor reported that this had caused some upset for the established football and cricket club, who continued to pay for their use of the facilities. Cllr Raynor had spoken to the group using the field on Sundays and their coach had written to the Parish Council. The Chairman agreed to respond and explain why their use of the field could not continue. It was agreed that a small group of councillors should meet up with the other unauthorised groups to explain that they could not use facilities without a formal arrangement. It was agreed that a sign should be put on the gate to explain the policy.

At 8.31pm Cllr Greensmith left the meeting.

#### **4046. SAM MIDDUP FIELD**

Cllr Charles-Jones gave an update. 3 quotes for the bridge and fencing requirements had been received. The 3 quotes for the bridge had been circulated to members via email and, following members' responses, an order had been placed with S P Rose Ltd to supply and fit the bridge for £1999. It was agreed also to purchase fencing materials at a cost of circa £900 and to accept the quote from S P Rose Ltd to install at a cost of £540. It was noted that the chosen contractor was the fencing business operated by the tenant of the field. The field would be reseeded by the tenant in early to mid September, and at this point the footpath would be levelled and the bridge would be installed. It was agreed that the footpath should be sown with a hard wearing, slow growing grass and that it should be allowed to establish itself prior to opening. The works might provide an opportunity to extend the ditch in the north west corner of the field. Cllr Raynor thanked Cllr Charles-Jones for his help with this project. It was agreed to write to the neighbours of the field to inform them that the footpath would not be opened before 1<sup>st</sup> January 2021 to give them time to take any measures to screen their properties, should they wish to do so.

#### **4047. GREATER NOTTINGHAM STRATEGIC PLAN**

The Chairman summarised the questions under consideration in the draft Greater Nottingham Strategic Plan Growth Options Consultation, and some of the key points of relevance to Woodborough. She recommended that WPC revisit the idea of creating a Neighbourhood Plan. The Chairman agreed to draft a response to be considered at WPC's September meeting.

#### **4048. WPC VACANCIES**

Both vacancies were now able to be filled by co-option. It was agreed that applicants should be invited to a meeting at 6.30 on Monday, September 7<sup>th</sup>.

**4049. INSURANCE**

A renewal price had been received from Zurich and the Clerk hoped to get an additional quote for consideration at September's meeting.

**4050. VILLAGE HALL**

Cllr Charles-Jones confirmed that work to the drains was scheduled to start on July 23<sup>rd</sup>. Plans were agreed to move the planter onto the ramp and to empty and move the emergency store container onto the playing field in preparation for the resurfacing of the car park. It was agreed to notify the sports clubs and the Woodborough Web regarding the closure of the car park for works.

**4051. CONSULTATION ON REMOVAL OF TREES FROM GOVERNORS' FIELD**

Draft wording for a Survey Monkey consultation regarding the removal of some of the trees had been circulated. It was agreed to run a survey via Survey Monkey, with links from the Woodborough Web and Facebook, adding a further option in question 2, for the tree stumps to be converted into chainsaw art. The Clerk did not have Survey Monkey costs to hand and agreed to circulate details of the different subscription options. There was a brief debate, without resolution, as to whether the Christmas lights should be left (unlit) in the trees all year round.

**4052. FINANCE**

The Clerk presented the financial statement for July and 23 payments, totalling £6468.30 net, were approved for payment. Gross payments over £500: £576.31 MDC Exports (supply of 9,600 dog bags), £680.21 LGPS (staff pensions), £732.00 G Daykin Floor Renovation (sanding and sealing of wooden floor at Village Hall).

**4053. CORRESPONDENCE**

The following items had been received: emails of appreciation for Cllr Smith's input on planning following his resignation; an email regarding the maintenance of the cemetery hedges; an email regarding the allotment accounts and Woodborough Charities. An email had been received regarding a report about Lowdham's new flood defences on BBC local news; Cllr Charles-Jones and Cllr Briggs agreed to find out more information. Various GBC agendas and press releases were noted.

**4054. ALLOTMENTS**

It was agreed to consider income and expenditure over the past few years, to check the funds due to Woodborough Charities. 2 new tenants had taken on recently vacated plots.

**4055. ANY OTHER BUSINESS**

It was agreed to revive the "please park considerately" flyers for use with Main Street pavement parkers, who blocked passage for wheelchairs and pushchairs.

**4056. WOODBOROUGH WEB**

It was agreed to include: minutes and notices re vacancies, the car park resurfacing, hedge cutting to help keep pavements clear, parking on Main Street.

**4057. DATE OF NEXT MEETING**

The date of the next PC meeting was confirmed as Monday 7<sup>th</sup> September at 7pm, with a 6.30pm pre-meeting for the co-option procedure. The meeting finished at 9.50pm.