

**Minutes of the Parish Council Meeting held on Monday 4th October 2021 at 7pm
The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr John Charles-Jones (chairman), Cllr Liz Anderson, Cllr Paul Berrisford, Cllr Margaret Briggs, Cllr John Newsome, Cllr Richard Pannell, Cllr Daniel Raynor, Cllr Colin Starke, Cllr Charles Wardle, Cllr Adam Wylie.

IN ATTENDANCE: Cllr Boyd Elliott (NCC), Cllr Helen Greensmith (GBC), part; Averil Marczak (Clerk).

4358. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Andrew Gough.

4359. DECLARATIONS OF INTEREST

No additional interests were declared.

4360. MINUTES OF THE PARISH COUNCIL

The minutes of the meeting held on 6th September were approved.

4361. MATTERS ARISING

The Clerk had attended a Nottinghamshire County Council engagement session for town and parish councils. Trees and hedges reported as encroaching on the pavements had now been cut back. It was agreed to ask the lengthsman to cut back the brambles growing out of the old Coop site. It was noted that the Heritage Group had informed the Clerk that they had no immediate need for new volunteers. Ideas for locations for tree planting for the Platinum Jubilee remained under consideration.

4362. PROPOSAL TO HOLD A WOODBOROUGH CLUBS FAIR

A proposal to hold a fair to promote the wide range of clubs and groups in the village had been received from the editor of the Woodborough Web. It was agreed that WPC should host the event in the Village Hall and give it its full support. It was suggested that the event might take place a week later than proposed to allow post Christmas recovery time.

4363. CHRISTMAS

Cllr Briggs gave a detailed update on the activities planned for the switch on event. Cllr Starke reported that he had been in discussions with a new supplier who could potentially supply a taller Norwegian Christmas tree. Cllr Starke would be able to provide more information at November's meeting. GBC had submitted their quote for lighting works, £1710.37 + VAT, an increase of 3% year on year, and this was agreed.

4364. WOODBOROUGH IN BLOOM

Following discussions at September's meeting, the Woodborough in Bloom team had requested that WPC purchase two new wooden planters to replace the tower outside the Village Hall. The proposed planters would be easier to plant and maintain, and would cost £449 + VAT from their existing supplier. There was a lengthy discussion and some councillors expressed a view that the cost was high, and that use of the bottom tier alone could have achieved the objective. It was agreed after much debate that WPC should support Woodborough in Bloom by purchasing the

planters but that the donation next year should be reduced to £750. It was agreed to specify that only low growing plants should be set beneath the Village Hall sign to avoid obscuring it.

4365. REMEMBRANCE SUNDAY

The wreath had been ordered (donation of £25 to RBL, S137). Cllr Wardle confirmed that the lengthsman would put up the lamp post poppies for the start of November.

4366. HERITAGE BOARDS

Cllr Wardle had assessed the condition of the heritage information boards. The board by the defibrillator telephone box was beyond repair and had been removed and dismantled to obtain a quote for its replacement. Cllr Wardle recommended that all boards be refurbished with aluminium frames, in the style of the Pinfold board. He had found a local supplier who could produce aluminium framed boards for approximately £300 each and reproduce the artwork for an additional charge. It was agreed to apply to NCC's CIF grant scheme to fund this work. Cllrs Raynor and Wylie offered to help with the application forms.

4367. ENERGY CONTRACTS

In the context of spiralling energy prices, the Clerk gave an update on WPC's energy contracts. A new contract for the pavilion at higher prices would begin at the start of March 2022; the present contracts at the Village Hall ran until late 2022. Cllr Charles-Jones requested that a new contract for the Village Hall should be put in place as soon as possible.

4368. VILLAGE HALL

Bookings continued to be down on pre-pandemic levels. The Clerk and Caretaker remained in close touch with the groups still considering their return. It was agreed that Preschool could put up a banner during their opening hours on the proviso that the banner must be replaced when it stopped looking smart. The Guides had requested to use a second cupboard in the kitchen; it was agreed to see if an empty cupboard in the committee room could be made available to them.

4369. DISTRICT MATTERS

Cllr Greensmith had sent a report. New dog fouling signs had been put up. There was no update regarding the Smalls Croft bench. Cllr Greensmith had requested that GBC serve a section 215 notice under the Town and Country Planning Act 1990 to enforce a clean-up of the old Coop site. Cllr Wardle reminded Cllr Greensmith that a bin had yet to be installed at Lowdham Lane. Cllr Newsome reported that the small bin at the entrance to the Playing Field was rotten and asked for it be replaced with a larger bin.

4370. COUNTY MATTERS

Cllr Elliott had sent a report. The speed limit on Foxwood Lane would be reduced to 50mph with signs now in situ, but there was no progress on reducing the speed limit on Lowdham Lane or Shelt Hill, and Cllr Elliott was asked to chase this up. Cllr Pannell reported that the Bank Hill pavement had been progressively narrowed by the earth bank, and asked for works to restore it to full width. Cllr Newsome reminded Cllr Elliott that roadwork signs abandoned near the Nags Head still needed collection.

4371. PARKING AND TRAFFIC ISSUES ON LINGWOOD LANE

There was a discussion regarding the different factors contributing to traffic dangers on Lingwood Lane. Cllr Elliott reported that it was not possible to move the timing point for the bus to a less

congested location. After a lengthy debate about road safety on Lingwood Lane, it was agreed to request that Cllr Elliott commence the process to raise a petition for double yellow lines on Lingwood Lane. Cllr Elliott agreed to do so and explained that he would start by writing to affected householders. Cllr Elliott would also prepare an article for the Woodborough Web outlining some of the traffic enforcement measures that would be taken. It was agreed that Cllrs Newsome, Starke and Wylie should meet with Cllr Elliott on Lingwood Lane to discuss the details.

Cllr Starke had prepared flyers to place on cars either (i) parking inconsiderately on the pavement or (ii) parking too close to a junction, to try to improve parking and safety elsewhere in the village.

4372. GOVERNORS' FIELD

Cllr Charles-Jones had carried out some preliminary research into benches to commemorate the life of HRH the Duke of Edinburgh and the upcoming Platinum Jubilee of HM The Queen. Benches of suitable quality were likely to cost in the region of £1300 to £1500 each. Cllr Wardle reported that progress was being made to repair one of the picnic tables. He recommended that it be reinstalled on a concrete plinth for longevity.

4373. CEMETERY

The Clerk had met with D&M and awaited their proposal for a review of memorial safety. In the meantime, D&M had laid down 2 memorials that they had identified as presenting an immediate hazard. The Clerk had contacted the PCC regarding memorial safety in the churchyard, and they would receive their quinquennial inspection which would provide a general assessment of the churchyard and its memorials in November. Cllr Pannell reported that he had prepared a proposal for the new ashes area, which he would discuss with the Chairman before presenting at November's meeting.

4374. PROVISION OF DOG BAGS

After considering alternative options, it was agreed to place a further bulk order for dog bags with MDC Export (£586 + VAT).

4375. PLANNING

PC1143/GBC2021/0985TPO for treeworks at 23 Main Street (T1 & T2 crabapple, crown reduce by 50%, apply fungicide. T3 rowan, crown reduce by 50%. T4 crabapple, fell): no objection. The Clerk had responded to an application under delegated powers: PC1142/GBC2021/1020 for demolition of existing dwelling and construction of replacement dwelling (alterations to permission 2019/0790). The following observations had been submitted: WPC understands that permission 2019/0790 is in place but observes that the scale and style of the development is overbearing and out of character in this location.

4376. FINANCE

The Clerk presented the financial statement for October and 20 payments, totalling £5148.66 net, were approved for payment. Gross payments over £500: £700.17 LGPS (staff pensions). It was noted that the next biannual payment to PWLB would be paid by direct debit on 2nd November (£4268.02). A donation of £450 to Woodborough Town Lands Charity was agreed (S137).

The Clerk had circulated reports summarising receipts and payments for the first half of the financial year. Village Hall income was lagging behind the reduced budget due to slower bookings.

It was agreed to invest £50,000 of WPC's reserves with CCLA (Churches, Charities & Local Authorities). It was noted that high street banks including Lloyds and the Coop Bank were not accepting deposits from parish councils which did not hold a pre-existing current account with them.

4377. CORRESPONDENCE AND EXCHANGE OF INFORMATION

An email of appreciation had been received regarding the presentation of the cemetery. A letter had been received setting out arguments against yellow lines on Ploughman Avenue, should they be under consideration in future. An email raising concerns about Via's working practices had been forwarded to Cllr Elliott to be raised with the appropriate officer. The following items were noted: GBC various agendas and press releases.

4378. OTHER UPDATES

Cllr Berrisford had met with Linda Taylor of the WCA to finalise details for the Bonfire Night bar and catering. Catering vans would park on the car park if the field was soft.

4379. WOODBOROUGH WEB CONTENT

It was agreed to include the minutes, a request to keep hedges trimmed and details of the Christmas light switch on. It was noted that Cllr Elliott planned to submit an article regarding parking and enforcement measures.

4380. ITEMS FOR THE NEXT AGENDA

It was agreed to include the allotment gate and the ground conditions criteria for temporary closure of the Sam Middup Field.

4381. DATE OF THE NEXT MEETING

The date of the next PC meeting was confirmed as 1st November 2021.

The meeting finished at 10pm.