

**Minutes of the Parish Council Meeting held on Monday 6th September 2021 at 7pm
The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Andrew Gough (Chairman), Cllr Liz Anderson, Cllr John Charles-Jones, Cllr Daniel Raynor, Cllr Colin Starke, Cllr Charles Wardle, Cllr Adam Wylie.

IN ATTENDANCE: 3 residents, part; Averil Marczak (Clerk).

4329. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Margaret Briggs, Cllr Paul Berrisford, Cllr John Newsome, Cllr Richard Pannell, Cllr Boyd Elliott (NCC), Cllr Helen Greensmith (GBC).

4330. DECLARATIONS OF INTEREST

No additional interests were declared.

4331. OPEN SESSION FOR MEMBERS OF THE PUBLIC

The meeting was suspended for the public session. A resident wished to thank Cllr Elliott for arranging the clearing of the gulleys and the slots on the concrete kerbs. Mrs Jan Turton, representing Woodborough in Bloom, stated that the volunteers were in need of physical help to empty and refill the planters, and to move the compost to where it was needed. Requests for new volunteers had fallen on deaf ears. It was agreed to develop a plan to find local volunteers to manage their nearest planter.

4332. MINUTES OF THE PARISH COUNCIL

The minutes of the meeting held on 13th July were approved.

4333. MATTERS ARISING

A provisional date of 16th November had been set for the next update meeting with the EA. A group of residents had met to discuss forming a flood action group.

4334. FIREWORKS EVENT

The meeting was suspended and Mrs Linda Taylor of the WCA outlined plans for the event on the playing field. It was agreed that the footpath should be closed. The pavilion would be used for drinks sales and a TEN would be obtained. Food sales would operate in the carpark. It was agreed to notify the football club about the event.

4335. CHAIRMAN'S REPORT

The Chairman thanked members for their focus on timekeeping.

4336. DISTRICT MATTERS

Cllr Greensmith had sent an email regarding dog fouling signs. It was agreed to ask for more details. Cllr Greensmith had sent further details regarding the new bench in Smalls Croft and it was agreed that the Clerk should contact GBC officers to discuss. Cllr Charles-Jones suggested that the new bench for Foxwood Lane could potentially be swapped with the Smalls Croft bench. A resident had reported that GBC had not cut the Smalls Croft grass at all in 2021. It was agreed to request that GBC serve a section 215 notice under the Town and Country Planning Act 1990 to enforce a clean up of the old Coop site.

4337. COUNTY MATTERS

Cllr Elliott had sent a report. The LIS grant scheme had been rebranded as CIF and would be launched in October/November, with decisions communicated in March 2022. Cllr Charles-Jones suggested that a bid could be made for the restoration of the two old road signs (at the foot of Bank Hill and near to the Nags Head). An invitation to a Nottinghamshire County Council engagement session for town and parish councils had been received and it was agreed that the Clerk should attend on behalf of WPC. It was agreed to press again for much needed repairs to village pavements and roads, and for a programme to reduce the speed limit on roads into the village. It was noted that several properties in the village had allowed their hedges or trees to block the pavement and Cllr Wardle agreed to knock on their doors and ask them to take action before involving NCC.

4338. PARKING AND TRAFFIC ISSUES ON LINGWOOD LANE

Cllr Raynor had met with the business manager at the Woods School to discuss the plan to lobby for double yellow lines on Lingwood Lane. The school was very supportive and a number of more tactical measures had also been discussed. Cllr Elliot had been notified of the discussions and his response on how a scheme could be progressed was awaited.

4339. VILLAGE HALL

The Chairman thanked Cllr Wardle for his hard work in organising the replacement floor to the entrance hall and committee room, which had been completed during the holidays. The Clerk reported that bookings remained down with many groups hesitant to return due to Covid-19. The Bridge Club had had a change of heart and informed WPC that they would not be returning until members felt more confident. It was agreed to notify them that WPC may accept other bookings. It was noted that the badminton group would be returning on Wednesday morning from November and hoped to resume their weekly session. Should Wednesday become free, it was known that Preschool would be interested in discussing an extra day. It was agreed that current Covid-19 signs should be left in place.

4340. GOVERNORS' FIELD

Cllr Starke had organised modification of the zipwire and replacement of both buffer tyres by the manufacturer without charge; it now ran more quickly. The Chairman thanked Cllr Starke for his persistence in getting this very long running issue corrected. Cllr Starke reported that some of the new bird spikes on the swings had been crushed and needed repair. There was a brief discussion about benches. It was agreed to research options for a pair of benches to commemorate the life of HRH the Duke of Edinburgh and the upcoming Platinum Jubilee of HM The Queen.

4341. CHRISTMAS

It was agreed by a majority vote to purchase a stand alone Christmas tree for the Governors' Field, Cllr Starke to review options. It was agreed that the switch on event should take place on December 4th.

4342. PLAYING FIELD

Cllr Newsome had reported that debris had accumulated in the dyke. It was agreed that Cllr Wardle should ask the lengthsman to lift out the large pieces of debris and pile it on the bank for removal by Cllr Charles-Jones.

4343. CEMETERY MATTERS

The Clerk's meeting with D&M to get a second quote for a review of memorial safety was scheduled for 14th September. It was agreed to permit to Rotary Club to install a memorial bench at the back of the extension. The Rotary Club had indicated that they would work with WPC to select a bench of suitable quality and to install it onto a concrete base to ensure longevity.

4344. PLANNING

PC1141/GBC2021/0911 for the erection of 5 signs at 137 Main Street: it was agreed to observe that the yellow signs were garish and out of place in the Conservation Area.

PC1142/GBC2021/1020 for demolition of existing building and construction of replacement dwelling at 10 Bank Hill: no details published online.

The Clerk had responded to 4 applications under delegated powers:

PC1138/GBC2021/0849TPO T7 (sycamore) fell; T10 (lime) fell; T6 (sycamore) reduction at The Farm House Bank Hill Farm: no objection to felling of T7 and reduction to T6; objection to felling of T10, judicious reduction should be considered instead; the appropriateness of planting an ash as replacement is questioned due to disease.

PC1138/GBC2021/0859 for proposed outbuilding adjoining the existing garage and proposed summer house to rear at 19 Lowdham Lane: no objection.

Revised PC1126/GBC2021/0155 for single storey side, rear and front extensions at 21 Park Avenue: observation made that this is a significant improvement on the original proposal, but WPC would recommend rear extension to be built in brick and rear roof to be sloping.

PC1140/GBC2021/0869 for single storey rear extension at 27 Lingwood Lane: no objection.

4345. WOODBOROUGH HERITAGE

Cllr Wardle reported that the Woodborough Heritage group had asked for WPC's help in ensuring that the heritage archives and website would be maintained and managed when the current group of volunteers was unable to continue. It was agreed to give this some thought. It was agreed to ask the Woodborough Heritage committee whether the physical archives should be best stored at the Village Hall (as currently) or at the county archive.

4346. HERITAGE BOARDS

This item was deferred until the next meeting.

4347. STREET NAMING

GBC's Principal Building Control Officer had sent a letter asking for WPC's suggestions for potential future street names or name themes, to be pre-approved for future developments. It was agreed to suggest that WPC should be asked when specific sites were under consideration, so that the name would be relevant to the site.

4348. INSURANCE RENEWAL

It was noted that WPC was entering year 2 of a 5 year long term agreement with Zurich. It was agreed to renew the insurance policy at a cost of £2025.91.

4349. CONCLUSION OF AUDIT

The Clerk reported that the Annual Governance and Accountability Return had been approved by the external auditor and details had been published in accordance with legal requirements.

4350. FINANCE

The Clerk presented the financial statement for August and September and 31 payments, totalling £16040.69 net, were approved for payment. Gross payments over £500: £5166 Slack & Co (new floorcoverings at Village Hall); £2025.91 Zurich (insurance); £1400.34 LGPS (staff pensions, 2 months).

The Clerk had investigated options for a 3rd bank account and would present a recommendation at October's meeting. Cllr Anderson suggested that the Coop bank be considered.

4351. CONFIDENTIAL STAFFING ITEM

4352. CORRESPONDENCE AND EXCHANGE OF INFORMATION

An email had been received regarding tree planting for the Queen's Platinum Jubilee; Cllr Charles-Jones agreed to review possible locations. It was agreed to decline an offer of winter salt from Via. A resident had asked WPC to raise the issue of parking and pavement repairs on Ploughman Avenue with Cllr Elliott. A resident had asked WPC to help tidy Smalls Croft corner and it was agreed to review. A resident had emailed to recognise the hard work done by an NCC team to clear the drains throughout the village, and report overgrown hedges which blocked the pavements in several parts of the village. The following items were noted: GBC various agendas and press releases.

4353. OTHER UPDATES

It was agreed to ask Gardenscape to cut WPC's hedges (Village Hall, Governors' Field, Cemetery roadside and inside). Cllr Charles-Jones agreed to arrange cutting of the trackside of the cemetery hedge and the cemetery extension hedge, and also to remove bramble spikes in the hedge next to the cemetery to avoid any damage to funeral cars.

4354. WOODBOROUGH WEB CONTENT

It was agreed to include the minutes and a request for volunteers to help Woodborough in Bloom and Woodborough Heritage.

4355. ITEMS FOR THE NEXT AGENDA

It was agreed to include heritage boards and matters for Cllr Elliott.

4356. ANY OTHER BUSINESS

It was noted that WPC emails were going into spam and the Clerk would contact Pete Wiles to try to resolve.

4357. DATE OF THE NEXT MEETING

The date of the next PC meeting was confirmed as 4th October 2021.

The meeting finished at 9.15pm.