

**Minutes of the Parish Council Meeting held on Monday 5<sup>th</sup> December 2022  
at 6.45pm in the Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr John Charles-Jones (chairman), Cllr Liz Anderson, Cllr Paul Berrisford, Cllr Margaret Briggs, Cllr John Newsome, Cllr Richard Pannell, Cllr Daniel Raynor, Cllr Colin Starke, Cllr Charles Wardle, Cllr Adam Wylie.

IN ATTENDANCE: NCC Cllr Boyd Elliott (part), 1 resident (part), Averil Marczak (Clerk).

**4658. APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr Andrew Gough and GBC Cllr Helen Greensmith.

**4659. DECLARATIONS OF INTEREST**

No additional interests were declared.

**4660. OPEN SESSION FOR MEMBERS OF THE PUBLIC**

The Chairman suspended the meeting for 5 minutes for the open session. A resident thanked WPC for its maintenance of the Smalls Croft grass in 2022, and praised the contractor, Gardenscape. The resident suggested that a replacement for the Woodborough Web should be debated at the Annual Meeting of the Parish.

**4661. MINUTES OF THE PARISH COUNCIL**

The minutes of the meeting held on 7<sup>th</sup> November were approved.

**4662. MATTERS ARISING**

The breakdown of the insurance reinstatement valuation had yet to be received and the Clerk would chase.

**4663. CHAIRMAN'S REPORT**

Cllr Gough thanked all involved in the Christmas lights installation and switch on, particularly Cllrs Starke and Wardle. Cllr Gough thanked Cllr Charles-Jones for his work on benches including the recently installed memorial bench for HM Queen Elizabeth II.

**4664. DISTRICT REPORT**

Cllr Greensmith had sent a report. Woodborough Celtic Youth FC had won an award at the recent Pride of Gedling event. Cllr Greensmith was chasing for a road sweeping schedule.

**4665. COUNTY REPORT**

Cllr Elliott had sent a report. Cllr Elliott drew members' attention to NCC's budget consultation. Cllr Wylie had forwarded comments regarding the Lingwood Lane scheme to the responsible officer. Cllr Briggs reported that several drains were blocked, and Cllr Elliott advised that these should be logged online.

There was a lengthy debate about the quality of recent road repairs, and the lack of remedial action in key locations, and it was resolved to write a detailed letter of complaint to Cllr Neil Clarke, NCC Cabinet Member for Transport. Members were asked to provide the Clerk with details and photographs of areas of concern.

**4666. BUDGET 2023/24**

Members were asked to forward capex requirements to the Clerk before 13<sup>th</sup> December.

**4667. CHRISTMAS LIGHTS & SWITCH ON EVENT**

Cllr Briggs reported that the event had been a big success and thanked all who had helped. Cllr Starke advised that the strings of white lights were reaching the end of their useful life. Several strands had failed testing and replacement should be considered in next year's budget.

**4668. DEBRIEF FROM GBC CLERKS' MEETING**

GBC had hosted a Clerks' meeting to brief parish councils on their playing pitch strategy and leisure facilities review. GBC would invite all residents to take part in a consultation on the Greater Nottinghamshire Strategic Plan over the coming weeks.

**4669. SAM MIDDUP FIELD**

It was agreed to follow up regarding residents' treatment of the field boundary. Cllr Briggs agreed to make enquiries.

**4670. VILLAGE HALL**

It had been noted that Preschool were opening windows during their session to improve ventilation and this was under discussion in light of the high cost of heating the hall. Cllr Wardle reported that a blockage to the disabled toilet had caused a small flood and a plumber had been booked to remedy matters.

The VHWP had discussed online booking systems. Various packages were available either as bolt ons to the website with a one-off cost or as subscription models. It was agreed that careful consideration should be given to the decision, including making a potential upgrade to the WPC website to market the hall more effectively.

It was agreed that the PC should set up its own contract for Wi-Fi in the Village Hall. Cllr Anderson agreed to help research potential suppliers.

**4671. GROUNDSMAN TENDER PROCESS**

The groundsman tender document was agreed with minor amendments including: increasing the scope of churchyard works; treating moss in the Governors' Field once a year in early autumn; weeding the shrubbed areas either side of the Governors' Field entrance; weedkilling around the pavilion; cutting and strimming the grass from the entrance of Church Walk to the pavilion, including under benches. It was agreed to send the document to the incumbent contractor and contractors who had expressed an interest as well as posting it on the WPC website.

**4672. DOG BAGS**

The budget dog bags appeared to dispense effectively enough from the existing dispensers and it was agreed that a bulk purchase should be made.

**4673. RCAN MEMBERSHIP RENEWAL**

It was agreed to renew RCAN membership at a cost of £95 + VAT.

#### **4674. PLANNING**

The following applications were considered and comments agreed:

Revised PC1182/GBC2022/1110 single storey rear extension at 3 Park Avenue: no objection, an improvement to previous plan.

PC1189/GBC2022/1226 single storey extension to principal elevation at 162 Main Street: documents showing existing and proposed elevations from the north are missing; objection to the arch window which is out of place in the Conservation Area.

PC1190/GBC2022/1260 proposed 2 storey side and rear extension with single storey front extension at 21 Aldene Way: no objection.

PC1191/GBC2022/1262 erection of double garage and new access to Main Street (renewal of planning permission 2015/1395) at 121 Main Street: no objection but suggest that a gable rather than hip roof to the garage would be more in keeping in the Conservation Area and careful consideration should be given to the choice of gate.

#### **4675. FINANCE**

The Clerk presented the financial statement for December. 16 payments, totalling £8982.91 net, were approved for payment. Gross payments over £500: £1800 paid in part refund to a non resident who relinquished an Exclusive Right of Burial at Woodborough Cemetery; HMRC £733.62; £1045.99 LGPS (staff pensions); £768 RAC Electrical Ltd (connecting Christmas lights); £763 EDF (gas).

#### **4676. CORRESPONDENCE AND EXCHANGE OF INFORMATION**

Contact had been received from a charity regarding a potential donation towards improvements at the Governors' Field. Contact had been received from the Baptist Association regarding the display of a notice. The following items were noted: details of East Midlands devolution consultation; GBC, various agendas and press releases.

#### **4677. UPDATE ON MANAGEMENT OF WEBSITE**

Progress had been made to transfer the website to WPC's name.

#### **4678. OTHER UPDATES**

The May 2023 meeting would need to be rearranged due to the additional bank holiday after the Coronation.

#### **4679. DATE OF THE NEXT MEETING**

The date of the next PC meeting was confirmed as 16<sup>th</sup> January 2023 at 6.45pm.

The meeting finished at 9.10pm.