

**Minutes of the Parish Council Meeting held on Monday 7th February 2022
at 6.45pm in the Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr John Charles-Jones (chairman), Cllr Liz Anderson, Cllr Paul Berrisford, Cllr John Newsome, Cllr Richard Pannell, Cllr Colin Starke, Cllr Charles Wardle, Cllr Adam Wylie.

IN ATTENDANCE: Cllr Boyd Elliott (NCC, part), Cllr Helen Greensmith (GBC, part), 1 resident (part); Averil Marczak (Clerk).

WPC's meeting scheduled for January 10th 2022 was cancelled due to high levels of Covid-19.

4434. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Andrew Gough, Cllr Margaret Briggs and Cllr Daniel Raynor.

4435. DECLARATIONS OF INTEREST

Cllr Pannell declared a pecuniary interest in planning application PC1150/GBC2022/0046TCA.

4436. OPEN SESSION FOR MEMBERS OF THE PUBLIC

A resident commented that she had attended to hear the update on flooding matters.

4437. MINUTES OF THE PARISH COUNCIL

The minutes of the meeting held on 13th December 2021 were approved.

4438. DISTRICT REPORT

Cllr Greensmith had nothing to report. She was asked to chase requests previously made, for a replacement bin for Lowdham Lane, and for the John Boot memorial bench to be installed onto a concrete base.

4439. COUNTY REPORT

Cllr Elliott reported that he had presented the petition for road markings on Lingwood Lane at full council at the end of January, and officers had visited the site at school time on 3rd February. The officers would now design a comprehensive scheme, to include double yellow lines, extension of the enforceable zigzags and a dropped tactile kerb with safety barriers. Cllr Elliott thanked WPC Cllrs Starke, Raynor and Wylie for supporting him in obtaining signatures to the petition, and thanked the shop for hosting a copy of the petition.

Cllr Elliott reported that he had a meeting arranged with Via to discuss speed limit reduction on Lowdham Lane. Cllr Newsome asked again that Via retrieve the abandoned road signs near the Nags Head. Cllr Charles-Jones and Cllr Elliott agreed to discuss the repair to the footbridge on the Playing Field.

4440. FLOODING MATTERS

The Clerk had received an updated PDF version of the riparian responsibility's leaflet from NCC; it was agreed that this should be circulated to all members by email.

Cllr Charles-Jones reported on an EA update meeting held on January 11th, attended by Woodborough FLAG and representatives of WPC. Following on from this, officers from the EA and NCC had walked around the village earlier on February 7th to see and understand the problem

areas and Woodborough FLAG had provided insight into the detail of previous flooding episodes. As part of the EA report commissioned in 2021, the EA had identified some 40 points of interest on private land outside the village where natural flood management solutions might make a difference. Flood management officers from both the EA and NCC were intending to revisit on 16th February to begin evaluating and “ground-truthing” these areas. The next update was expected in mid March.

4441. 2022/23 BUDGET

The draft budget document was agreed with minor amendment. It was agreed that the precept should not be raised by inflation this year, but kept unchanged in recognition of the rising cost of living. It was resolved to raise a precept of £74,795, and Cllrs Charles-Jones, Newsome and Starke signed Gedling Borough Council’s Form C.

4442. FEES FOR 2022/23

It was resolved to increase fees to the following, with effect from 1st April 2022:

CEMETERY	Resident	Non resident
Exclusive right of Burial	£500	£2500
Interment	£500	£2500
Burial of ashes	£100	£500
Erect a headstone	£100	£500
Amend a memorial	£50	£50

VILLAGE HALL	Resident	Non resident
Standard hire per hour	£12	£20
Committee room per hour	£9	£11
Saturday party rate	£220	£220
Saturday wedding rate	£300	£300

It was resolved to keep fees for the Tennis, Cricket and Football Clubs unchanged. It was agreed that Cllr Berrisford should approach the bootcamp trainer to review the charges.

4443. RESERVES POLICY

The reserves policy was revisited and agreed with minor updates.

4444. REQUEST FROM TENNIS CLUB FOR RESURFACING OF COURTS

The Tennis Club had made a formal request for the courts to be resurfaced this year. It was agreed that further information regarding the urgency of the work and potential sources of grant funding was needed.

4445. RISK ASSESSMENT AND INTERNAL AUDIT REPORT 2021

The general risk assessment was reviewed. It was agreed to specify that there should be a professional survey of trees every 3 years, but that they should be assessed annually by the PC. The internal audit report from 2021 was reviewed, and it was noted that recommendations to check memorial safety and to undertake a valuation of the buildings were being progressed.

4446. INTERNAL AUDIT 2022

It was agreed to ask Andy Hodges to conduct the internal audit for a fee of £210 + VAT.

4447. ALLOTMENT RENT

Cllr Berrisford abstained from the discussion and vote. It was resolved to keep the allotment charge at £32 for 2023/24.

4448. VILLAGE HALL

It was agreed that the new wooden planters which impeded the use of the disabled parking bays should be moved. The Woodborough Health Club had been approached and they were happy to accommodate them. Cllr Charles-Jones agreed to arrange the removal.

4449. NEW BENCHES

Cllr Charles-Jones hoped to present mock-ups of how the inscriptions might appear shortly. It was agreed to check the recommended wording for the Platinum Jubilee inscription. Members were asked to give some thought to potential locations for the Platinum Jubilee bench, for agreement in March.

4450. CEMETERY

D&M had forwarded a quote to make safe a number of memorials at the cemetery. The Clerk and Chairman planned to meet D&M to agree the programme of works. It was agreed in principle to proceed with D&M.

4451. PLAYING FIELD

It was agreed to accept Ulyett's revised quote of £35.70 per pitch cut for 2023. GBC had replaced the broken dog bin on the playing field with a larger multi-purpose bin at the edge of the Village Hall car park.

4452. VALUATION OF BUILDINGS FOR INSURANCE

Cllr Pannell provided details of three surveyors to approach to provide a quote.

4453. FINANCE

The Clerk presented the financial statement for January and February. 24 payments, totalling £10,053.50 net, were approved for payment. Gross payments over £500: £700.17 LGPS (staff pensions, January); £700.17 LGPS (staff pensions, February); £1,710.37 GBC (installation and removal of Christmas lighting).

4454. CORRESPONDENCE AND EXCHANGE OF INFORMATION

The following correspondence items were noted: consultation on NCC Waste Local Plan; GBC various agendas and press releases. Cllr Wardle agreed to check the batteries and pads in the defibrillators. Cllr Pannell agreed to research potential contractors for the restoration of the old

village finger signs. The Clerk would discuss plans and budgets for celebration of the Platinum Jubilee with the WCA.

4455. WOODBOROUGH WEB CONTENT

It was agreed to include the minutes and seek ideas for the site for the Platinum Jubilee bench.

4456. ITEMS FOR THE NEXT AGENDA

It was agreed to discuss replacement/additional safe surfacing in the Governors' Field.

4457. PLANNING

Having declared a pecuniary interest Cllr Pannell left the meeting.

The following applications were considered and there was no objection to:

PC1150/GBC2022/0046TCA for treeworks at 34 Bank Hill (fell dead elder; fell self set silver birch and walnut saplings; reduce diseased cherry by 50% and shape to encourage growth; reduce over sized conifer by 50%; reduce large cherry to rebalance and shape)

PC1151/GBC2022/0075 for two storey side extension and single storey rear extension at 24 Park Avenue.

4458. DATE OF THE NEXT MEETING

The date of the next PC meeting was confirmed as 7th March 2022 at 6.45pm.

The meeting finished at 9pm.