

**Minutes of the Parish Council Meeting held on Monday 7th March 2022
at 6.45pm in the Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Andrew Gough (Chairman), Cllr Paul Berrisford, Cllr John Charles-Jones, Cllr John Newsome, Cllr Richard Pannell, Cllr Daniel Raynor, Cllr Colin Starke, Cllr Charles Wardle.

IN ATTENDANCE: Cllr Boyd Elliott (NCC, part), Mrs Linda Taylor (WCA, part); Averil Marczak (Clerk).

4459. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Liz Anderson, Cllr Margaret Briggs, Cllr Adam Wylie and GBC Cllr Helen Greensmith.

4460. DECLARATIONS OF INTEREST

There were no additional interests declared.

4461. MINUTES OF THE PARISH COUNCIL

The minutes of the meeting held on 7th February 2022 were approved.

4462. WOODBOROUGH COMMUNITY ASSOCIATION UPDATE

The Chairman suspended the meeting to allow Mrs Linda Taylor to address WPC. Mrs Taylor explained that the two defibrillators purchased by the WCA were registered with WebNos and checked according to their protocols. It was agreed that Cllr Wardle should liaise with Mrs Taylor with the objective of registering the Village Hall defibrillator with WebNos so that all parish defibrillators were managed in the same way. It was agreed that WCA volunteers could paint the telephone boxes, postbox and railings to improve the appearance of the village; Cllr Elliott agreed to check whether any repairs to the railings were needed before painting took place. It was noted that the WCA no longer wished to do weeding around the village. It was agreed that the playing field could be used for the summer fair, the fireworks event and also for the Platinum Jubilee Big Lunch, noting that the Cricket Club would need to be asked to rearrange a fixture scheduled for June 5th. The Clerk and Mrs Taylor would liaise regarding the purchase of decorations.

4463. COUNTY REPORT

Cllr Elliott had circulated a plan of proposed roadmarkings on Lingwood Lane and details regarding the works at the top of Catfoot Lane. Cllr Elliott gave an update on the 2022/3 precept agreed by NCC. He advised that NCC could manage the restoration of the finger signs should a successful grant application be made to the Local Communities Fund. Cllr Pannell had also found a potential contractor and awaited a quote.

Cllr Elliott was asked to chase for action to address potholes on Main Street and Bank Hill, the broken pavement surface on Lowdham Lane and on Main Street near the Meadows, and the advance of the bank and overgrowth over the Bank Hill pavement.

4464. DISTRICT REPORT

By email, Cllr Greensmith had informed the Chairman and Clerk that she had nothing to report.

4465. CHAIRMAN'S REPORT

The Chairman read out the following statement regarding the sentencing of Daniel Harrison:

I can say on behalf of the Parish Council that at no time were we aware or advised of any investigation into Mr Harrison. The first time we were aware of the matter was when the report was published in the Nottingham Post on 28th February 2022.

Mr Harrison helped to maintain the cricket square on behalf of Woodborough Cricket Club (the 'Club'). He did not look after the playing field on behalf of the Parish Council at any time.

The Parish Council hires the use of the pavilion and pitch to the Club and have done for a number of years. As part of this we do not stipulate who can and cannot work/volunteer for the Club, nor do we manage any events they may arrange. The Club would have their own procedures in place to deal with a situation like this, including a safeguarding policy which would be followed in the appropriate circumstances. It is our understanding that the Club did indeed have such procedures in place. We also understand that they too were unaware of the investigation into Mr Harrison.

The community events at which he assisted were organised by the Woodborough Community Association (WCA) who again used the playing field with the agreement of the Parish Council, and had their own procedures in place. They too were unaware of any investigations into Mr Harrison.

It was agreed that the statement should be published on the WPC website.

4466. REQUEST FROM TENNIS CLUB FOR RESURFACING OF COURTS

Detailed documents, including quotes for a full resurface and for repairs to the court surface, had been circulated and the Chairman thanked the Tennis Club for sharing detailed information. Members expressed a preference to repair the surface with full costs borne by WPC, and it was agreed to ask what length of guarantee would accompany a repair. It was noted that there was no provision for significant expenditure in the 2022/3 budget. Cllr Starke agreed to discuss with the Tennis Club. It was agreed that a new licence agreement should be put in place once works were agreed, to cover the increased annual fee, access for the preschool, maintenance responsibilities and arrangements for private coaching.

4467. AGREEMENTS WITH SPORTS CLUBS AND USERS OF THE PLAYING FIELD

It was agreed to implement new licence agreements with the sports clubs and users of the playing field, and to accept Gedling Legal Service's estimate of £318 - £424 for drafting 4 agreements. It was agreed to increase the fee for the Boot Camp from £50 to £75 per quarter, for up to 3 Boot Camp sessions per week.

4468. WOODBOROUGH IN BLOOM

It was agreed to increase the donation for 2022/3 to £1,250. The Chairman thanked Cllr Charles-Jones for moving the oversized planters to the Health Club, where they were now on permanent loan. The planters were sited either side of a bench and made an attractive feature in the centre of the village.

4469. ANNUAL MEETING OF THE PARISH

A number of members were now unavailable for the date agreed. It was agreed to compile reports in the meantime.

4470. HEALTH & SAFETY

The accident book was reviewed. There had been one accident recorded. Cllr Starke presented a report on the play equipment inspections for Governors' Field. No accidents had been recorded and weekly inspections took place, with any defects noted and remedial actions taken. A repair to an area of eco mulch and adjustment of the zip wire had taken place under warranty during the past 12 months. Cllr Starke thanked Mr Richard Whincup for helping him with the weekly inspections.

4471. GOVERNORS' FIELD

Cllr Starke advised that an extra area of mulch would be beneficial in a very high traffic area of the playground (between the tunnel/fort/trampolines). It was agreed to consider this for the 2023/4 budget and to try to access grant funding from Veolia.

4472. VILLAGE HALL

A hall user had fallen off the side of the ramp while exiting the building and asked that details be entered in the accident book. The PC considered whether adequate measures had been taken to ensure that the ramp edge was obvious. It concluded that the reflective lines and lighting were effective in helping to channel users away from the edge. New terms offered for the electricity contract beyond December had been agreed, but there was now some doubt as to whether the supplier would meet them. A request to book the hall for a city resident's wedding for 150 people had been received. It was agreed to decline and that in future bookings by non residents with no connection to the village should be limited to a capacity of 50, to ensure that the carpark and Lingwood Lane would not be overwhelmed by visiting cars. It was agreed to purchase ACRE's model booking form and term and conditions at a cost of £35, and to ensure the Village Hall paperwork reflected up to date best practice.

4473. NEW BENCHES

The memorial bench for HRH The Prince Philip would be installed shortly, with the matching bench for HM The Queen to be stored by the supplier until needed. It was agreed to install the Platinum Jubilee bench near the entrance to the Governors' Field, removing the existing bench for restoration and relocation in due course.

4474. PLANNING

The following applications were considered and there was no objection to:
PC1152/GBC2021/0749 for removal of existing double garage and erection of replacement at Foxhills, Foxwood Lane
PC1153/GBC2021/1217TPO for treeworks at Woods Foundation School
PC1154/GBC2022/0091TCA for treeworks at 103 Main Street
PC1155/GBC2022/0100TPO to cutback leylandii branches at 149 Main Street
PC1156/GBC2022/0159 for ground and 1st floor side and front extensions at 23 Aldene Way

4475. FINANCE

The Clerk presented the financial statement for March. 16 payments, totalling £4,831.85 net, were approved for payment. Gross payments over £500: £700.17 LGPS (staff pensions).

4476. SALARY

It was agreed to implement NJC's proposed salary increase of 1.75% for all staff, backdated to April 1st 2021.

4477. CORRESPONDENCE AND EXCHANGE OF INFORMATION

2 emails had been received regarding safeguarding procedures, and replies had been sent in line with the Chairman's statement. It was noted that the "What to do in 22" event had been a success and the organiser had thanked the PC for their support and for use of the hall. An allotment holder had suggested that a tree survey be carried out at the site and the Clerk would contact the tree officer at Via to arrange as part of a wider review of the facilities managed by WPC. A public consultation regarding changes to Parliamentary constituencies was noted. The following correspondence items were noted: information regarding update to Nottinghamshire Police's KINS system database; GBC, various agendas and press releases.

4478. WOODBOROUGH WEB CONTENT

It was agreed to include the minutes.

4479. DATE OF THE NEXT MEETING

The date of the next PC meeting was confirmed as 4th April 2022 at 6.45pm.

The meeting finished at 8.55pm.