

**Minutes of the Annual Parish Council Meeting held on Monday 9th May 2022
at 6.45pm in the Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Andrew Gough (Chairman), Cllr Liz Anderson, Cllr Paul Berrisford, Cllr Margaret Briggs, Cllr John Charles-Jones, Cllr Richard Pannell, Cllr Colin Starke, Cllr Charles Wardle, Cllr Adam Wylie.

IN ATTENDANCE: Cllr Boyd Elliott (NCC, part), Cllr Helen Greensmith (GBC, part), 2 members of Woodborough Tennis Club committee (part); Averil Marczak (Clerk).

4501. ELECTION OF CHAIRMAN FOR 2022/23

Cllr Gough was re-elected unanimously.

4502. ASSIGNMENT OF RESPONSIBILITIES FOR 2022/23

	Member(s) responsible
Chair	Andrew Gough
Vice chair	John Charles-Jones, Colin Starke
Finance	Andrew Gough, John Charles-Jones, Colin Starke
Village Hall	John Newsome
VHWP	John Newsome, Margaret Briggs, Richard Pannell, Charles Wardle
Planning	John Charles-Jones, Richard Pannell, Daniel Raynor, <i>all</i>
Cemetery	Andrew Gough
Rights of Way	Richard Pannell
Allotments	Paul Berrisford
Sports clubs & playing field	Paul Berrisford
Institute liaison	Paul Berrisford
Governors' Field inc play equipment	Colin Starke, Adam Wylie
Sam Middup Field	Daniel Raynor, Adam Wylie
Maintenance inc Lengthsman	Charles Wardle
Gardenscape liaison	Andrew Gough
Flood scheme/EA liaison	Margaret Briggs, John Charles-Jones
Flood warden contact	Margaret Briggs
Health & safety	Colin Starke, Liz Anderson

4503. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr John Newsome and Cllr Daniel Raynor.

4504. DECLARATIONS OF INTEREST

Cllr Wylie declared a non pecuniary interest in the tennis club agenda item.

4505. TENNIS COURTS RESTORATION

After a lengthy discussion, it was resolved: to resurface the tennis courts in August 2022 school holidays in expectation that costs would be significantly higher next year; to progress with Fosse Contracts, as the lowest of 3 quotes received (£21,790+ VAT). It was further agreed that the charges to the Tennis Club would be increased for the next 10 years, to comprise an annual rent charge of £300 (subject to annual review) and a fixed charge of 1/10 of the resurfacing cost. The

Tennis Club representatives agreed to work with the Parish Council to give access to the Preschool on Wednesday mornings. A formal agreement would be drawn up by GBC's legal services in due course.

4506. DISTRICT REPORT

Cllr Greensmith had circulated a report. Following complaints about speeding, Cllr Greensmith planned to liaise with the new Police Inspector to arrange visits from the mobile speed van. The replacement bin for Lowdham Lane was now on order and Cllr Greensmith agreed to liaise with Cllr Wardle regarding the precise location.

4507. COUNTY REPORT

Cllr Elliott confirmed that potholes had been reported. It was noted that some Lingwood Lane residents had complained that they had not been personally consulted on future parking restrictions. A resident had expressed concern about the holly hedge on Bank Hill blocking the pavement and Cllr Elliott agreed to organise letters to the householders. Cllr Charles-Jones asked Cllr Elliott to check progress on the request for a 50mph speed limit on Lowdham Lane.

4508. MINUTES OF THE PARISH COUNCIL

The minutes of the meeting held on 4th April 2022 were approved.

4509. MATTERS ARISING

No further information had been received from the Preschool.

4510. CHAIRMAN'S REPORT

The Chairman gave a brief report.

4511. REVIEW OF STANDING ORDERS

It was agreed to update WPC's standing orders in line with NALC's guidance (post Brexit update to section 18 regarding procurement).

4512. JULY MEETING

Due to holidays it was agreed to move the July meeting to Monday 25th July.

4513. ANNUAL REPORT

It was agreed to publish the annual report on the website.

4514. PLATINUM JUBILEE DECORATIONS

It was agreed to purchase bunting and decorations for the Platinum Jubilee.

4515. TREE SURVEY

It was agreed to accept Via's quote for £700 to carry out a tree survey at the Governors' Field, Playing Field, Cemetery and allotment site. It was noted that Via would carry out a survey of trees in the Churchyard at the same time. The cost of this survey would be settled by the Church, with WPC responsible for any works required at the Churchyard.

4516. CLOSURE OF WOODBOROUGH WEB

It was agreed to present a gift to Michael Dobbs as a thank you from the village for creating and running the Woodborough Web.

Several villagers had asked if WPC could step in to help arrange a replacement service for the Woodborough Web. It was agreed that WPC should manage and fund the set up and hosting of a new website, should a volunteer be found to run it.

4517. VILLAGE HALL

A quote for the next gas contract had been obtained; to fix prices for 3 years, charges would triple to £5k per annum. It was agreed not to contract at this stage. It was agreed that Woodborough in Bloom could borrow equipment from the Village Hall for their coffee morning. The Clerk reported from the meeting of the VHWP. It was agreed to get the chairs and the floor of the Preschool toilets professionally cleaned during the school holiday.

4518. BENCHES

Cllr Charles-Jones gave an update on the installation of the new royal benches and refurbished benches in the Governors' Field. It was agreed to purchase 5 x new stainless steel plaques for the existing memorial benches, at a cost of £30 each plus carriage. This would include a new plaque for a memorial bench referenced in minute 4492. Cllr Charles-Jones reported that, following the installations, there would be one restored bench in need of a new location.

The Clerk had drafted a memorial bench policy and members agreed to provide comment, with a view to adopting a policy at June's meeting.

4519. GOVERNORS' FIELD

Complaints had been received regarding incidents of inconsiderate/antisocial use of the Governors' Field, including football games with a match ball which posed a danger to children playing on the equipment, and use of electric scooters. It was agreed to monitor.

4520. PLANNING

There was no objection to: PC1151/GBC2022/0075 (revised) for 2 storey side and rear extension with Jubille Balcony and single storey rear extension at 24 Park Avenue;
PC1158/GBC2022/0412TCA for removal of lime tree at 9 Taylors Croft;
PC1160/GBC2022/0439 proposed alterations to the roof to enable loft conversion with front, side and rear dormers and roof lights, and single storey side and rear extension at 22 Ash Grove.

PC1159/GBC2022/0434 to demolish single storey garage, and part of existing single storey rear extension. Construct 2 storey and single storey rear/side extensions at 155 Main St: it was agreed to comment that the new windows are out of keeping and should match existing windows.

4521. FINANCE

The Clerk presented the financial statement for May. 19 payments, totalling £6380.59 net, were approved for payment. A £1250 donation to Woodborough in Bloom was approved (£137). Gross payments over £500: £715.00 LGPS (staff pensions), £1250 Woodborough in Bloom. The Clerk presented unaudited topline accounts for 2021/2. The internal audit would take place on May 25th.

4522. CORRESPONDENCE AND EXCHANGE OF INFORMATION

News had been received of a change to Gedling's Neighbourhood Policing Inspector. The following items were noted: an invitation from NCC to discuss the Nottinghamshire Plan; GBC, various agendas and press releases.

4523. PLAYING FIELD

A request had been received to hold an event on the Playing Field in October. It was agreed to request more details. Works had now taken place to tidy up shrubs and overgrowth on the perimeter. It was agreed to ask Ulyetts to mow the area prone to nettles. There had been reports of bikes and electric scooters racing on the field and it was agreed to monitor.

4524. ALLOTMENTS

An allotment holder had written to ask WPC to take a more proactive approach to inspecting plots and taking action in the event of neglect. It was agreed to write to allotment holders not maintaining their plots, but not to take further action at this stage.

4525. ITEMS FOR THE NEXT AGENDA

It was agreed to discuss a potential village website and to review activities on the Governors' Field.

4526. DATE OF THE NEXT MEETING

The date of the next PC meeting was confirmed as 6th June 2022 at 6.45pm.

The meeting finished at 9.08pm.