

**Minutes of the Parish Council Meeting held on Monday 3<sup>rd</sup> October 2022  
at 6.45pm in the Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Andrew Gough (Chairman), Cllr Liz Anderson, Cllr John Newsome, Cllr Richard Pannell, Cllr Colin Starke, Cllr Charles Wardle.

IN ATTENDANCE: GBC Cllr Helen Greensmith (part), NCC Cllr Boyd Elliott (part), Averil Marczak (Clerk).

**4605. APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr Paul Berrisford, Cllr Margaret Briggs, Cllr John Charles-Jones, Cllr Daniel Raynor, Cllr Adam Wylie,

**4606. DECLARATIONS OF INTEREST**

No additional interests were declared.

**4607. MINUTES OF THE PARISH COUNCIL**

The minutes of the meeting held on 5<sup>th</sup> September were approved.

**4608. MATTERS ARISING**

The Clerk had yet to complete the application to CT4N and to circulate details of Lambley Life magazine.

**4609. CHAIRMAN'S REPORT**

The Chairman thanked Cllr Charles-Jones for chairing the September meeting, and thanked members for helping to make arrangements for the public to sign the Condolence Book and place flowers for the late Queen. The Chairman asked Cllrs Greensmith and Elliott for grants to support the Christmas lights and tree.

**4610. DISTRICT REPORT**

Cllr Greensmith had sent a report. It was noted that the new larger bin pledged for the Playing Field was on order but had a lengthy leadtime. Cllr Greensmith asked for nominations for the 2022 Pride of Gedling Awards.

**4611. COUNTY REPORT**

It was noted that repairs to various residential roads were in progress. Cllr Elliott reported that new traffic restrictions on Lingwood Lane were due for implementation by the end of March 2023. Repairs to Bank Hill and Lowdham Lane were due within the next 12 months. Via had also committed to siding up by the Shelt Hill roundabout to improve visibility. Cllr Newsome reported that the bridleway gate at Old Manor Close needed adjustment and Cllr Elliott agreed to take this up with Via's Rights of Way officer.

**4612. TRIBUTES TO HM THE QUEEN**

The Chairman led tributes to HM Queen Elizabeth II, noting her unprecedented reign and praising her 70 years of remarkable service to the UK and the Commonwealth.

**4613. MEMORIALS TO HM THE QUEEN**

It was agreed to install the memorial bench already purchased, and to engrave “a life of devoted service” on the third rail. It was agreed to consider planting a tree in due course. It was noted that many Woodborough residents had signed the Book of Condolence and this would now be deposited at the county archive in accordance with due process.

**4614. CHRISTMAS LIGHTS**

It was noted that the quote from GBC to install Christmas lights on the same basis as previous years had increased from £1,710 pounds to £4,292. Cllr Wardle had obtained a lower quote from an alternative provider and this was favoured, subject to the necessary licences and detail being worked out. It was agreed that an order should be placed for a 20 foot standalone Christmas tree at a cost of £595 from Real Christmas Trees and that a new larger treepit should be installed in a central location in the Governors’ Field.

**4615. WCA EVENTS**

The WCA planned to use the Playing Field for the Bonfire Night firework display. It was agreed that better arrangements than current should be put in place to fence off the cricket square prior to the event.

**4616. CO-OP SITE**

It was noted that an initiative to tidy the land would be carried out in the next few weeks on behalf of the landowner. It was agreed that the PC should write a letter to neighbouring residents, thanking them for sharing their views via the recent questionnaire and advising that a tidy up was likely to happen.

**4617. HERITAGE NOTICE BOARDS**

It was agreed to accept a quote from ES Solutions for £1,218 + VAT each for 3 x replacement notice boards for the Governors’ Field, west Main Street (near telephone box) and Ploughman Avenue.

**4618. PLAYING FIELD**

The poor state of the cricket square was noted and it was agreed to ask Cllr Berrisford to get in touch with both Woodborough Cricket Club and Caythorpe Cricket Club to establish their plans for next year.

**4619. SAM MIDDUP FIELD**

Cllr Raynor’s report was noted. Cllr Charles-Jones had agreed to repair the damage to the fence near the entrance in due course. It was agreed to ask Cllr Rayner to speak to the householders who had laid slabs alongside the ditch and who had deposited garden rubbish in it.

**4620. VILLAGE HALL**

The Clerk reported from the VHWP. Although hire totals appeared healthy due to the Preschool’s extra use on Wednesdays, there had been a lower number of private bookings. It was agreed to adopt a suggestion from the VHWP to offer children’s birthday parties at a reduced rate between November 1<sup>st</sup> and February 28<sup>th</sup> (3 hours for £20) to increase use and awareness of the facilities. In light of escalating gas and electricity bills, it was agreed to seek professional advice on installing improved thermostats and controls. The Clerk gave details of a not for profit group

which could carry out a formal energy audit but it was agreed to seek recommendations from T&S Heating. Cllr Wardle had made adjustments to the stage curtain mechanism in light of feedback about its malfunctioning, and identified that the hem needed re-sewing in part. The stage curtain itself was shabby and in need of fire proofing if a replacement was not planned. It was noted that maintenance in the hall by WPC volunteers should not be undertaken during the hours of hire. It was agreed to decline a request for a storage cupboard made by a group using the hall 2-3 times per year.

New 12 month contracts for the Village Hall gas and electricity had been placed with EDF. The bills to 31<sup>st</sup> March 2023 would be lowered by the UK Government's Energy Bill Relief Scheme. Unadjusted, the new contracts would cost an additional £11,232 per annum (+ 366%).

#### **4621. LENGTHSMAN TROLLEY**

Cllr Wardle and Cllr Starke had researched trolleys and discussed options with the Lengthsman. It was agreed to purchase a street cleaners double bin barrow from ESE Direct (£476.93 inc VAT).

#### **4622. ALLOTMENTS DONATION TO WOODBOROUGH CHARITIES**

It was agreed to donate £450 (£137) from the proceeds of the allotments.

#### **4623. PENSIONS RE-ENROLMENT & RE-DECLARATION**

The Pensions Regulator re-declaration was due shortly.

#### *CONFIDENTIAL STAFFING ITEM*

#### **4624. DOG BAGS**

It was noted that supplies of the dog bags bought in bulk in December 2021 were now nearing depletion. A quote had been received for a new consignment of 9,600 bags at a cost of £597.60 + VAT. It was agreed to remove one of the two dispensers from the Playing Field to try to slow usage, and to see whether any cheaper rolls of bags could be found in local retailers to fit the dispensers.

#### **4625. MEETING DATES 2023**

The following dates were agreed: January 16<sup>th</sup>, February 6<sup>th</sup>, March 6<sup>th</sup>, April 3<sup>rd</sup>, May 8<sup>th</sup> (Annual Parish Council Meeting), June 5<sup>th</sup>, July 3<sup>rd</sup>, September 4<sup>th</sup>, October 2<sup>nd</sup>, November 6<sup>th</sup>, December 4<sup>th</sup>. The date for the Annual Meeting of the Parish was agreed as April 17<sup>th</sup>.

#### **4626. PLANNING**

The following application/preconsultation were considered and there was no objection: PC1179/GBC2022/1030 for a single storey side extension at The Willows, 1 Westfield Lane; preconsultation regarding an upgrade to base installation at 33 Main Street. The Clerk had responded to the following under delegated powers, making no objection: PC1177/GBC2022/0892TPO for treeworks at Woodborough Hall; PC1178/GBC2022/0946TCA for removal of silver birch at 4 Brodhurst Close.

#### **4627. FINANCE**

The Clerk presented the financial statement for October. 17 payments, totalling £9,041.81 net, were approved for payment. Gross payments over £500: £514.98 Ashforth Cleaning (cleaning

chairs and vinyl floors at Village Hall), £3,450.00 Fosse Contracts (tennis court resurfacing, phase 2); £715.00 LGPS (staff pensions); £1,000 WCA (donation to help pay for new marquee). A summary of the accounts for Q1 and Q2 had been circulated.

Payments under S137: £450 paid to Woodborough Charities; £1,000 paid to WCA; £25 paid to Royal British Legion for wreath.

**4628. TENNIS COURTS**

The resurfacing and repainting of the tennis courts was now complete and usage had resumed. In accordance with the contractors' instructions, Preschool had been asked not to take bikes, pedal cars or toys on to the court. The tennis club had provided them with extra rackets and balls. It was noted that a bench belonging on court needed to be moved back.

**4629. CORRESPONDENCE AND EXCHANGE OF INFORMATION**

A resident had written regarding an overgrown tree on the corner of Roe Hill/Private Rd; it was agreed to ask Will Rawson to address the overgrown branches when carrying out treeworks at the cemetery. Advance briefing of the Greater Nottingham Strategic Plan had been received. An email of introduction had been received from Mark Stanley of Nottinghamshire Police. It was agreed to ask if the Beat Manager could attend meetings twice a year. The following items were noted: GBC, various agendas and press releases.

**4630. ITEMS FOR THE NEXT AGENDA**

It was agreed to discuss: Christmas lights switch on; repurchase of dog bags.

**4631. DATE OF THE NEXT MEETING**

The date of the next PC meeting was confirmed as 7<sup>th</sup> November 2022 at 6.45pm.

The meeting finished at 8.44pm.