

**Minutes of the Annual Parish Council Meeting held on Monday 15<sup>th</sup> May 2023  
at 6.45pm in the Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Andrew Gough (Chairman), Cllr Liz Anderson, Cllr Richard Pannell, Cllr Colin Starke, Cllr Charles Wardle, Cllr Adam Wylie

**4758. ELECTION OF CHAIRMAN FOR 2023/24**

Cllr Gough was elected Chairman unanimously (proposed Cllr Pannell, seconded Cllr Starke).

**4759. DECLARATION OF ACCEPTANCE OF OFFICE**

All members signed the declaration. Cllr Gough signed the declaration to accept the chair.

**4760. ASSIGNMENT OF RESPONSIBILITIES FOR 2023/24**

|                                     | Member(s) responsible                         |
|-------------------------------------|---|
| Chair                               | Andrew Gough                                  |
| Vice chair                          | Colin Starke                                  |
| Finance                             | Andrew Gough, Colin Starke                    |
| Village Hall                        | Vacant  |
| VHWP                                | Richard Pannell, Colin Starke, Charles Wardle |
| Planning                            | Richard Pannell, <i>all</i>                   |
| Cemetery                            | Andrew Gough                                  |
| Rights of Way                       | Richard Pannell                               |
| Allotments                          | Vacant  |
| Sports clubs & playing field        | Vacant  |
| Institute liaison                   | Vacant  |
| Governors' Field inc play equipment | Colin Starke, Adam Wylie                      |
| Sam Middup Field                    | Liz Anderson                                  |
| Maintenance inc Lengthsman          | Charles Wardle                                |
| Gardenscape liaison                 | Andrew Gough                                  |
| Flood scheme/EA liaison             | Vacant  |
| Emergency planning team liaison     | Vacant  |
| Health & safety                     | Colin Starke, Liz Anderson                    |

**4761. BANK SIGNATORIES**

It was agreed that Cllrs Gough, Starke and Wardle should act as signatories.

**4762. APOLOGIES FOR ABSENCE**

Apologies were received and accepted from the Clerk (unwell), NCC Cllr Boyd Elliott, GBC Cllr Helen Greensmith.

**4763. DECLARATIONS OF INTEREST**

No additional interests were declared.

**4764. VACANCIES**

Following the election there were 5 vacancies to be filled by co-option.

**4765. REVIEW OF STANDING ORDERS**

It was noted that WPC's standing orders reflected NALC's latest template (April 2022) and it was agreed that no changes were required.

**4766. GOVERNORS' FIELD**

Cllr Starke reported that he was preparing an application for LCF funding for additional safe surfacing.

**4767. PLAYING FIELD**

It was noted that the football pitch/cricket outfield was in a poor state following prolonged wet weather. An ad hoc booking had been accepted and two matches had been played on a particularly wet day, with the pavilion also left in a mess by the ad hoc hirers. It was agreed that future requests for ad hoc bookings should be carefully considered. It was agreed that Woodborough Cricket Club's grounds equipment must be removed from the shed to free up space for the equipment of current users.

**4768. SAM MIDDUP FIELD**

Correspondence from a resident regarding the boundary was noted and it was agreed to consider at the next meeting.

**4769. ITEMS FOR THE NEXT AGENDA**

It was agreed to consider plans for the Sam Middup Field.

**4770. DATE OF THE NEXT MEETING**

The date of the next PC meeting was confirmed as 5<sup>th</sup> June 2023 at 6.45pm.

The meeting finished at 7.31pm.