

**Minutes of the Annual Parish Council Meeting held on Monday 2<sup>nd</sup> October 2023  
at 6.45pm in the Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Colin Starke (chair), Cllr Gary Digva, Cllr Phil Hallam, Cllr John Newsome, Cllr Richard Pannell, Cllr Linda Taylor, Cllr Charles Wardle, Cllr Richard Whincup

IN ATTENDANCE: Paul Stevenson representing Woodborough Celtic (part), Averil Marczak (Clerk)

**4844. APOLOGIES FOR ABSENCE**

Apologies were received and accepted from: Cllr Andrew Gough (Chairman), Cllr Liz Anderson, Cllr Adam Wylie, Cllr Helen Greensmith (GBC), Cllr Boyd Elliott (NCC).

**4845. DECLARATIONS OF INTEREST**

No additional interests were declared.

**4846. MINUTES OF THE PARISH COUNCIL**

The minutes of the meeting held on September 4<sup>th</sup> were approved.

**4847. MATTERS ARISING**

A standalone Christmas tree and new Christmas lights had been ordered (no hire option available). Consideration of road safety on Roe Lane/Roe Hill had been deferred until November's meeting. There was no apparent progress on the Lowdham Lane bin.

**4848. DISTRICT REPORT**

Cllr Greensmith had sent a brief report. She had requested that GBC empty the parish's red bins until a new lengthsman was recruited; their response was awaited.

**4849. COUNTY REPORT**

Cllr Elliott had sent a brief report.

**4850. REMEMBRANCE SUNDAY**

Cllr Wardle agreed to place the wreath on behalf of WPC.

**4851. LENGTHSMAN VACANCY**

The lengthsman position remained vacant. Cllr Wardle had held positive discussions with a potential candidate. It was agreed to ask Gardenscape to empty the red bins if GBC did not oblige.

**4852. WOODBOROUGH CELTIC/PLAYING FIELD**

The meeting was suspended between 7.00pm and 7.25pm to allow Paul Stevenson from Woodborough Celtic to address the meeting regarding their children's football programme. The PC agreed to work closely with Woodborough Celtic to encourage grassroots participation in the village. It was agreed to look at improving drainage for the southern end of the playing field used for children's matches, and to check that the locks on the pavilion toilets were suitable for use by children.

Cllr Wardle reported that he would source new racking for the shed so that the bootcamp equipment could be stored on reinforced shelving on the right wall, and existing racking could be deployed on the left wall for use by Woodborough Celtic.

#### **4853. WOODBOROUGH VILLAGE WEBSITE**

Cllrs Digva and Taylor agreed to work together on a new website to act as an online noticeboard for village information and events.

#### **4854. VILLAGE HALL**

The Clerk reported from the meeting of the VHWP. The implementation of CCTV had been discussed in detail and a change to the spec suggested to include a monitor (equipment to be housed in a committee room cupboard) and a 5<sup>th</sup> camera to monitor the alleyway along the southern wall. The PC accepted the recommendation and agreed to add a 6<sup>th</sup> camera to monitor the eastern wall. The 2 suppliers would be asked for their best price for the installation and ongoing servicing for a decision at November's meeting.

Cllr Wardle reported that a committee room window had been broken from the inside. No one had claimed responsibility. The glazing unit had been replaced.

#### **4855. PLANNING**

The following applications were considered:

PC1210/GBC2023/0644TCA for removal of 8 leylandii and replacement with laurels at 2 Bank Hill: no objection.

PC1211/GBC2023/0680 to double glaze exterior of stained glass windows with clear polycarbonate at Woodborough Hall: no objection.

#### **4856. CEMETERY**

Consideration of an ashes area was deferred until November's meeting. 2 burials had taken place in September. Work had started on repairs to memorials identified as unsafe. The Clerk had been advised to get an affidavit regarding use of the new extension to support the planning application for a Lawful Development Certificate.

#### **4857. GOVERNORS' FIELD**

Cllr Starke reported that groundworks had been completed for the new safe surfacing. Mulch would be applied shortly. It was agreed to contact DCM regarding the best products to apply to mulch to inhibit moss and weeds.

To prevent trespassing onto neighbouring residential land it was agreed that the current fence should be replaced with 1.8m high green mesh fencing, subject to the approval of the Trustees and checking any planning requirements. 2 quotes had been obtained and it was agreed to accept the quote from Steve Rose (£4608 + VAT)

#### **4858. CONCLUSION OF AUDIT**

The audit of WPC's 2022/23 accounts by PKF Littlejohn had concluded with no matters raised. Details had been published on the website in the required way.

**4859. FINANCE**

The Clerk presented the financial statement for October. 17 payments, totalling £8953.19 net, were approved for payment. Gross payments over £500: £504 PKF Littlejohn (external audit); £728.62 LGPS (staff pensions); £4080 S.P.Rose Ltd (earth works, Governors' Field). A payment of £25 + postage had been made to the Royal British Legion for a wreath (S137). Direct debits totalled an additional £417.38 net.

The Clerk had circulated a report showing Q1 and Q2 performance vs budget.

**4860. CORRESPONDENCE AND EXCHANGE OF INFORMATION**

The following were noted: email regarding bird scarers near Park Avenue; information regarding D-Day 80 beacon programme for June 2024 (to be forwarded to WCA); final details for GBC parish conference.

**4861. ANY OTHER BUSINESS (INFORMATION ONLY)**

Cllr Hallam advised that a new flood app was available to help report blockages and issues. Woodborough remained in need of a new flood warden coordinator.

**4862. DATE OF THE NEXT MEETING**

The date of the next PC meeting was confirmed as 6<sup>th</sup> November 2023 at 6.45pm.

The meeting finished at 8.15pm.