

**Minutes of the Annual Parish Council Meeting held on Monday 4<sup>th</sup> September 2023  
at 6.45pm in the Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Liz Anderson (Chair), Cllr Richard Pannell, Cllr Linda Taylor, Cllr Charles Wardle, Cllr Adam Wylie

IN ATTENDANCE: Cllr Helen Greensmith (GBC, part), Cllr Boyd Elliott (NCC, part), 6 residents (part), Averil Marczak (Clerk)

**4822. APOLOGIES FOR ABSENCE**

Apologies were received and accepted from: Cllr Andrew Gough, Cllr Gary Digva, Cllr Phil Hallam, Cllr John Newsome, Cllr Colin Starke, Cllr Richard Whincup.

**4823. DECLARATIONS OF INTEREST**

No additional interests were declared.

**4824. OPEN SESSION FOR MEMBERS OF THE PUBLIC**

The Chair suspended the meeting for 10 minutes and residents raised concerns about planning application 2023/0535 for a new dwelling at Long Meadow Farm. The Clerk summarised the points made by the applicant in an email addressed to the councillors. The Chair explained that WPC had submitted its observations in August, objecting to the proposed development. The residents also asked Cllr Greensmith to request works to cut back the large tree outside 9 and 10 Park Avenue.

**4825. MINUTES OF THE PARISH COUNCIL**

The minutes of the extraordinary meeting held on 2<sup>nd</sup> August were approved.

**4826. CHAIR'S COMMENTS**

The Chair thanked Cllr Greensmith for a grant of £400 towards new safe surfacing in the Governors' Field.

**4827. DISTRICT REPORT**

Cllr Greensmith confirmed that she was pleased to grant £400 to WPC towards new safe surfacing in the Governors' Field. There was a discussion regarding the recent removal of the bin from Lowdham Lane, and WPC requested that it be restored on the bend near the Nags Head. Cllr Greensmith asked for nominations for the Pride of Gedling awards.

**4828. COUNTY REPORT**

Cllr Elliott confirmed that the Local Communities Fund grant had been processed and the next window for applications would open in October.

**4829. ROAD SAFETY**

Consideration of parking issues on Roe Hill was deferred to October's meeting and it was agreed to ask Cllr Whincup to take photos illustrative of the problem. Cllr Taylor reported that two pets had been killed on the village roads and there was a discussion regarding the usefulness of additional speed signs. It was concluded that additional signs would not be beneficial.

**4830. LENGTHSMAN VACANCY UPDATE**

The Clerk had received a couple of expressions of interest but as yet no formal application.

**4831. CHRISTMAS LIGHTS**

Cllr Starke had circulated a quote for replacement Christmas lights. It was agreed to check whether lights could be hired. If hire was not a viable option it was agreed to purchase 66 strings of lights with extended leads at a cost of £3927 plus VAT and carriage. It was agreed to purchase a stand alone tree equivalent to the one installed in 2022.

**4832. GOVERNORS' FIELD**

Cllr Starke had provided a detailed report on the safe surfacing project. Following confirmation of NCC's grant award, an order for additional mulch had been placed with DCM at a cost of £8805 + VAT. Two quotes had been obtained for required groundworks and it was agreed to award the business to S Rose who had provided the lower quote (£3400 + VAT). It was agreed that the field should be shut for the full duration of the work and it was agreed that the closure should be publicised in advance.

In addition to the grants from NCC and Cllr Greensmith, a very generous donation had been received from the Poyser Fund Part to help pay for the project. The Poyser Fund had donated £1000 in recognition of over 30 happy years spent in the village by the late Eric and Pam Poyser between the late 1950s and mid 1990s.

Cllr Starke had discussed the issue of trespassing with the residential neighbour of the Governors' Field. The present fence was damaged and inadequate and a quote had been obtained for 1.8m green fencing. It was agreed that an additional quote should be obtained for consideration at October's meeting.

**4833. VILLAGE HALL**

The draft CCTV policy was agreed and the Data Protection Policy was reviewed and agreed without updates.

It was agreed that Cllrs Pannell, Taylor and Wylie would be the priority contacts in the event that CCTV images needed to be viewed, but all councillors would be able to view if required. 2 quotes for CCTV had been obtained and it was agreed to seek clarification of the quality of images for consideration at October's meeting.

It was agreed that no additional signage should be installed regarding the use of electric scooters, as use was illegal unless on private land.

WPC's next gas contract had been placed with SSE, with a significant saving. Annual usage costs would be £4152, £5000 lower than with the existing EDF contract.

**4834. PLANNING**

The Clerk had responded to the following during the August break under delegated powers:  
PC1205/GBC2023/0517TCA for removal of conifer in Four Bells car park: no comment made.  
PC1206/GBC2023/0537 for proposed use of former agricultural building to form dwelling adj  
114 Lowdham Lane: objection, this agricultural shed is not suitable for use as a dwelling; it fails

to meet the requirement for good design for new housing; additional hard standing for car parking spaces would have a negative impact on the openness of the Green Belt.

PC1207/GBC2023/0535 to demolish home office and erect dwelling at Long Meadow Farm, 50 Main Street: objection, this is inappropriate development in the Green Belt and Conservation Area; the applicant has previously been refused permission to add hard standing on the grounds of its negative impact and this application proposes to add three parking spaces, driveway access and to increase the size of the building which would be more detrimental; current usage of this building should be checked to ascertain whether it is ancillary residential.

The following applications were considered:

PC1208/GBC2023/0590 for external wall insulation cladding at 91 Main Street: no objection.

PC1209/GBC2023/0614 for single storey extension and revisions to front elevation at 59 Lowdham Lane: no objection.

#### **4835. PLAYING FIELD**

The sports clubs had been contacted regarding storage in the shed and it was agreed that a date should be set for the clubs to identify their equipment and dispose of anything unwanted. Ivy was growing through the shed roof and maintenance would be required. The pavilion ceiling had been repainted.

It was agreed to invite Woodborough Celtic representatives to a forthcoming meeting to talk about the best ways to support their burgeoning children's teams. It was agreed that the pavilion needed to be tidied and spring cleaned to make it fit for purpose for the children to use the toilet.

#### **4836. SAM MIDDUP FIELD**

There was consensus that the creation of firm plans for the field was a priority for this council and it was agreed to start to assemble information and make contacts with specialists for discussion at November's meeting.

#### **4837. CEMETERY**

Cllr Pannell agreed to outline his ideas for an ashes area at October's meeting.

Rob Dixon had spent 2 days in the cemetery cutting back overgrowth and some further time was needed to remove ivy from older memorials and manage knotweed in the new extension. The Chairman and Clerk had met with D&M to agree a memorial safety programme.

Following discussions with GBC's head of planning, the Clerk had submitted an application for a Lawful Development Certificate for the new extension.

#### **4838. CODE OF CONDUCT**

GBC's new proposed code of conduct had been circulated for comments from parishes. No issues were foreseen with the new code.

#### **4839. INSURANCE**

It was noted that WPC's insurance was subject to a long term agreement with Zurich, and the renewal price of £2633.19 was accepted.

**4840. FINANCE**

The Clerk presented the financial statement for September. 34 payments, totalling £13954.94 net, were approved for payment. Gross payments over £500: £1018.88 G Daykin (to sand and reseal Village Hall floor); £707.27 LGPS (staff pensions July); £707.27 LGPS (staff pensions August); £2633.19 Zurich (insurance). Direct debits totalled an additional £906.76 net.

**4841. CORRESPONDENCE AND EXCHANGE OF INFORMATION**

The following were noted: Waste Local Plan consultation; GBC licensing policy consultation; agenda for the forthcoming parish conference. Woodborough in Bloom had thanked Cllrs Pannell and Starke for their help, and requested help in emptying the Governors' Field towers. It was agreed to ask Gardenscape to carry out this work.

**4842. ITEMS FOR THE NEXT AGENDA**

It was agreed to discuss a Woodborough Village website.

**4843. DATE OF THE NEXT MEETING**

The date of the next PC meeting was confirmed as 2<sup>nd</sup> October 2023 at 6.45pm.

The meeting finished at 9.05pm.