

**Minutes of the Parish Council Meeting held on Monday 23rd January 2023
at 6.45pm in the Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Andrew Gough (Chairman), Cllr Paul Berrisford, Cllr Margaret Briggs, Cllr Richard Pannell, Cllr Daniel Raynor, Cllr Colin Starke.

IN ATTENDANCE: NCC Cllr Boyd Elliott (part), 2 residents (part), Averil Marczak (Clerk).

4680. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Liz Anderson, Cllr John Charles-Jones, Cllr John Newsome, Cllr Charles Wardle, Cllr Adam Wylie and GBC Cllr Helen Greensmith.

4681. DECLARATIONS OF INTEREST

No additional interests were declared.

4682. OPEN SESSION FOR MEMBERS OF THE PUBLIC

The Chairman suspended the meeting for 5 minutes for the open session. 2 representatives from Woodborough Celtic presented their plans to form an under 7s team to compete in a Saturday morning league. Members expressed their support.

4683. MINUTES OF THE PARISH COUNCIL

The minutes of the meeting held on 5th December were approved.

4684. MATTERS ARISING

The insurance reinstatement valuations had been forwarded to Zurich and their response was awaited. The complaint regarding poor road repairs had yet to be collated. The groundsman tender document had been forwarded to 3 contractors and had been published on the WPC website. The Baptist Association had forwarded a notice to be displayed as a precursor to the sale of their building on Shelt Hill. The website had been transferred to WPC's name, causing some disruption to email service before Christmas.

4685. DISTRICT REPORT

Cllr Greensmith had sent a report. A tree had blown down on the Smalls Croft green and this had been cleared by GBC. New dog fouling signs had been put up on Church Walk. Cllr Greensmith had been approached by several residents concerned about community parking at the Four Bells and was seeking a meeting with the brewery.

4686. BUDGET 2023/24

A draft budget had been circulated. Inflationary increases, particularly for the supply of gas and electricity at the Village Hall, were likely to require WPC to draw on reserves in the period ahead. It was agreed that members would reflect on the budget and finalise the precept at February's meeting. It was agreed that a provisional precept of £78,535 (+5%) should be notified to GBC to meet their interim deadline.

Fees were reviewed. It was agreed that Village Hall fees should be kept at current levels. It was agreed that cemetery and playing field fees should be determined at February's meeting. It was agreed that no additional charge should be made to Woodborough Celtic for the under 7s matches for 12 months.

4687. RESERVES POLICY

The draft updated reserves policy was adopted as circulated.

4688. FINANCIAL RISK ASSESMENT

The draft updated financial risk assessment was adopted as circulated.

4689. APPOINTMENT OF INTERNAL AUDITOR

It was agreed to ask Andy Hodges to carry out the internal audit.

4690. ALLOTMENT RENT

It was agreed to increase the annual allotment rent to £34 with effect from April 2024.

4691. FLOODING UPDATE

The Clerk summarised the information given at a recent update meeting hosted by the Environment Agency. Outline approval had been received for a funding bid of £122k to implement natural flood management solutions. Talks with landowners were ongoing. It was hoped that phase I would go ahead in 2023 and a public meeting in early summer could be arranged.

4692. COUNTY REPORT

Cllr Elliott joined the meeting. Further discussions had been held regarding the details of the Lingwood Lane parking scheme. Some parking would be retained for visitors to the Governors' Field and hearses would be permitted to park on single yellow lines. The consultation was now complete and works would be scheduled. Cllr Elliott had received several complaints regarding the quality of recent road repairs and was personally highly dissatisfied with VIA's work.

4693. CONFIDENTIAL STAFFING ITEM

It was resolved to close the meeting to press and public to discuss a confidential staffing item.

4694. PLAYING FIELD

Cllr Berrisford reported that a burst pipe at the pavilion had caused the collapse of the ceiling and was the subject of an insurance claim. Trace heating was recommended to avoid a recurrence; one quote had been received and further quotes were sought. The pavilion was out of action for the foreseeable future.

4695. SAM MIDDUP FIELD

Cllr Raynor reported that the footpath had been closed due to standing water; it had now reopened.

4696. VILLAGE HALL

The Clerk reported that EDF had not commenced the supply of electricity as planned and out of contract/variable rates had been incurred between 1st December and 21st January. A Hive thermostat had been installed and it was agreed to set up a new contract for a smart phone for use by the Caretaker.

4697. CEMETERY

Two memorial applications requiring approval by WPC were expected in time for February's meeting.

4698. ANNUAL PARISH COUNCIL MEETING MAY 2023

As May 8th had been declared a Coronation bank holiday, May 15th was set as the new meeting date.

4699. PLANNING

The following applications had been responded to under delegated powers:

PC1192/GBC2022/1211 for the erection of barn for storage of hay, creation of new pond and new access road from Bank Hill at land on the north side of Bank Hill: observation that insufficient details had been provided and a re-consultation with information regarding barn construction, elevations and proposed usage was needed.

PC1193/GBC2022/1290 single storey rear extension and two storey front extension at 59 Lowdham Lane: no objection.

The following application was considered and comments agreed:

PC1194/GBC2023/0019 construct garden building at 2 Bank Hill: no objection.

4700. FINANCE

The Clerk presented the financial statement for January. 20 payments, totalling £6115.02 net, were approved for payment. Gross payments over £500: £756.37 LGPS (staff pensions); £729.83 Opus Energy (electricity); £1169.01 EDF (gas). It was noted that the December direct debit of £763 to EDF (gas) had not been taken.

4701. CORRESPONDENCE AND EXCHANGE OF INFORMATION

The Woodborough in Bloom group had emailed to request a donation of £1250 in next year's budget and to notify the PC that the bowser team may not be able to continue beyond this year. The organiser of the Artists, Makers and Fine Foods Market had been in touch regarding publicity signage. Several residents had raised concerns about community parking at the Four Bells. It was noted that the PC was ineligible to apply for the Platinum Jubilee Village Hall Fund. The following items were noted: GBC, various agendas and press releases.

4702. DATE OF THE NEXT MEETING

The date of the next PC meeting was confirmed as 6th February 2023 at 6.45pm.

The meeting finished at 8.36pm.